

# GST

## SOFTWARE

### CLIENT

- **Client**
- It is a sub menu under master menu where user can add the details of Clients like partnership firm, Pvt. Ltd. co., trusts, AOP etc.
- Here we have provided the facility of updating the clients detail, first of all user has to select the client by simply selecting the check boxes then click on the update client button.

Gen GST Ver 2.18.03.09 (2017)

Client

Client

Master

Client

Bill

e-Way Bill

Registration

GST GST Return

User

Log

Settings

BackUp

Whats New

Help

More Services...

Activate (2018)

Year 2017-18 Show

**Client**

Update Client

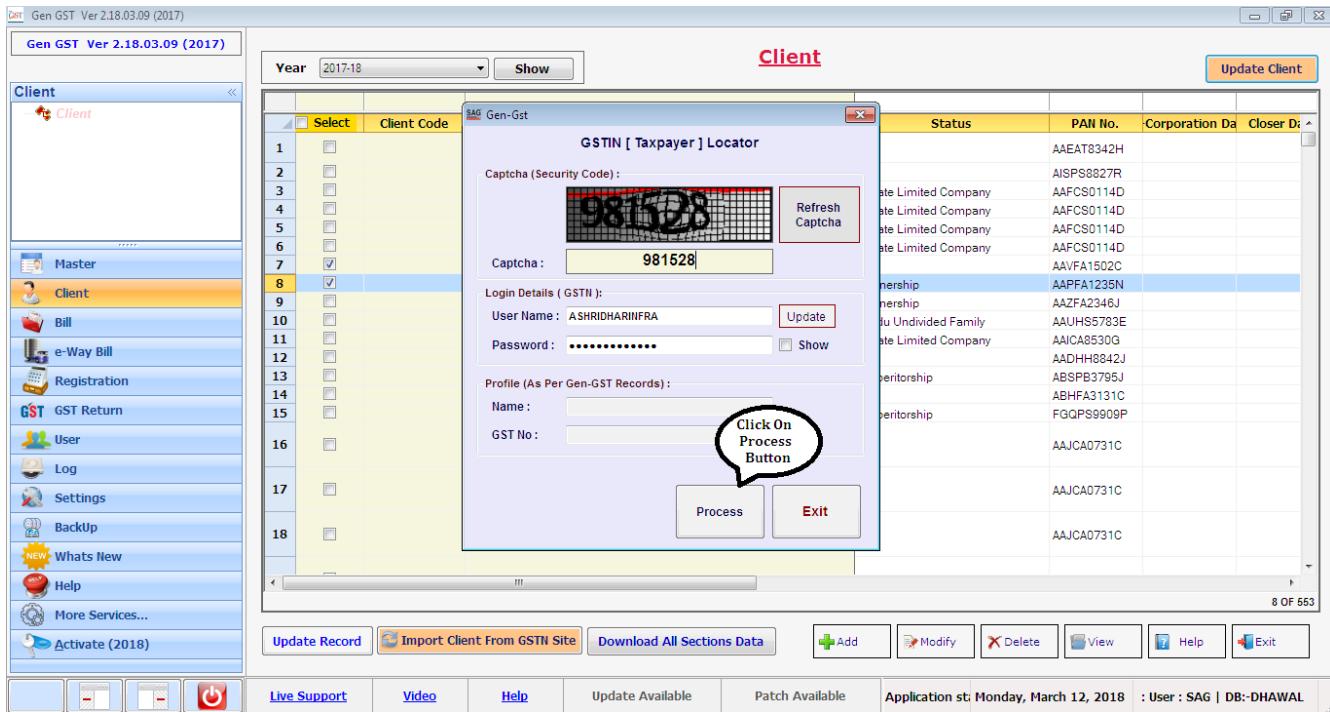
Year	2017-18	Show	Client						
Client	Client Code	Firm Name	Status	PAN No.	Corporation Da	Closer Da	Other Da	Other	
1	<input type="checkbox"/>	TARMAT MSKEL JV		AAEAT8342H					
2	<input type="checkbox"/>	A SHAH & ASSOCIATES		AISPS8927R					
3	<input type="checkbox"/>	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED	Private Limited Company	AAFCSD0114D					
4	<input type="checkbox"/>	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED	Private Limited Company	AAFCSD0114D					
5	<input type="checkbox"/>	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED	Private Limited Company	AAFCSD0114D					
6	<input type="checkbox"/>	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED	Private Limited Company	AAFCSD0114D					
7	<input type="checkbox"/>	A SHRIDHAR INFACON LLP		AAVFAT1502C					
8	<input type="checkbox"/>	AADITYA CONSTRUCTION CO.	Partnership	AAPFAT1235N					
9	<input type="checkbox"/>	AADITYA ENTERPRISE	Partnership	AAZFA2346J					
10	<input type="checkbox"/>	AAGAM DEVELOPER	Hindu Undivided Family	AAUHS5783E					
11	<input type="checkbox"/>	AAGAM INFRABUILD PRIVATE LIMITED	Private Limited Company	AAICAB8530G					
12	<input type="checkbox"/>	ALEKHAN COMMUNICATION SOLUTIONS		AADHII8842J					
13	<input type="checkbox"/>	AAROHI ENTERPRISE	Proprietorship	ABSPB3795J					
14	<input type="checkbox"/>	AASHNA BULLION LLP	LLP	ABHFA2131C					
15	<input type="checkbox"/>	AASTHA ENTERPRISE	Proprietorship	FGQPS9909P					
16	<input type="checkbox"/>	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C					
17	<input type="checkbox"/>	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C					
18	<input type="checkbox"/>	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C					

18 OF 553

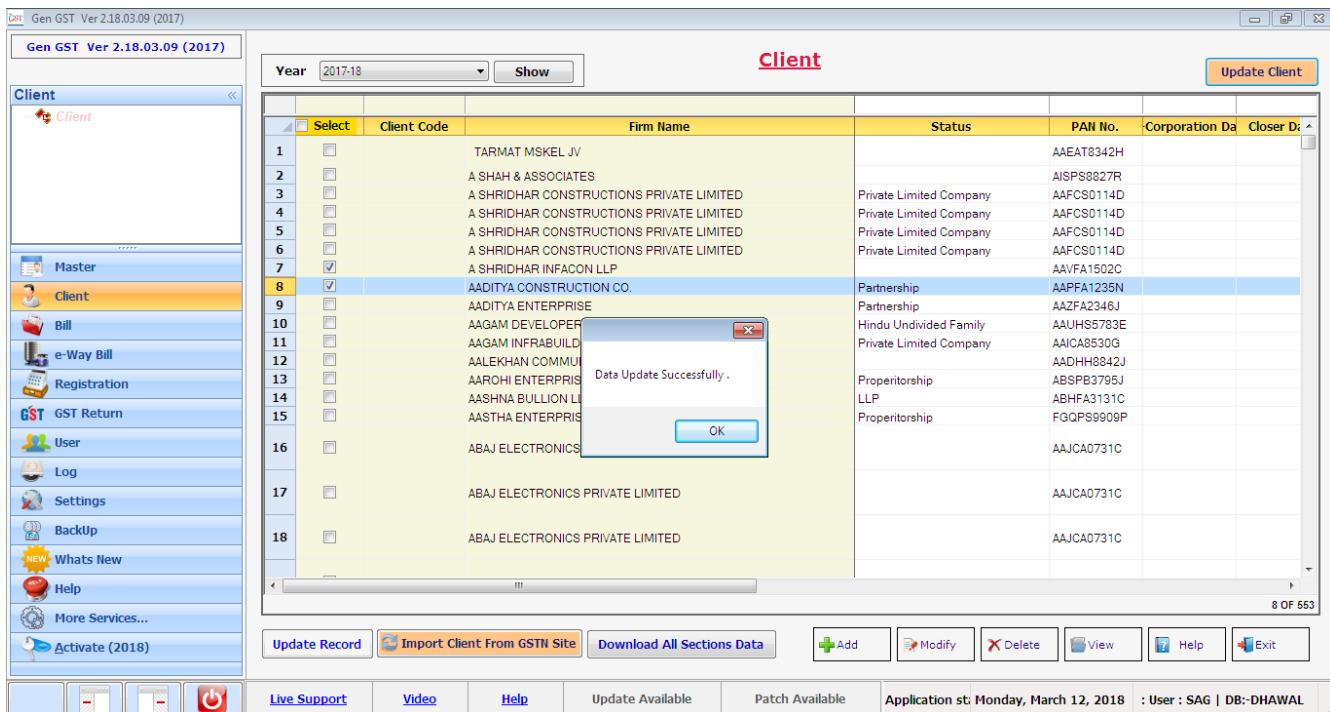
Update Record Import Client From GSTN Site Download All Sections Data Add Modify Delete View Help Exit

Live Support Video Help Update Available Patch Available Application st: Monday, March 12, 2018 : User : SAG | DB: DHAWAL

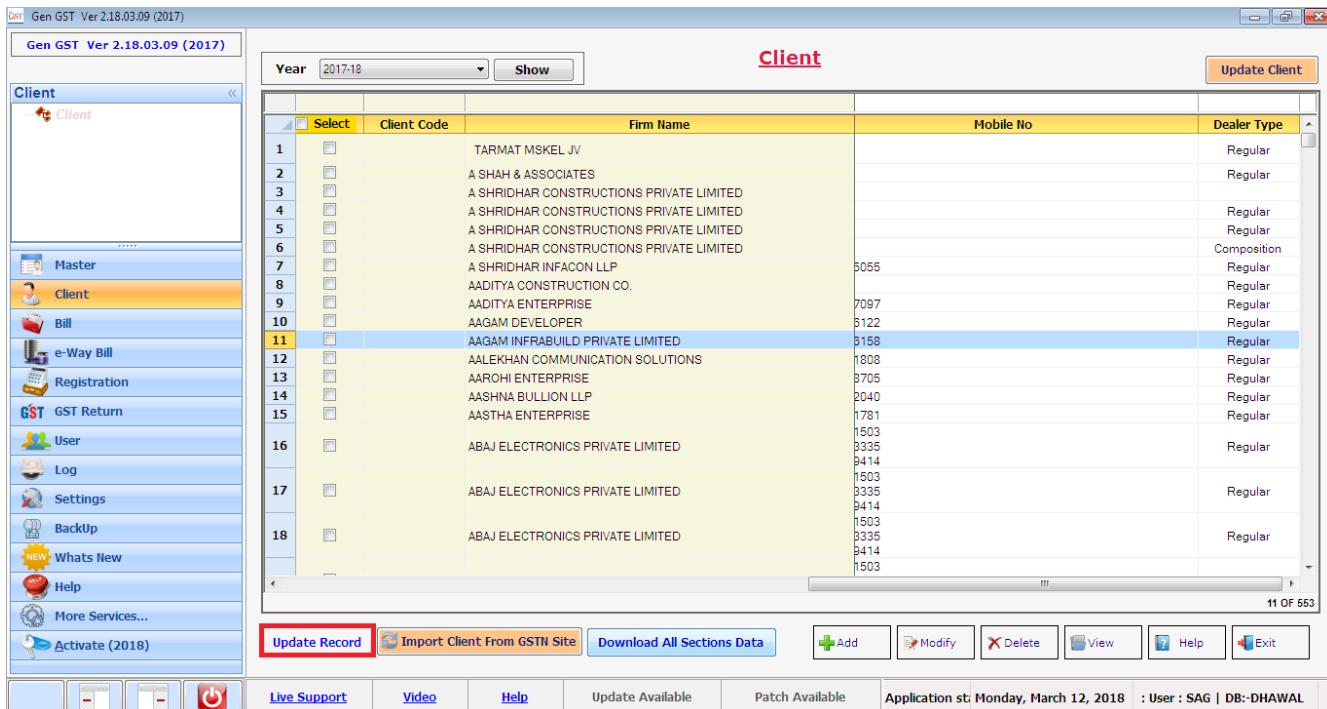
- After that a pop up box will be opened where user has to enter the captcha and click on Process Button as shown below.



