

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the **15th** (Fifteenth) Annual General Meeting of the members of **SAG INFOTECH PRIVATE LIMITED** will be held on Monday, the 26th Day of May, 2025 at B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan at 11:00 A.M. to transact the following business:-

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended 31st March, 2025 together with the Reports of the Board of Directors and Auditors thereon.
2. To Re-appoint the retiring Statutory Auditors of the Company **M/s Y Chaturvedi & Co**, Chartered Accountants (Firm Registration No. **001912C** and Fixation of the Remuneration.

“RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with allied rules made thereunder(including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and pursuant to the recommendation of the Board of Directors of the Company **M/s Y Chaturvedi & Co**, Chartered Accountants (Firm Registration No. **001912C**), be and is hereby re-appointed as Statutory Auditors of the Company for a term of 5 (five) consecutive years from the conclusion of 15th (Fifteenth) Annual General Meeting till the Conclusion of the 20th (Twentieth) Annual General Meeting at a remuneration as may be determined in consultation with auditor. .

“RESLOVED FURTHER THAT Mr. Amit Gupta, Managing Director and Mrs. Surabhi Amit Gupta, Whole-time Director of the Company be and are hereby severally authorised to sign certificate, acknowledgment, form, papers and documents as may be necessary in the regard and to do all such acts, things and deeds as may be necessary.”

**BY ORDER OF THE BOARD OF DIRECTORS OF
SAG INFOTECH PRIVATE LIMITED**

Date : 02.05.2025

Place : Jaipur



AMIT GUPTA
(Managing Director)
DIN : 03071836

SAG Infotech Private Limited

Registered Office Address: B-9, 2nd & 3rd Floor, Behind WTP South Block,
Mahalaxmi Nagar, Malviya Nagar Jaipur-302017, Rajasthan
CIN: U72200RJ2010PTC031817
Phone No. : 0141-4072000 **Email Id:** info@saginfotech.com
Visit us at: www.saginfotech.com

NOTES:

1. Members are requested to bring their **Attendance Slip** (annexed as **Annexure-A**) along with their copy of Annual Report to the Meeting.
2. A member entitled to attend and vote at the Annual General Meeting (the "meeting") is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a member of the company. The **Proxy Form** (annexed as **Annexure-B**) for appointing the proxy should, however, be deposited at the registered office of the company not less than forty-eight hours before the commencement of the meeting.
3. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
4. Relevant documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the registered office of the Company on all working days, during business hours up to the date of the Meeting.
5. Members are requested to direct change of address notifications, registration of e-mail address and any change of bank account details to their respective DPs.
6. The complete **Route Map** for easy location is annexed herewith as **Annexure-C**.

SAG Infotech Private Limited

**Registered Office Address: B-9, 2nd & 3rd Floor, Behind WTP South Block,
Mahalaxmi Nagar, Malviya Nagar Jaipur-302017, Rajasthan
CIN: U72200RJ2010PTC031817
Phone No. : 0141-4072000 Email Id: info@saginfotech.com
Visit us at: www.saginfotech.com**

Annexure- A

ATTENDANCE SLIP

(Please complete this attendance slip and hand over at the entrance of the Meeting hall)

I, hereby record my presence at the 15th (Fifteenth) Annual General Meeting of SAG Infotech Private Limited held at 11:00 A.M, on Monday, the 26th Day of May, 2025 at B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan.

| | |
|---|--|
| Member's/ Proxy's Name: | |
| No. of Shares Held: | |
| Address & Email ID: | |
| Folio No./ DP Id No.*/ Client Id No.*: | |

**Applicable for investors holding shares in electronic form.*

I certify that I am the registered shareholder / proxy for the registered shareholder of the Company.

