



SAG Infotech Private Limited

B-9, 2nd Floor, Mahalaxmi Nagar, Behind WTP, South Block, Malviya Nagar, Jaipur, Raj. 302017
Phone No. : 0141-4072000
E-mail : info@saginfectech.com Visit us at : www.saginfectech.com
CIN : U72200RJ2010PTC031817, GST No. : 08AAOCS2362J1ZY

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 14th (Fourteenth) Annual General Meeting of the members of SAG INFOTECH PRIVATE LIMITED will be held on Thursday, the 6th Day of June, 2024 at B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan at 11:00 A.M. to transact the following business:-

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended 31st March, 2024 together with the Reports of the Board of Directors and Auditors thereon.

BY ORDER OF THE BOARD OF DIRECTORS OF
SAG INFOTECH PRIVATE LIMITED

AMIT GUPTA
(Managing Director)
DIN : 03071836

Date : 14-05-2024
Place : Jaipur



SAG Infotech Private Limited

**Registered Office Address: B-9, 2nd & 3rd Floor, Behind WTP South Block,
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CIN: U72200RJ2010PTC031817
Phone No. : 0141-4072000 Email Id: info@saginfectech.com
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NOTES:

1. Members are requested to bring their **Attendance Slip** (annexed as **Annexure-A**) along with their copy of Annual Report to the Meeting.
2. A member entitled to attend and vote at the Annual General Meeting (the “meeting”) is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a member of the company. The **Proxy Form** (annexed as **Annexure-B**) for appointing the proxy should, however, be deposited at the registered office of the company not less than forty-eight hours before the commencement of the meeting.
3. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars, etc. from the Company electronically.
4. Relevant documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the registered office of the Company on all working days, during business hours up to the date of the Meeting.
5. Members are requested to direct change of address notifications, registration of e-mail address and any change of bank account details to their respective DPs.
6. The complete **Route Map** for easy location is annexed herewith as **Annexure-C**.

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Annexure- A

ATTENDANCE SLIP

(Please complete this attendance slip and hand over at the entrance of the Meeting hall)

I, hereby record my presence at the 14th (Fourteenth) Annual General Meeting of SAG Infotech Private Limited held at 11:00 A.M, on Thursday, the 6th Day of June, 2024 at B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan.

Member's/ Proxy's Name:	
No. of Shares Held:	
Address & Email ID:	
Folio No./ DP Id No.*/ Client Id No.*:	

**Applicable for investors holding shares in electronic form.*

I certify that I am the registered shareholder / proxy for the registered shareholder of the Company.

Signature of member / proxy

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Annexure- B

FORM NO. MGT-11

PROXY FORM

*(Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the
Companies (Management and Administration Rules, 2014)*

CIN: U72200RJ2010PTC031817

Name of Company: SAG Infotech Private Limited

Registered Office: B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar Jaipur-302017, Rajasthan

Name of the Member(s):	
Registered Address:	
E-mail Id:	
Folio No./Client Id*/DP ID*:	

**Applicable for investors holding shares in electronic form.*

I/We, being the member(s) of _____ shares of the above named company, hereby appoint:

Name:	
Address:	
Email Id:	
Signature:	

as my proxy to attend and vote (on a poll) for me and on my behalf at the 14th (Fourteenth) Annual General Meeting of the Company, to be held on Thursday, the 6th Day of June, 2024 at 11:00 AM at B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan and at any adjournment thereof in respect of such resolutions as are indicated below:

S. No.	Resolution(s)	For	Against
<i>ORDINARY BUSINESS:</i>			
1.	To receive, consider and adopt the Audited Financial Statements for the financial year ended 31 st March, 2024 together with the Reports of the Board of Directors and Auditors thereon.		

Signed this _____ day of _____ 2024

Signature of proxy holder

Signature of shareholder

Affix
Revenue
Stamp

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Annexure- C

ROUTE MAP



Venue of the Meeting: SAG Infotech Private Limited, B-9, 2nd & 3rd Floor, Behind WTP South Block, Mahalaxmi Nagar, Malviya Nagar, Jaipur-302017, Rajasthan

Landmark: Behind South Block of World Trade Park

Route Map: The Mark () indicates the venue of AGM