- After that a pop up box will be displayed which indicate that Data Update Successfully.

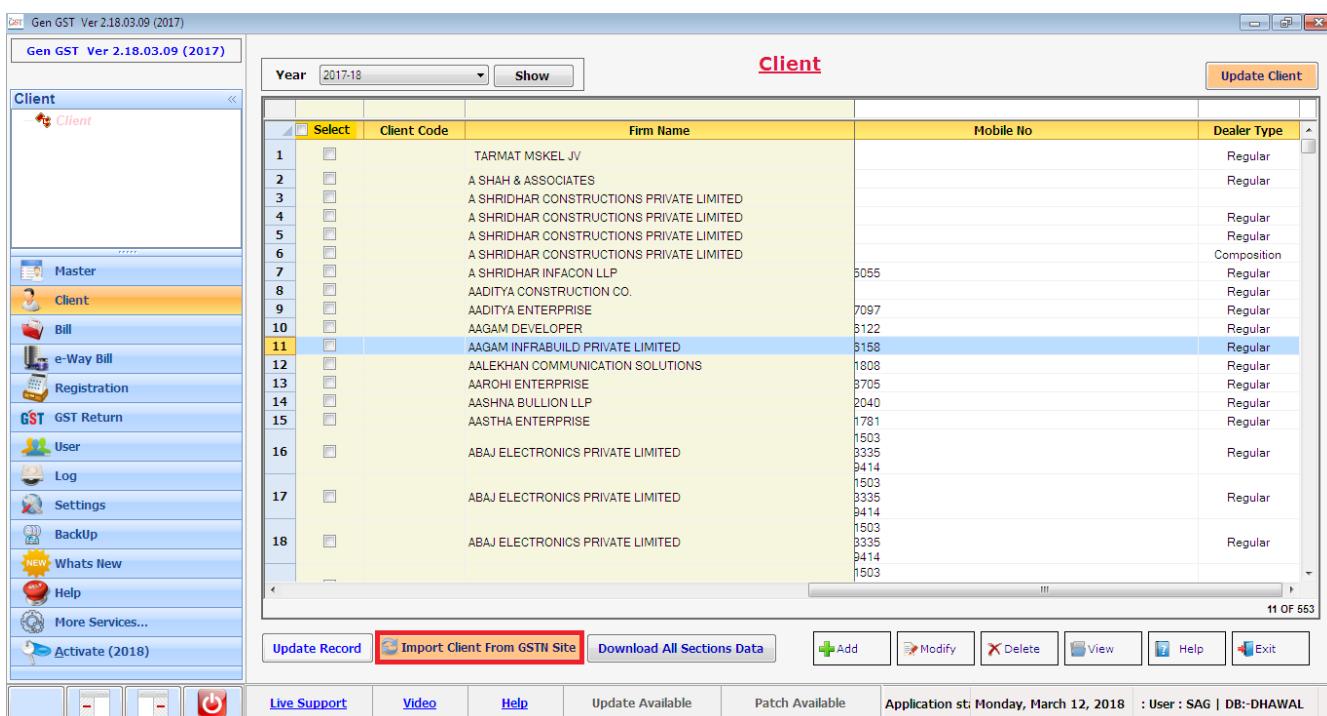


- Update record is used for manually updating the entries. Here first of all user has to update the entries manually like dealer Type and then click on Update record button.



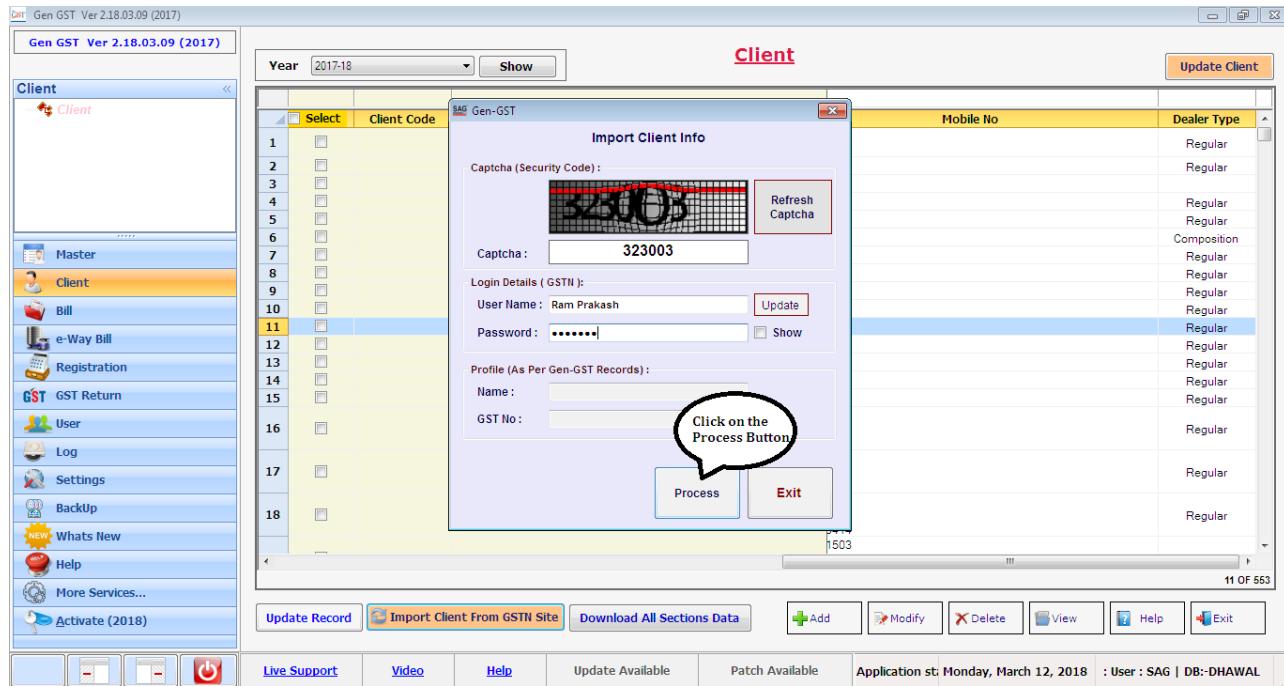
Client Code	Firm Name	Mobile No	Dealer Type
1	TARMAT MSKEL JV		Regular
2	A SHAH & ASSOCIATES		Regular
3	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Regular
4	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Regular
5	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Regular
6	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Composition
7	A SHRIDHAR INFACON LLP	5055	Regular
8	AADITYA CONSTRUCTION CO.		Regular
9	AADITYA ENTERPRISE	7097	Regular
10	AAGAM DEVELOPER	6122	Regular
11	AAGAM INFRABUILD PRIVATE LIMITED	5158	Regular
12	AALEKHAN COMMUNICATION SOLUTIONS	1808	Regular
13	AAROHI ENTERPRISE	8705	Regular
14	AASHNA BULLION LLP	2040	Regular
15	AASTHA ENTERPRISE	1781	Regular
16	ABAJ ELECTRONICS PRIVATE LIMITED	1503 8335 9414	Regular
17	ABAJ ELECTRONICS PRIVATE LIMITED	1503 8335 9414	Regular
18	ABAJ ELECTRONICS PRIVATE LIMITED	1503 8335 9414 1503	Regular

- Next Button is import client from GSTN Site as shown below.

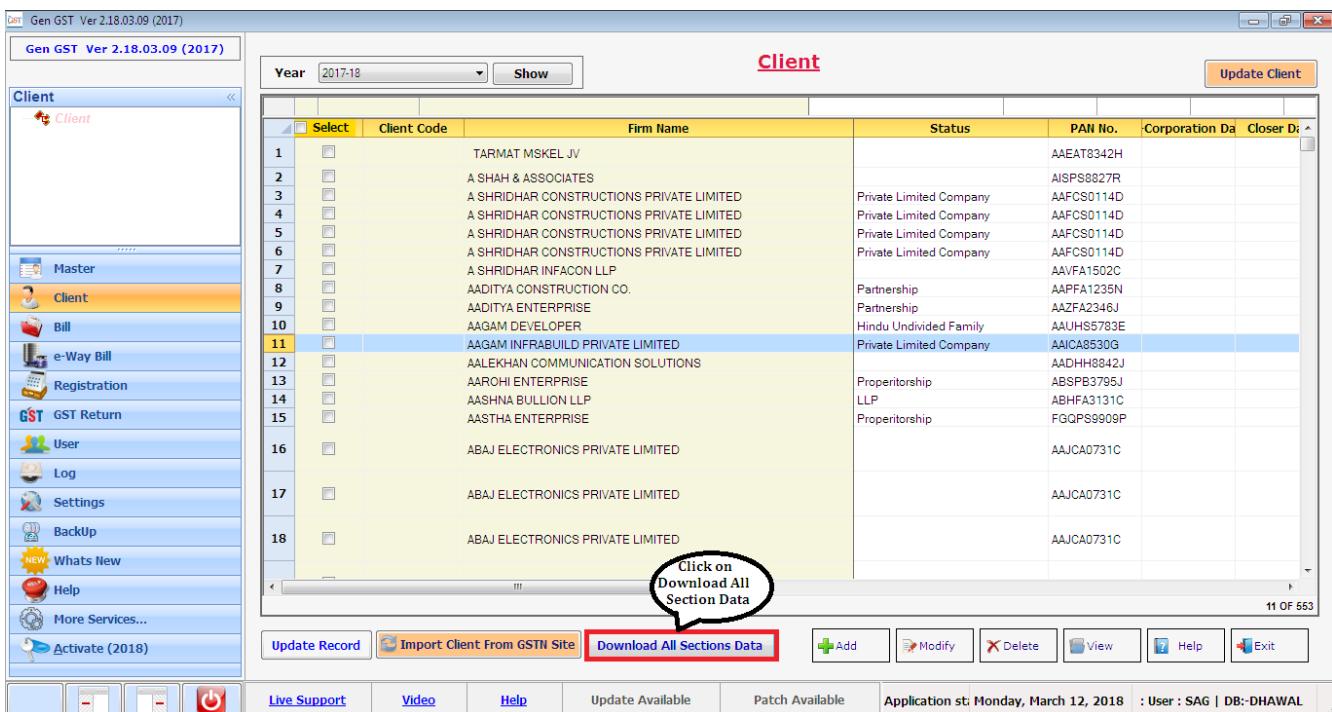


Client Code	Firm Name	Mobile No	Dealer Type
1	TARMAT MSKEL JV		Regular
2	A SHAH & ASSOCIATES		Regular
3	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Regular
4	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Regular
5	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Regular
6	A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Composition
7	A SHRIDHAR INFACON LLP	5055	Regular
8	AADITYA CONSTRUCTION CO.		Regular
9	AADITYA ENTERPRISE	7097	Regular
10	AAGAM DEVELOPER	6122	Regular
11	AAGAM INFRABUILD PRIVATE LIMITED	5158	Regular
12	AALEKHAN COMMUNICATION SOLUTIONS	1808	Regular
13	AAROHI ENTERPRISE	8705	Regular
14	AASHNA BULLION LLP	2040	Regular
15	AASTHA ENTERPRISE	1781	Regular
16	ABAJ ELECTRONICS PRIVATE LIMITED	1503 8335 9414	Regular
17	ABAJ ELECTRONICS PRIVATE LIMITED	1503 8335 9414	Regular
18	ABAJ ELECTRONICS PRIVATE LIMITED	1503 8335 9414 1503	Regular