Signature of member / proxy

SAG Infotech Private Limited

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Annexure- B

FORM NO. MGT-11

PROXY FORM

*(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the
Companies (Management and Administration Rules, 2014)*

CIN: U72200RJ2010PTC031817

Name of Company: SAG Infotech Private Limited

Registered Office: B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar
Jaipur-302017, Rajasthan

| | |
|-------------------------------------|--|
| Name of the Member(s): | |
| Registered Address: | |
| E-mail Id: | |
| Folio No./Client Id*/DP ID*: | |

**Applicable for investors holding shares in electronic form.*

I/We, being the member(s) of _____ shares of the above named company, hereby appoint:

| | |
|-------------------|--|
| Name: | |
| Address: | |
| Email Id: | |
| Signature: | |

as my proxy to attend and vote (on a poll) for me and on my behalf at the 15th (Fifteenth) Annual General Meeting of the Company, to be held on Monday, the 26th Day of May, 2025 at 11:00 AM at B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan and at any adjournment thereof in respect of such resolutions as are indicated below:

| S. No. | Resolution(s) | For | Against |
|---------------------------|---|-----|---------|
| ORDINARY BUSINESS: | | | |
| 1. | To receive, consider and adopt the Audited Financial Statements for the financial year ended 31 st March, 2025 together with the Reports of the Board of Directors and Auditors thereon. | | |
| 2. | To Re-appoint the retiring Statutory Auditors of the Company and Fixation of the Remuneration. | | |

Signed this _____ day of _____ 2025

Signature of proxy holder

Signature of shareholder

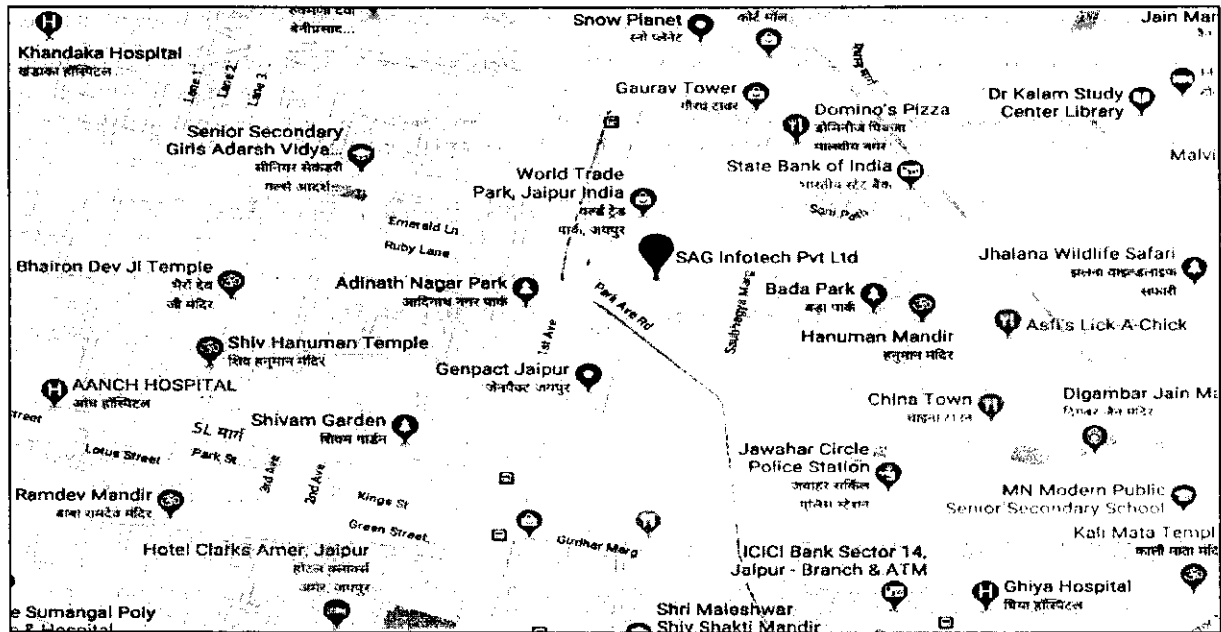
**Affix
Revenue
Stamp**

SAG Infotech Private Limited

Registered Office Address: B-9, 2nd & 3rd Floor, Behind WTP South Block,
Mahalaxmi Nagar, Malviya Nagar Jaipur-302017, Rajasthan
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Annexure- C

ROUTE MAP



Venue of the Meeting: SAG Infotech Private Limited, B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan

Landmark: Behind South Block of World Trade Park

Route Map: The Mark () indicates the venue of AGM