

## COMPLAW

Complaw is one of the leading software in the field of integrated softwares for the solution of ROC e-Forms, XBRL, Resolutions, Minutes, Registers & various MIS reports.

Our exquisite product just takes scanty time for the “XBRL” E-filing

Following are the effortless & candid 4 steps by following which we deliver the solution for ROC –filing:-

- **Step 1:**

Feeding the whole financial data with all relevant notes and disclosures in Excel sheet provided by us, to download the latest taxonomy XBRL sheet

- **Step 2:**

Converting the XBRL Software sheet into XML file format by our Product “Comp Law” Software tool with professional(s) assistance.

- **Step 3:**

Validating the data through MCA tool.

- **Step 4:**

An Instance document containing Balance Sheet and Profit and Loss Account will be generated and ready for e-filing.

### Generation of Following

1. Generation Memorandum & Articles of Association
2. Generation of Resolutions of both the types ordinary & special
3. Generation of notices for the meeting.
4. Generation of minutes book like board, AGM & EGM
5. Generation of annual return [Schedule V]
6. Compliance Certificate[u/s152(2)] generation
7. Generation of statutory registers.
8. Generation of fixed assets registers with depreciation chart as per income tax act & companies act.
9. Generation of debenture registers [u/s 152(2)]
10. Generation of digital signature register.
11. [Generation of printing share certificate.](#)
12. [Digital signature register availability](#)
13. [Administrator can print share certificates.](#)
14. [User can generate various kinds of Bills & receipts.](#)
15. [Scheme forms like: - EES, FTE & CLSS etc.](#)
16. [Pending & filed return register can be prepared.](#)
17. [Different kinds of reports can be generated according to users wish:-](#)

- Company wise
- Director wise
- Shareholder wise
- CA/CS wise
- Subsidiary company wise.

## **IMPORT EXPORT FACILITY**

1. Administrator is having import & export facility of balance sheet & loss account through MS Excel (Form-23AC & 23ACA) respectively.
2. Administrator can also import previous year balance sheet & profit & loss account from form-23AC & 23ACA respectively.
3. Facility of pre-fill company and master data
4. Facility to import master data from MCA portal.
5. Facility to import company master data from form 20B.
6. Administrator is having facility to import auditor's master detail from form 23AC
7. Facility of security check

## **SPECIAL FACILITIES FOR USERS**

1. Integration of MCA'S new XBRL Taxonomy conversion with revised schedule VI , validation, Pre-scrutiny & e-filing(Gen-XBRL utility)
2. Special facility for the generation of the PDF files (e-form).
3. Administrator can sign the e-forms digitally.
4. To save the time we have special provision to download all the latest versions of e-forms directly given on the MCA website.
5. Administrator can attach those documents in the software which automatically associates with the pdf file.
6. Administrator is having facility to create Director, Shareholder, CA, CS relative master which avoids duplicity of data.
7. Administrator is having facility to create masters (resolution, minutes and agreement, etc.) with customization facility which avoids repetition of data.
8. Several resolutions are also available for the purpose other than e-filing.
9. Our software validates the complete e-form.
10. Facility to covert word and excel files into PDF.
11. Special feature of fee calculator.
12. Administrator can select authorized signatories from the list of directors authorized to sign the e-form.
13. No. of signatures of the same company can be added under one column for all the authorized signatories who can digitally sign the e-form.
14. Security checking facility for the users is given in our software.
15. Administrator can log in company wise in our software.
16. Administrator can log in directly to the MCA portal in order to upload the e-forms.
17. Administrator is having facility to create backup & restore data of single company or of complete software.

## **DATABASE MANAGEMENT:-**

1. Administrator can maintain telephone directory.

- 2. Administrator can manage client wise scanned documents & label printing.**
- 3. All India STD codes database**
- 4. PAN/TAN codes & bank branch & BSR codes are available.**