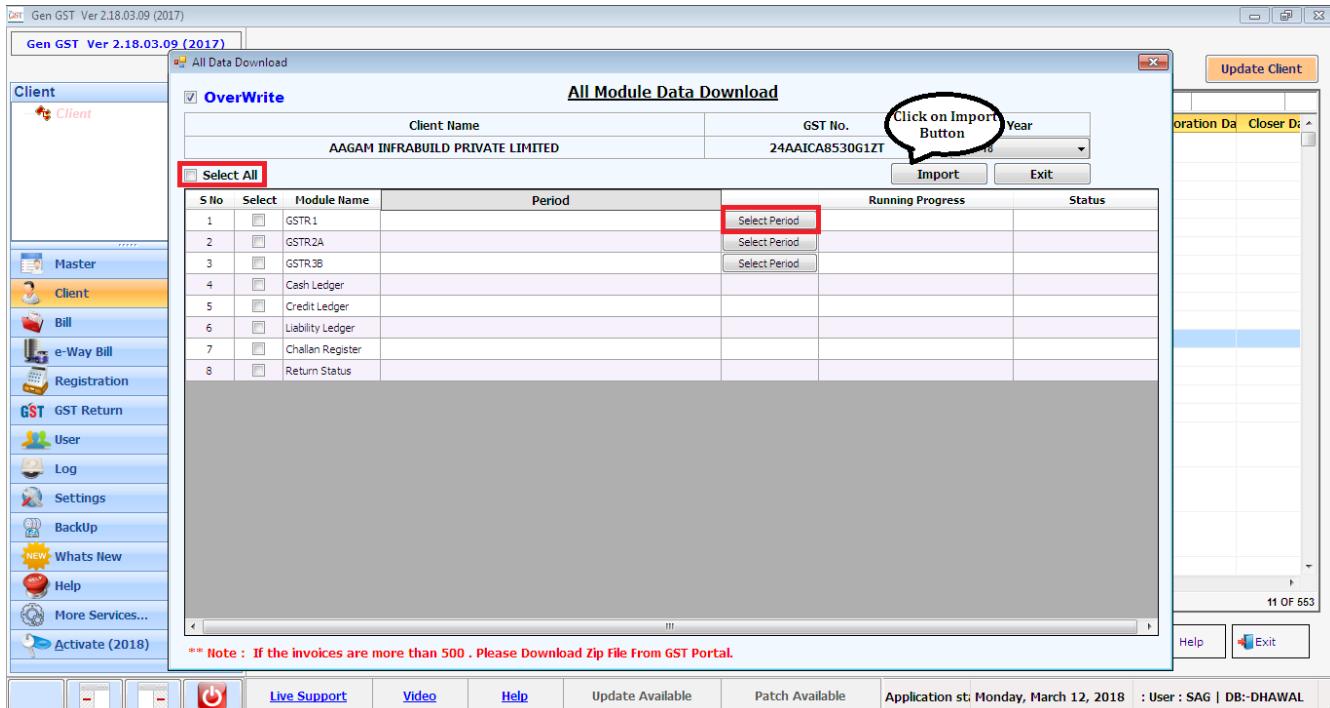
- When user click on this button then a pop-up box will be opened where user has to enter the credential details and captcha. After that click on Process Button and data is imported into the software.



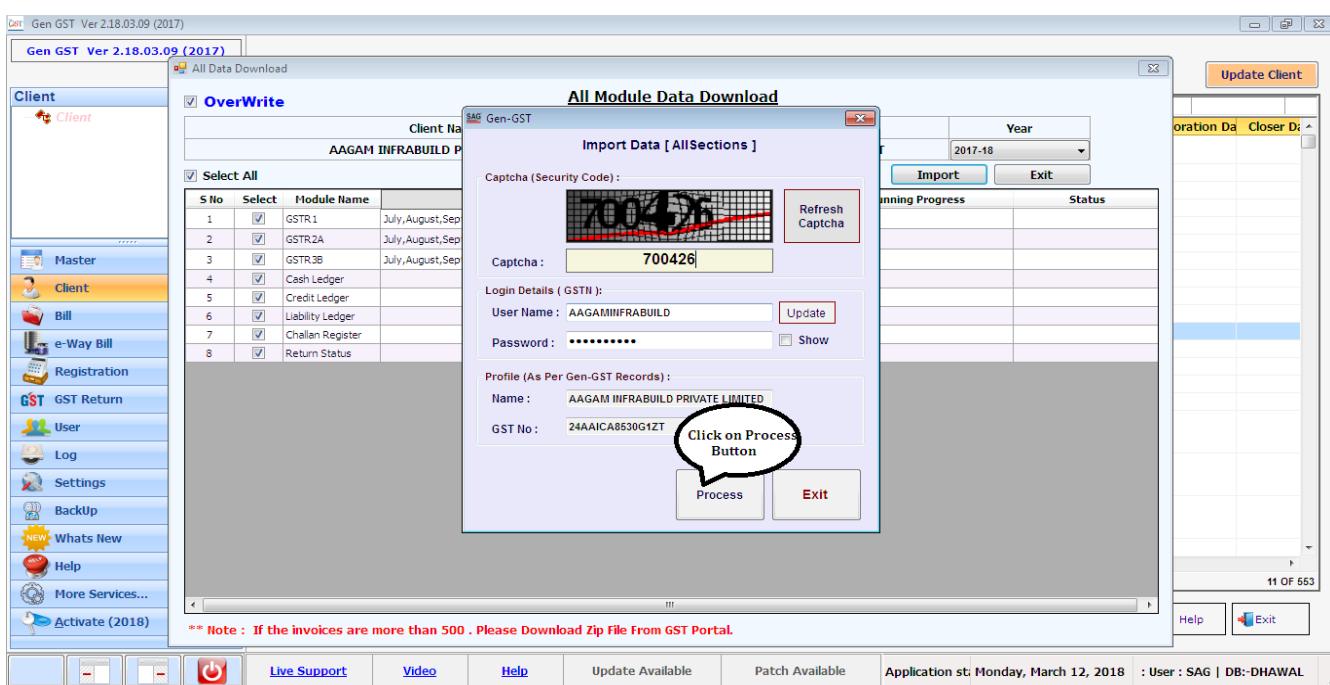
- Next Button is Download all section data. Here first of all user has to select the client and then click on download all section data.



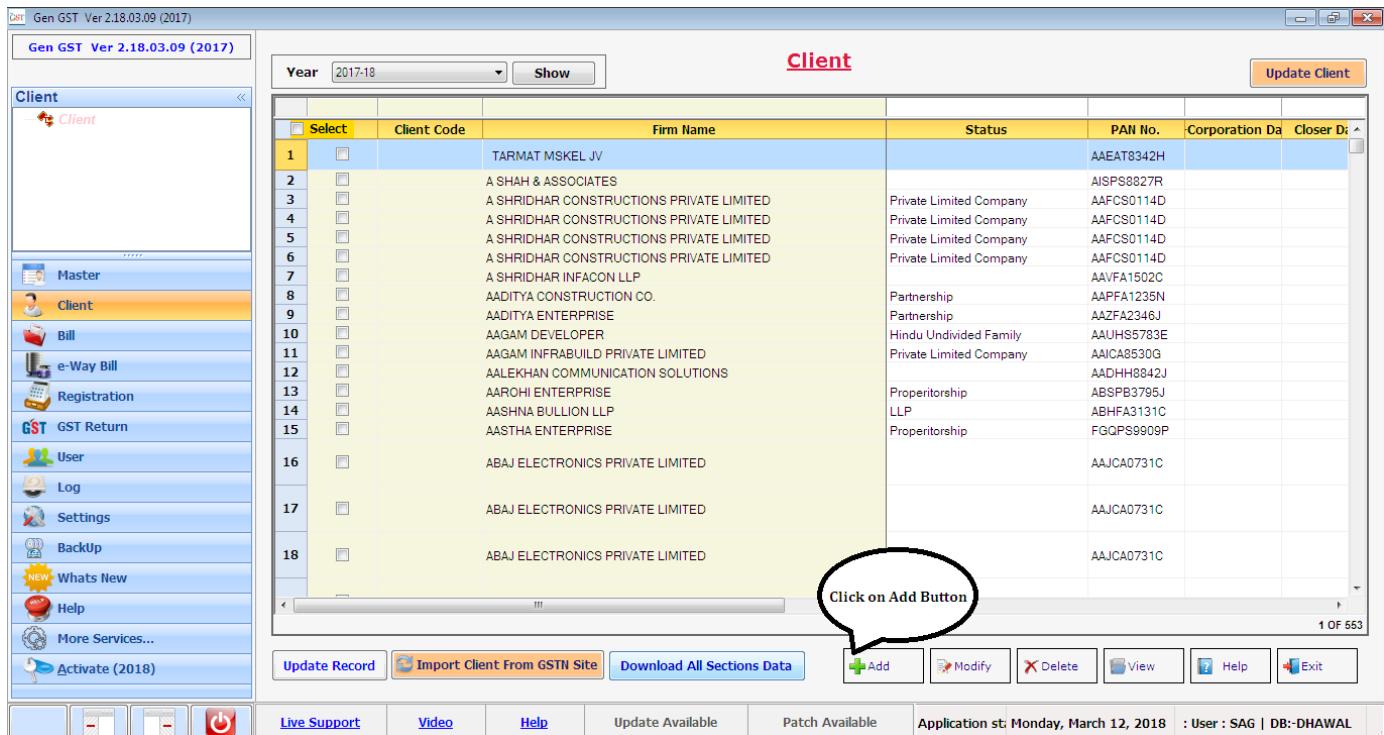
- After that a new window will be opened as shown below.
- Here user has to select the period and module for which he/she want to download the data.
- After that click on the Import button for importing the data.



- After clicking on import button then a pop-up box will be opened where user has to enter the credential details and captcha. After that click on Process button for downloading the data.



- First of all user has to click on Add Button then a new window will be opened. Where we have provided two options for the convenience of the user i.e. new and import from Other than Individual.
- When user clicks on the import from other than Individual radio button then a new Panel will be opened. Where user can search the Clients which he/she wants to import.



Gen GST Ver 2.18.03.09 (2017)

Client

Year: 2017-18 Show Client

Update Client

Client

Master Client Bill e-Way Bill Registration GST GST Return User Log Settings Backup What's New Help More Services... Activate (2018)

Client

1 TARMAT MSKEL JV  
2 A SHAH & ASSOCIATES  
3 A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED  
4 A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED  
5 A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED  
6 A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED  
7 A SHRIDHAR INFACON LLP  
8 AADITYA CONSTRUCTION CO.  
9 AADITYA ENTERPRISE  
10 AAGAM DEVELOPER  
11 AAGAM INFRABUILD PRIVATE LIMITED  
12 AALEKHAN COMMUNICATION SOLUTIONS  
13 AAROHI ENTERPRISE  
14 AASHNA BULLION LLP  
15 AASTHA ENTERPRISE  
16 ABAJ ELECTRONICS PRIVATE LIMITED  
17 ABAJ ELECTRONICS PRIVATE LIMITED  
18 ABAJ ELECTRONICS PRIVATE LIMITED

Status PAN No. Corporation Da Closer D.

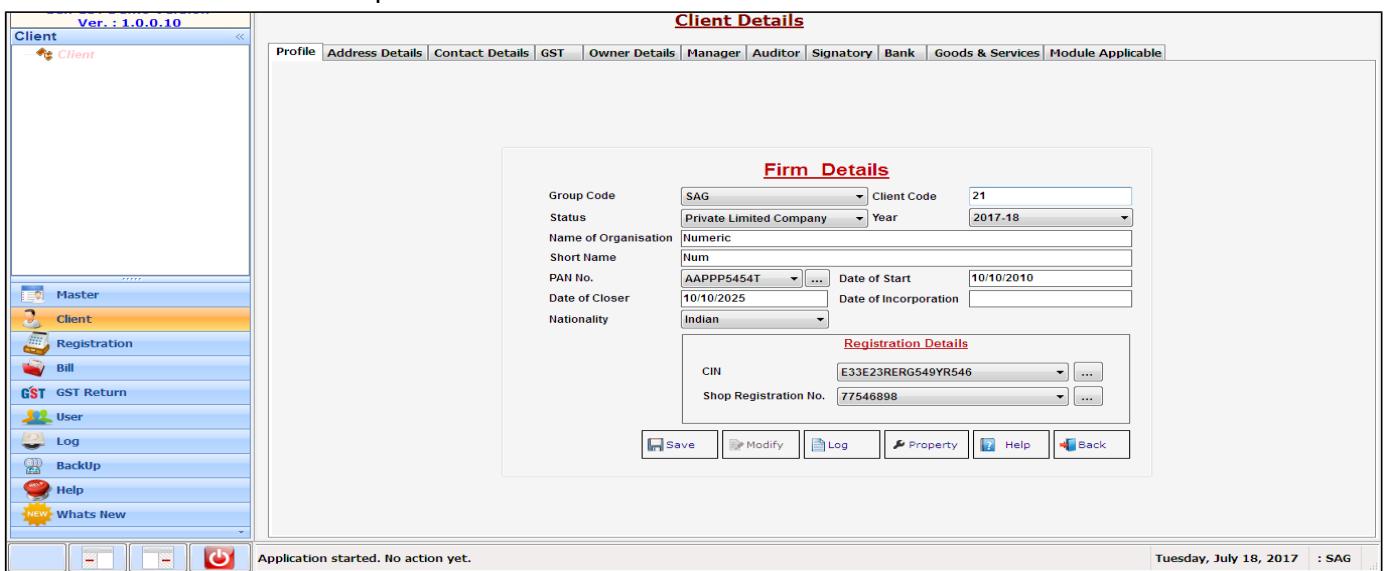
AAEAT8342H  
AISP8827R  
AAFC0114D  
AAFC0114D  
AAFC0114D  
AAFC0114D  
AAFA1502C  
AAPFA1235N  
AAZFA2346J  
AAUHS5783E  
AAICA8530G  
AAIDH8842J  
ABSPB3795J  
ABHFA3131C  
FGQPS9909P  
AAJCA0731C  
AAJCA0731C  
AAJCA0731C

Click on Add Button

Update Record Import Client From GSTN Site Download All Sections Data Add Modify Delete View Help Exit

Live Support Video Help Update Available Patch Available Application started. Monday, March 12, 2018 : User : SAG | DB: DHAWAL

- If user wants to add the new Clients, click on new radio button, then a new panel will be opened in which user has to fill all the **Profile** Details which are required, After filling the same, save the details and proceed further.



Ver. : 1.0.0.10

Client

Profile Address Details Contact Details GST Owner Details Manager Auditor Signatory Bank Goods & Services Module Applicable

Firm Details

Group Code: SAG Client Code: 21  
Status: Private Limited Company Year: 2017-18  
Name of Organisation: Numeric  
Short Name: Num  
PAN No: AAPPP5454T Date of Start: 10/10/2010  
Date of Closer: 10/10/2025 Date of Incorporation:   
Nationality: Indian

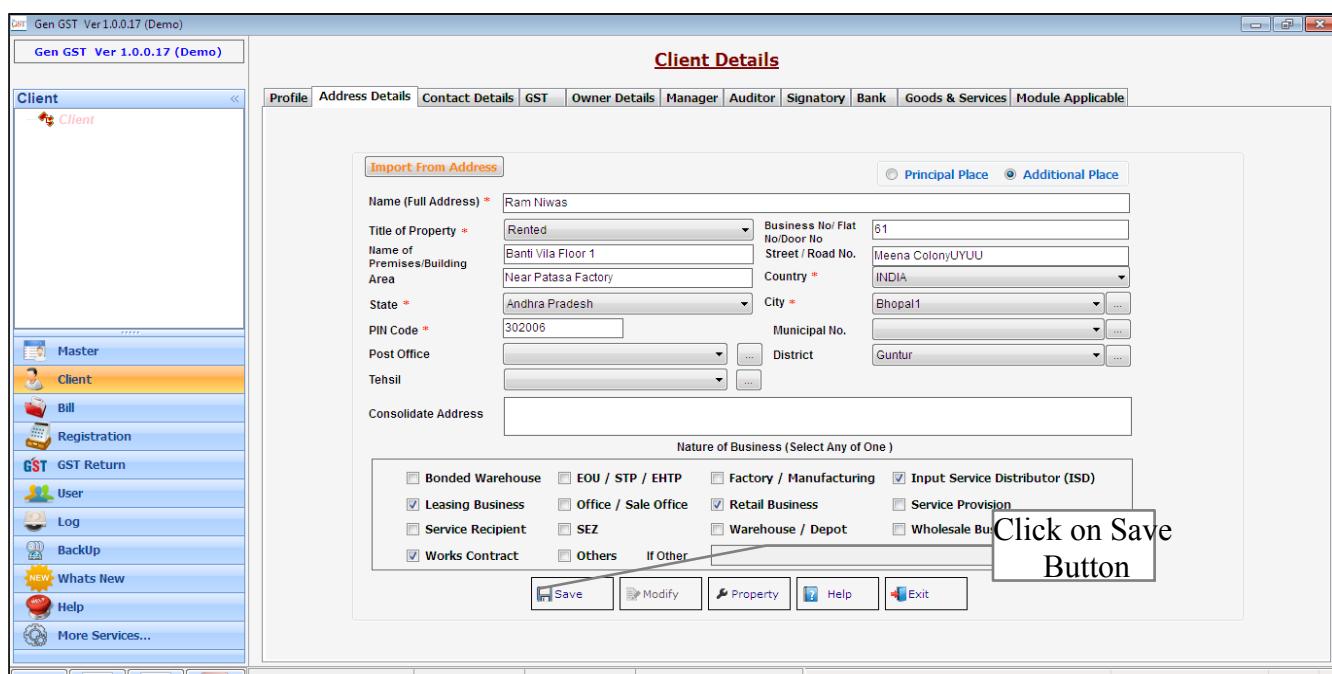
Registration Details

CIN: E33E23RERG549YR546  
Shop Registration No: 77546898

Save Modify Log Property Help Back

Application started. No action yet. Tuesday, July 18, 2017 : SAG

- Click on **Address details** tab, Then a new panel will be opened, in which user has to fill all the Address Details which are required, After filling the same, save the details and proceed further.
  - We also provide the facility of import,
  - when user select the import from Address button then he/she is able to import the detail of Area, State, Pin code, city, etc.
  - If user wants to add the new address, click on new radio button, then a new window will be displayed where user has to select the type of address whether it is principal or additional. Fill all the details which are required such as Title of property, basic address details. After filling the same, Proceed further by saving your details.



- Click on Contact details Tab, Where three tabs are situated at the top of the application i.e. Telephone number, Mobile no., Email id.
- Click on **Telephone number** tab, where user has to click on new button.

**Client Details**

Ver. : 1.0.0.10

Client

Profile Address Details Contact Details **GST** Owner Details Manager Auditor Signatory Bank Goods & Services Module Applicable

Telephone Mobile No. Email ID

Telephone No.

Office / Home: Office ISD Code: 91 STD Code: 744

Type: Ext No. Telephone No.

Ordering

**New** **Modify** **Delete** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Godown	98	744	P	2	454847	21
2	Godown	91	141	P	6	879514	1

1 OF 2

Application started. No action yet. Tuesday, July 18, 2017 : SAG

- Fill all the contact related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple telephone no. of the Clients in the same manner.

**Client Details**

Ver. : 1.0.0.10

Client

Profile Address Details Contact Details **GST** Owner Details Manager Auditor Signatory Bank Goods & Services Module Applicable

Telephone Mobile No. Email ID

Telephone No.

Office / Home: Factory ISD Code: 91 STD Code: 14320

Type: Phone Ext No. 07 Telephone No. 34324325345

Ordering: 11

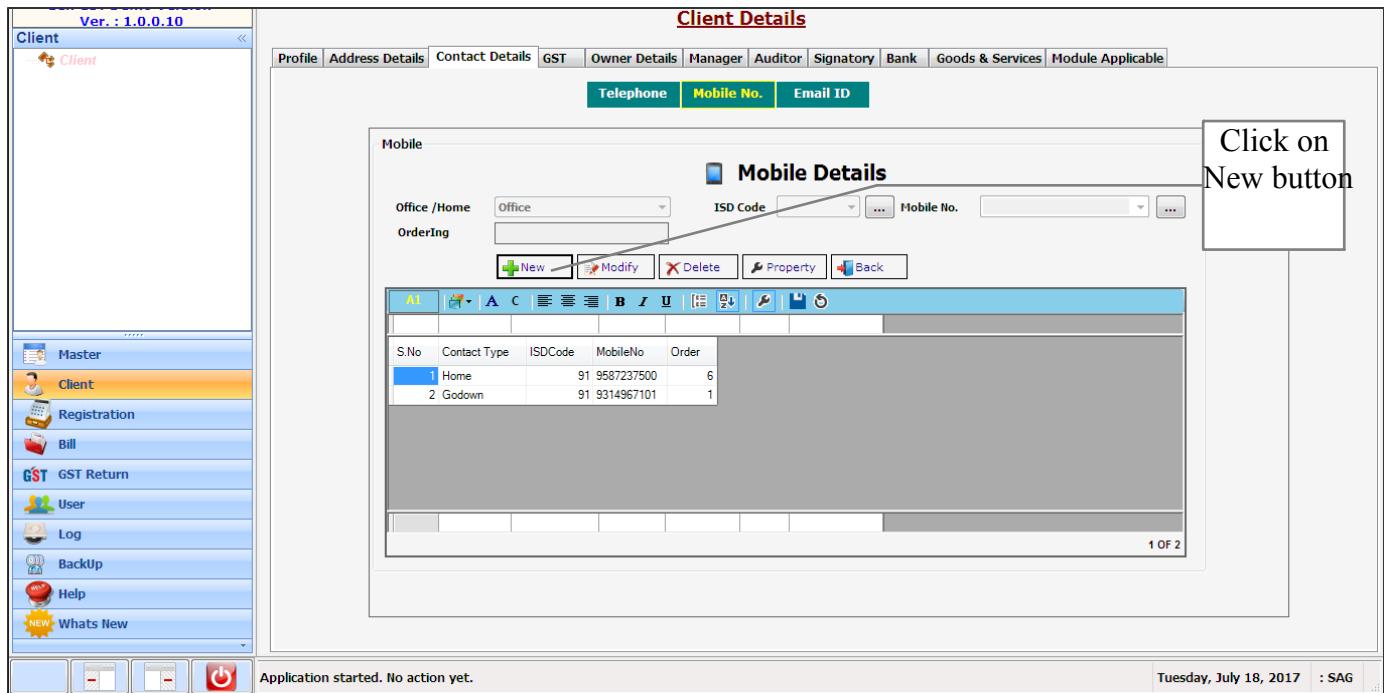
**Save** **Modify** **Cancel** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Godown	98	744	P	2	454847	21
2	Godown	91	141	P	6	879514	1

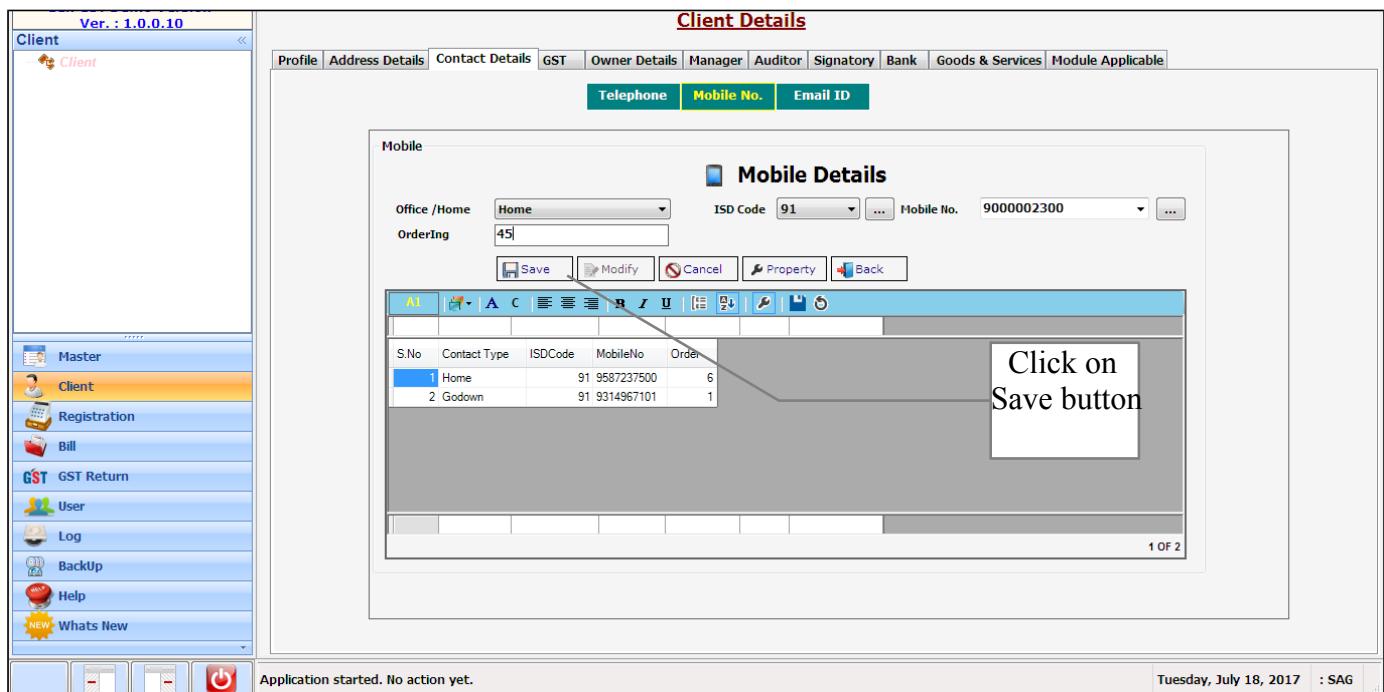
1 OF 2

Application started. No action yet. Tuesday, July 18, 2017 : SAG

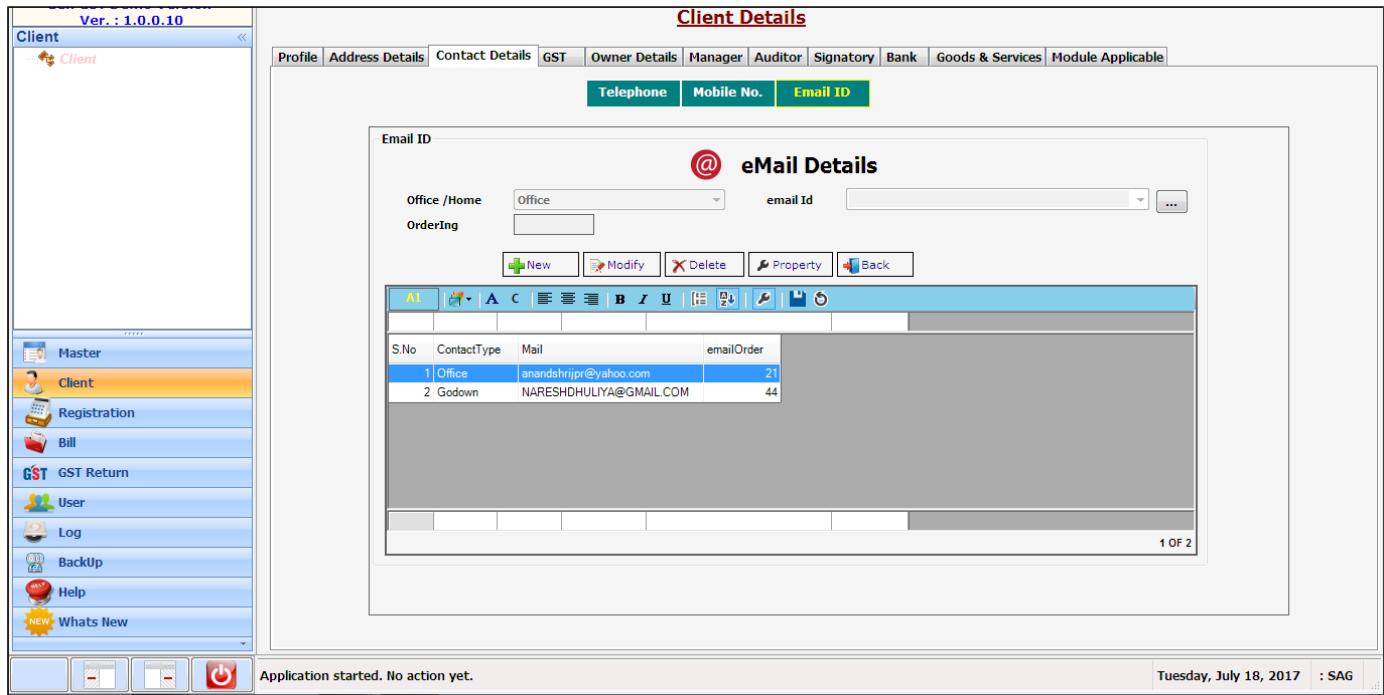
- Click on **Mobile number** tab, Where a new application window is shown. User has to click on new button.



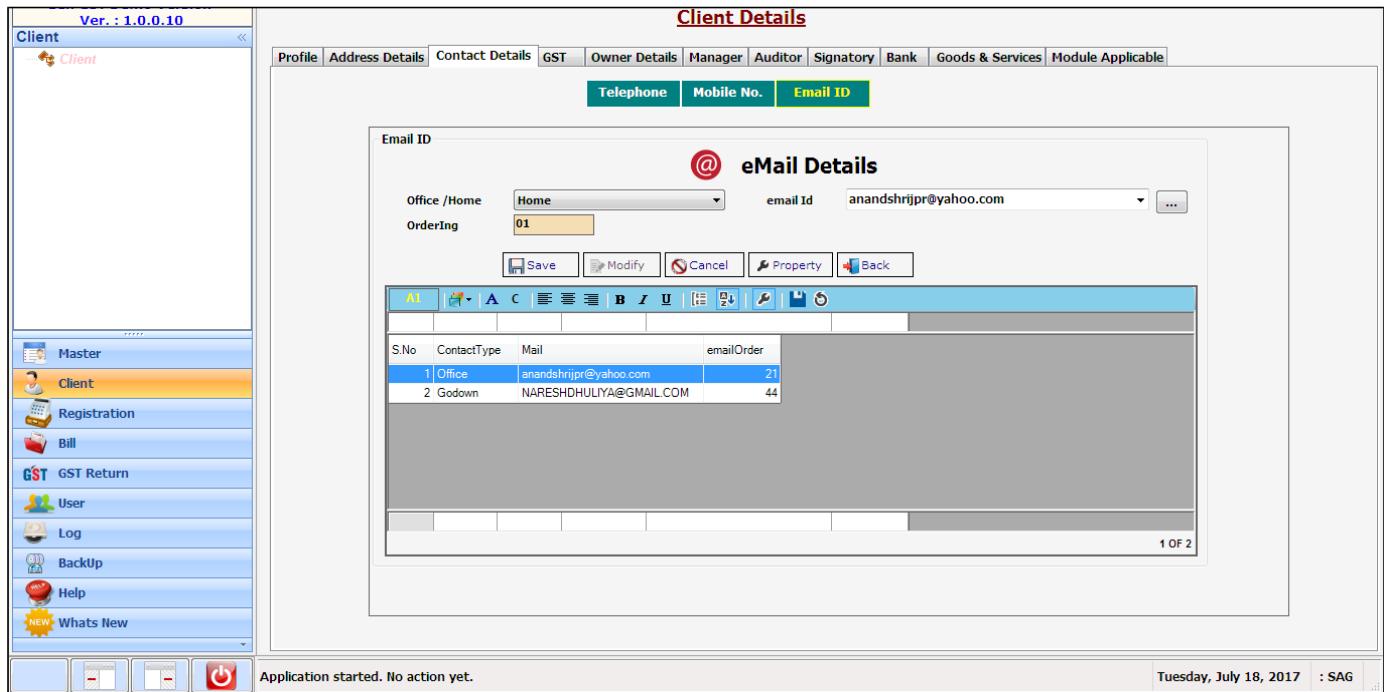
- Fill all the mobile no. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple mobile no. of the Clients in the same manner.



- Click on **Email ID tab**, Where a new application window is shown. User has to click on new button.



- Fill all the Email Id. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple Email Ids. of the Clients in the same manner.



- Click on **GST** tab, Where user has to fill all the details like GST no., Name, status, Title etc. You can also save the user ID and password for GST login.
- If multiple address are inserted, you can insert multiple GST data in the same manner.

**Client Details**

Ver. : 1.0.0.10

**GST No. Details**

<input checked="" type="checkbox"/> IS GSTN	GST No. *	11QHSDG2145A1AS	Status *	Private Limited Company
Name of Address *	ram	Title *	Owned	
Address	Business Name Road locality 302031			
Country	INDIA	State	Sindh	City
Merchant ID	14	Rank		
User ID	145	Password	4214	
Verify Date	10/10/2010	<input type="button" value="Save"/> <input type="button" value="Modify"/> <input type="button" value="Cancel"/> <input type="button" value="Log"/> <input type="button" value="Property"/> <input type="button" value="Help"/> <input type="button" value="Back"/>		

S.No	GST No.	Merchant ID	GST Rank	User Code	Password
1	57AAAAZ4454A1AA	213	1	879	1234

Click on Save button

Application started. No action yet. | Tuesday, July 18, 2017 : SAG

- Click on **Owner Details** tab, A new panel is opened, In order to add a new Owner Details, Click on Add button.

**Client Details**

Ver. : 1.0.0.10

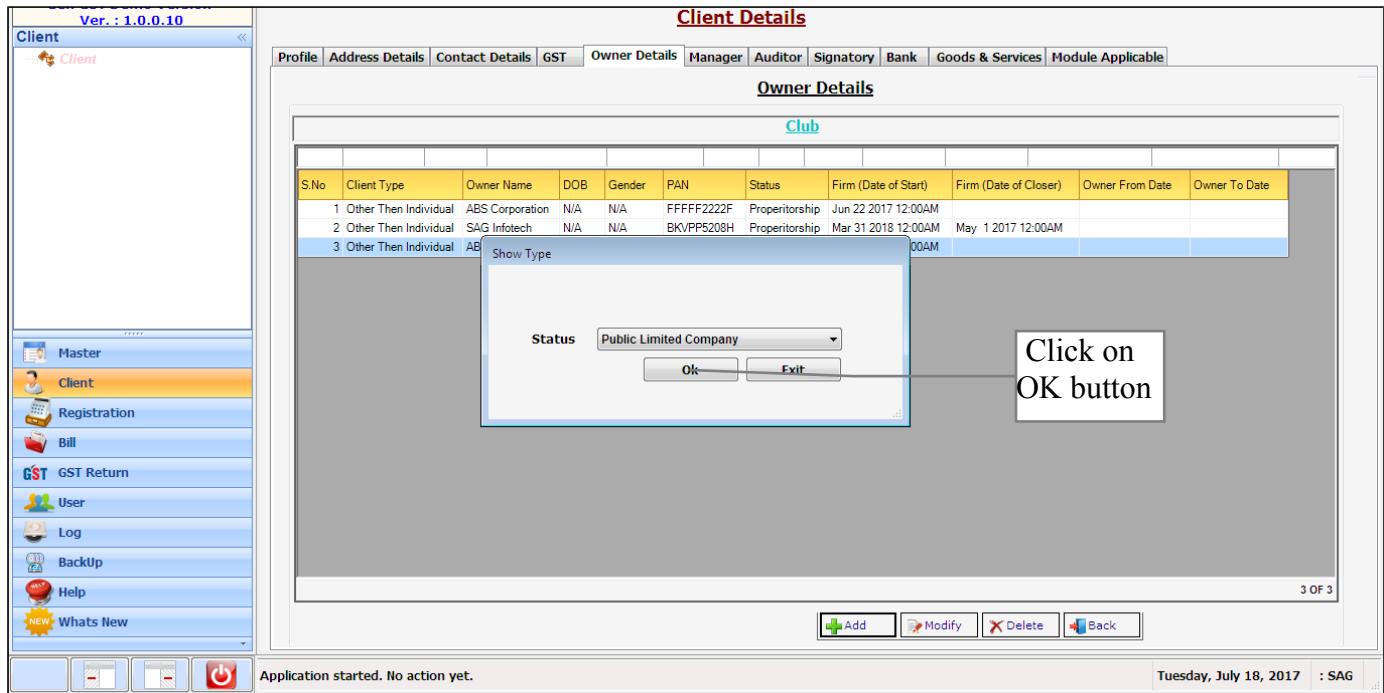
**Owner Details**

S.No	Client Type	Owner Name	DOB	Gender	PAN	Status	Firm (Date of Start)	Firm (Date of Closer)	Owner From Date	Owner To Date
1	Other Then Individual	ABS Corporation	N/A	N/A	FFFFF2222F	Proprietorship	Jun 22 2017 12:00AM			
2	Other Then Individual	SAG Infotech	N/A	N/A	BKVP5208H	Proprietorship	Mar 31 2018 12:00AM	May 1 2017 12:00AM		
3	Other Then Individual	ABS Corporation	N/A	N/A	FFFFF2222F	Proprietorship	Jun 22 2017 12:00AM			

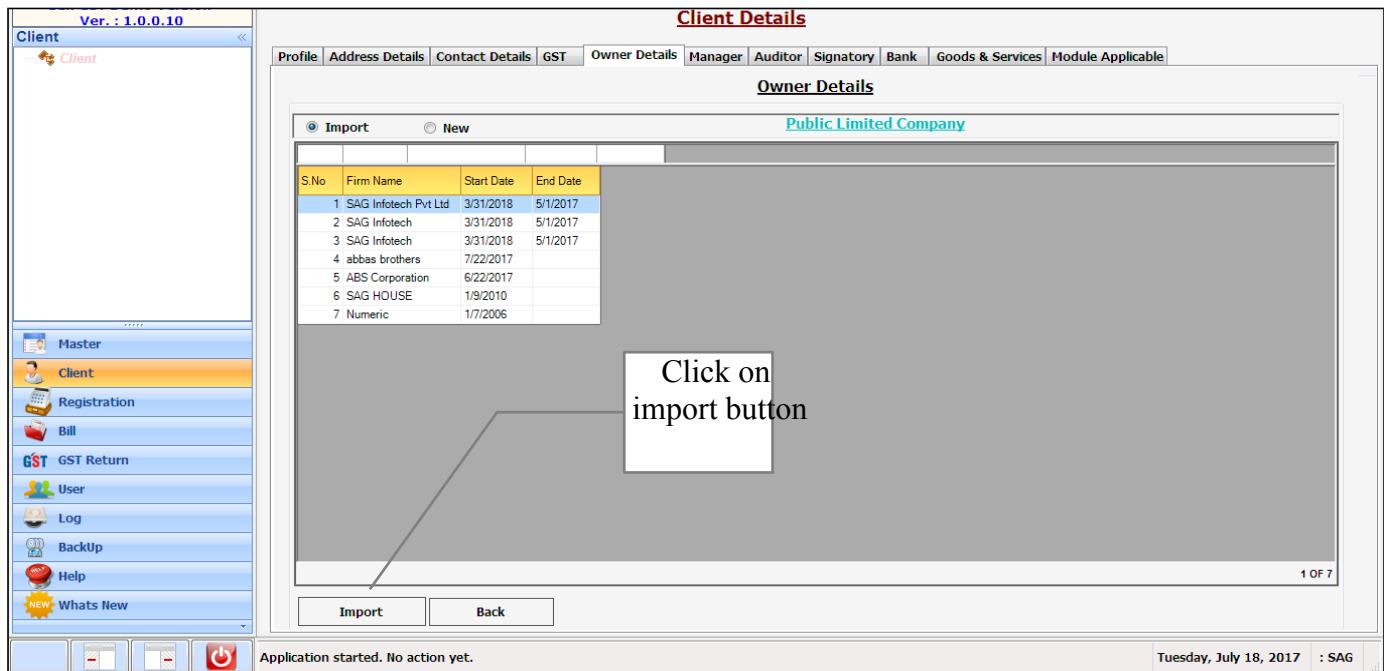
Click on Add Button

Application started. No action yet. | Tuesday, July 18, 2017 : SAG

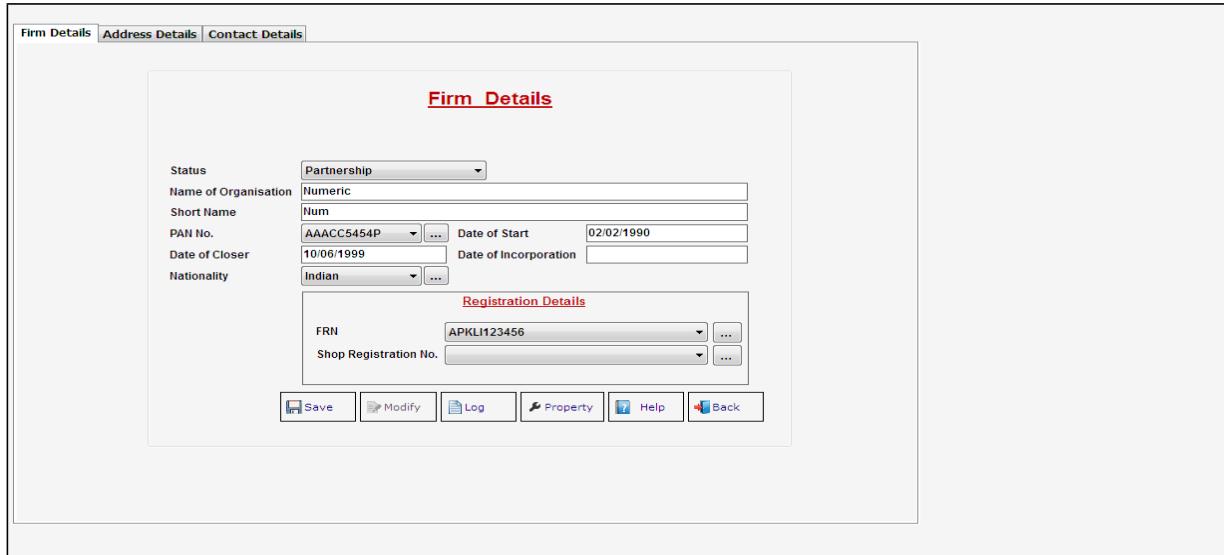
- A pop up box is shown with the drop down list from where user has to select the status type.



- We have provided two options for the convenience of the user i.e. new and import.
- When user clicks on the import radio button then a new Panel will be opened. Where user can search the Owner details which he/she wants to import.



- If user wants to add the new owner, click on new radio button, then a new panel will be opened in which user has to fill all the **Firm Details** which are required, After filling the same, save the details and proceed further.



**Firm Details**

Status: Partnership

Name of Organisation: Numeric

Short Name: Num

PAN No.: AAACC5454P

Date of Start: 02/02/1990

Date of Closure: 10/06/1999

Date of Incorporation: [empty]

Nationality: Indian

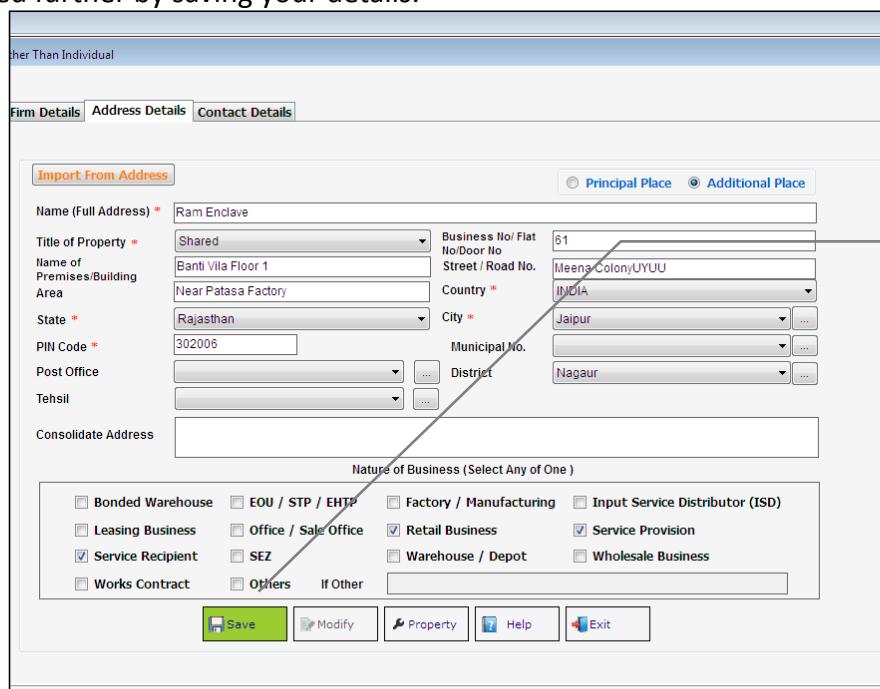
**Registration Details**

FRN: APKLI123456

Shop Registration No.: [empty]

**Buttons:** Save, Modify, Log, Property, Help, Back

- When user clicks on the import radio button then a new Panel will be opened. Where user can search the Owner details which he/she wants to import.
- Click on Address details tab, Then a new panel will be opened, in which user has to fill all the **Address Details** which are required, After filling the same, save the details and proceed further.
- If user wants to add the new address, click on new radio button, then a new window will be displayed where user has to select the type of address whether it is principal or additional. Fill all the details which are required such as Title of property, basic address details. After filling the same, Proceed further by saving your details.



**Import From Address**

**Address Type:** Other Than Individual

**Address Details:**

- Name (Full Address) \*: Ram Enclave
- Title of Property \*: Shared
- Name of Premises/Building Area: Banti Villa Floor 1
- Area: Near Patasa Factory
- State \*: Rajasthan
- PIN Code \*: 302006
- Post Office: [empty]
- Tehsil: [empty]
- Consolidate Address: [empty]

**Address Fields:**

- Business No/ Flat No/Door No: 61
- Street / Road No.: Meena Colony/UYYU
- Country \*: INDIA
- City \*: Jaipur
- Municipal No.: [empty]
- District: Nagaur

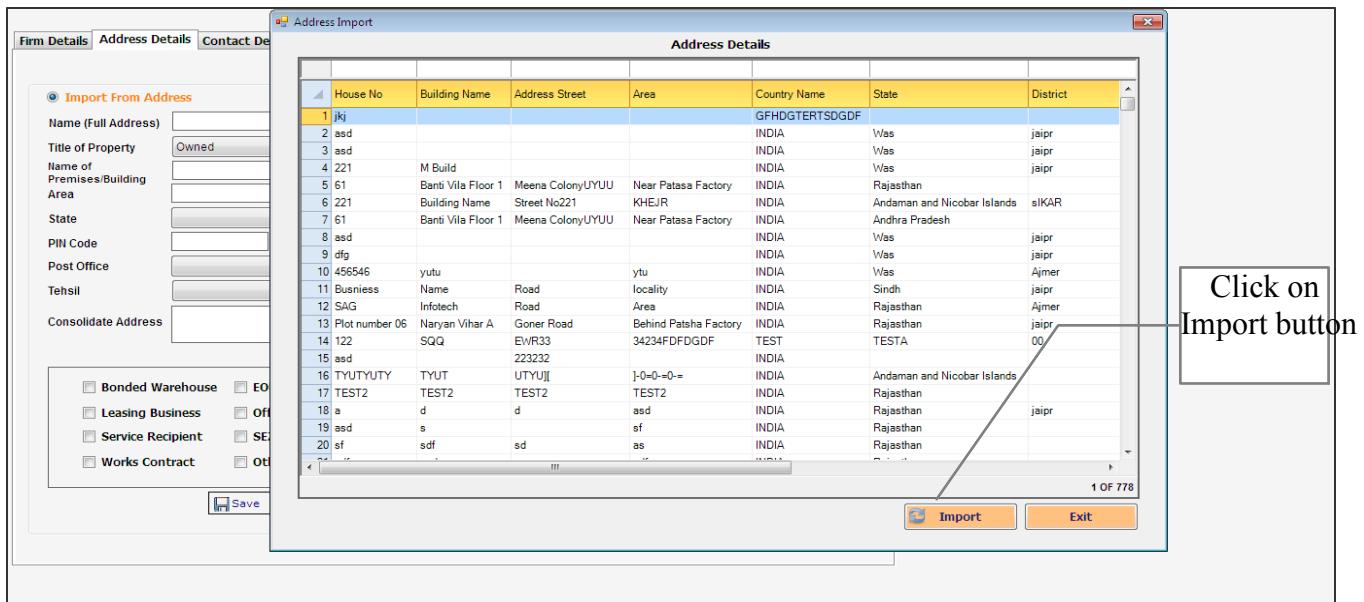
**Nature of Business (Select Any of One)**

Bonded Warehouse    EOU / STP / EHTP    Factory / Manufacturing    Input Service Distributor (ISD)  
 Leasing Business    Office / Sale Office    Retail Business    Service Provision  
 Service Recipient    SEZ    Warehouse / Depot    Wholesale Business  
 Works Contract    Others   If Other: [empty]

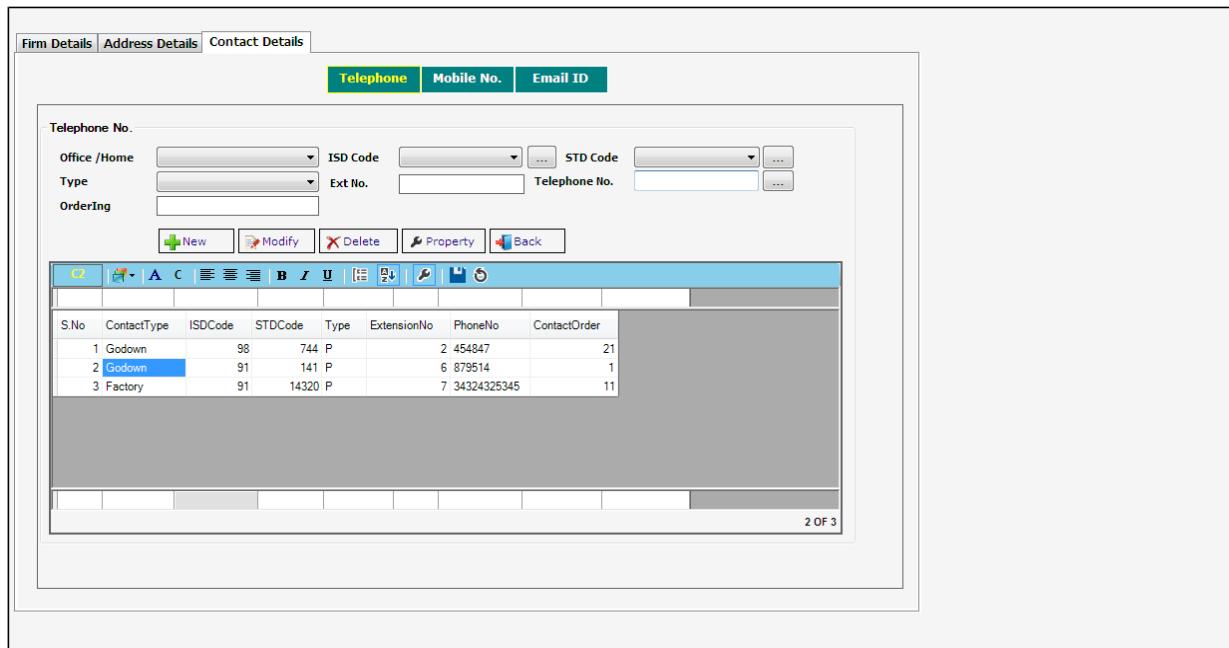
**Buttons:** Save, Modify, Property, Help, Exit

Click on  
Save Button

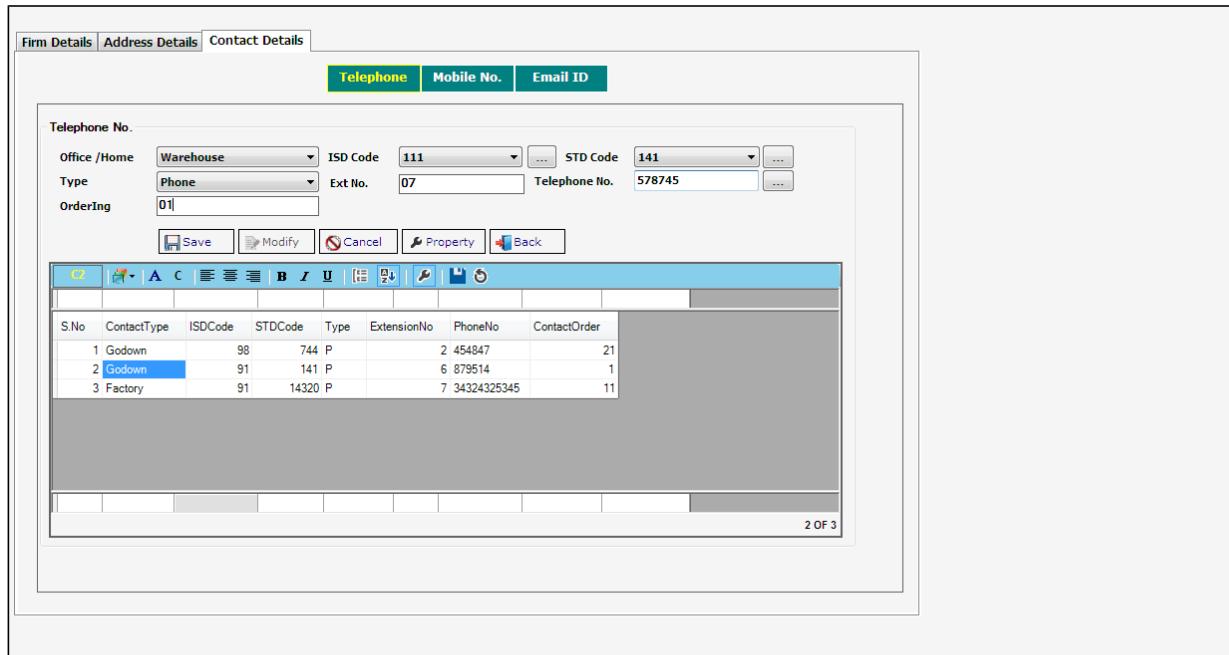
- We also provided the facility to Import From Address for the user convenience, When user Select Import From Address button, which is situated at the top of the application then he/she is able to import the address.



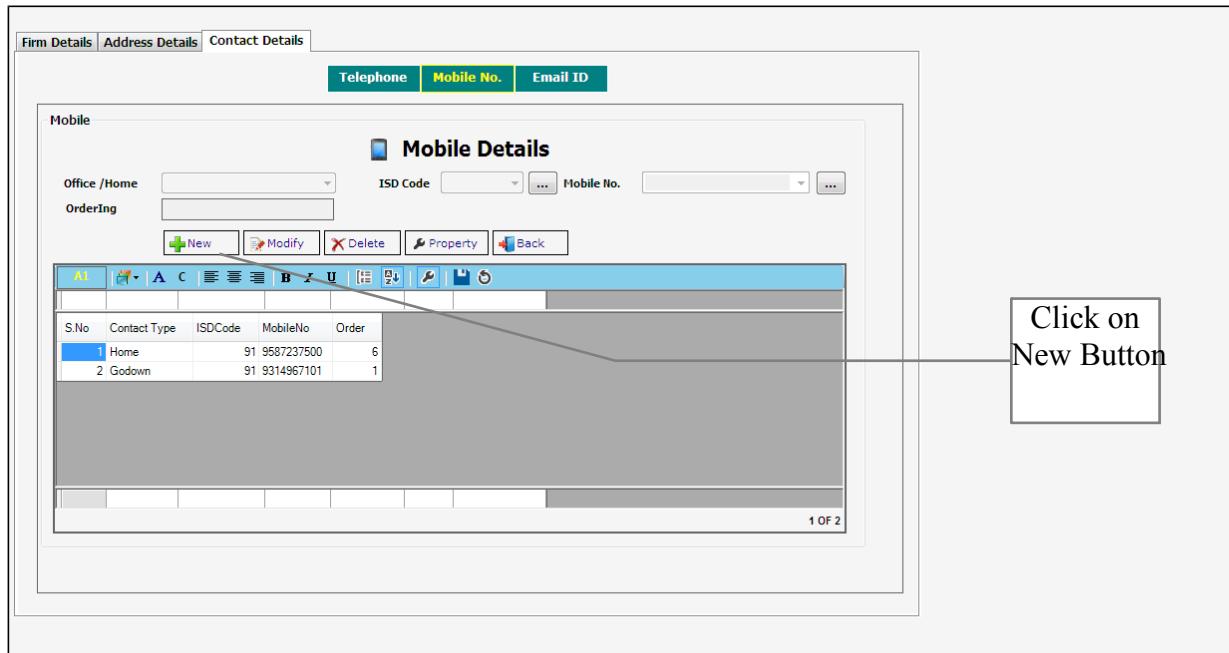
- Click on **Contact details** Tab, Where three tabs are situated at the top of the application i.e. Telephone number, Mobile no., Email id.
- Click on **Telephone number** tab, Where a new application window is shown, user has to click on new button.



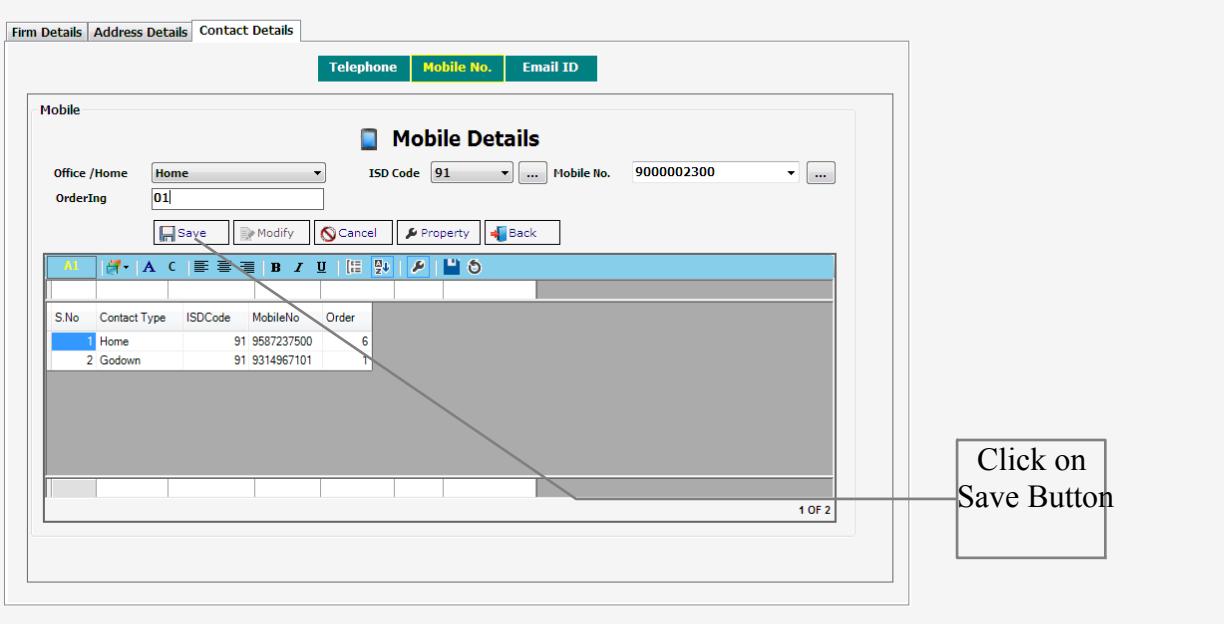
- Fill all the contact related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple telephone no. of the Clients in the same manner.



- Click on Mobile number tab, Where a new application window is shown, user has to click on new button.



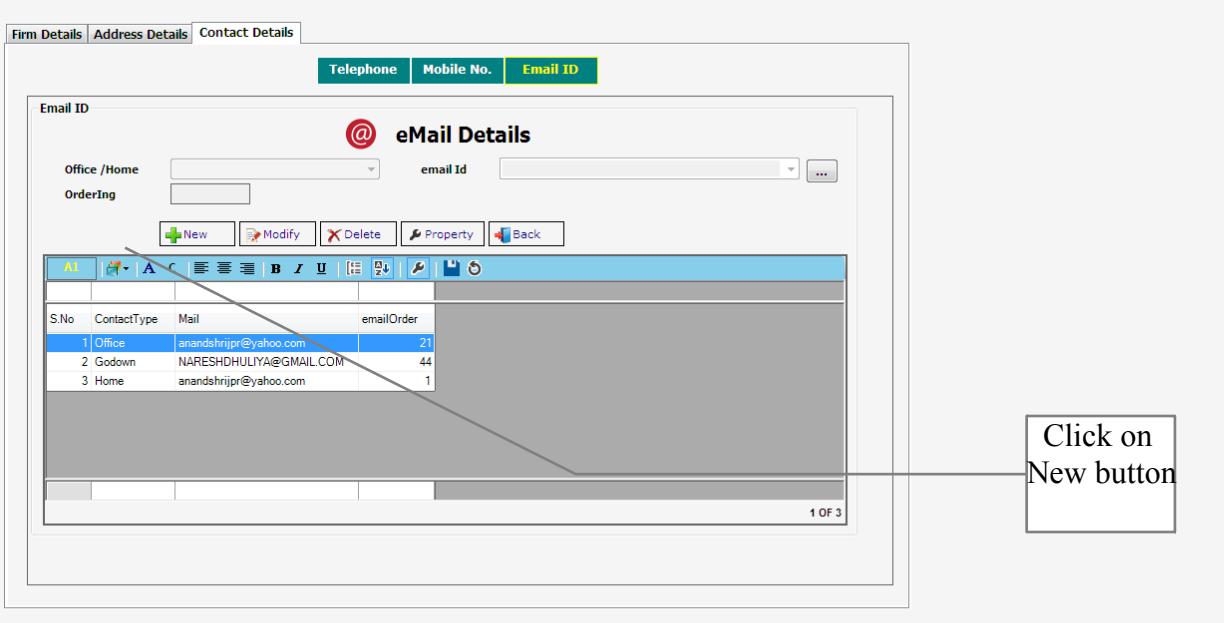
- Fill all the mobile no. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple mobile no. of the Clients in the same manner.



**Mobile Details**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Home	91	9587237500	6
2	Godown	91	9314967101	1

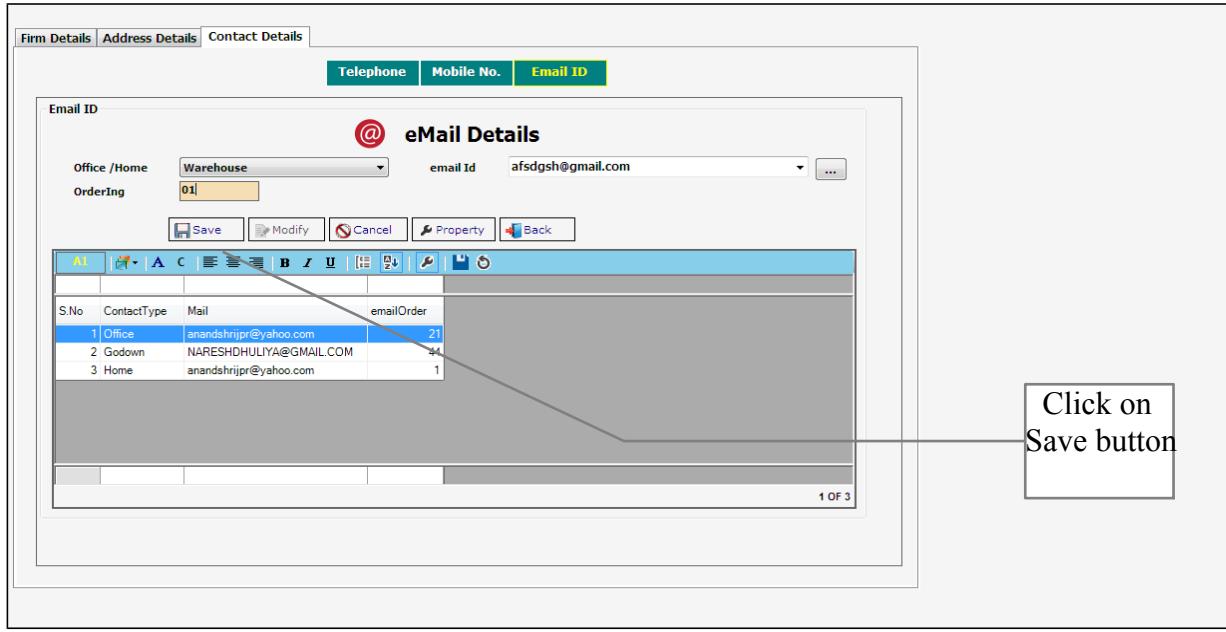
- Click on Email ID tab, Where a new application window is shown, user has to click on new button.



**eMail Details**

S.No	ContactType	Mail	emailOrder
1	Office	anandshrijpr@yahoo.com	21
2	Godown	NARESHDHULIYA@GMAIL.COM	44
3	Home	anandshrijpr@yahoo.com	1

- Fill all the Email Id. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple Email Ids. of the Clients in the same manner.



**eMail Details**

Office / Home: Warehouse  
Ordering: 01

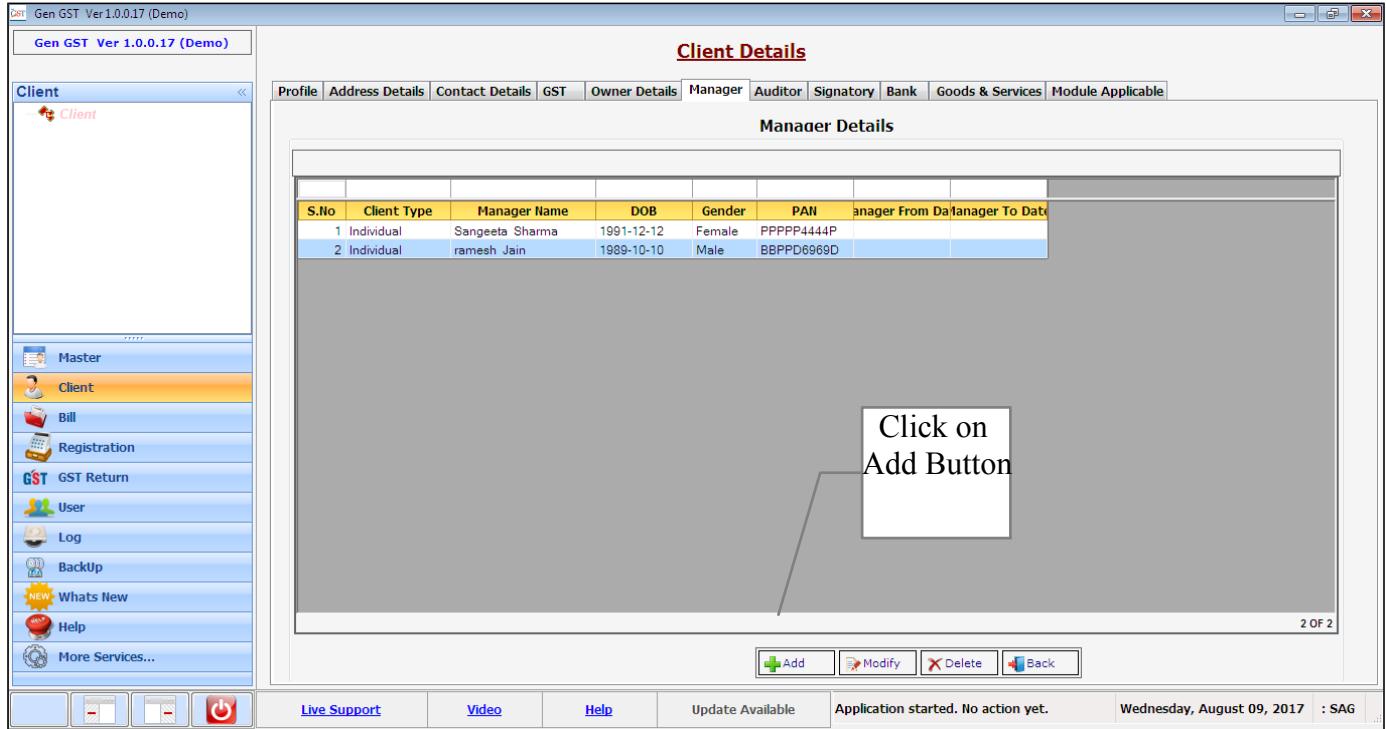
email Id: afsdgsh@gmail.com

**Save** **Modify** **Cancel** **Property** **Back**

S.No	ContactType	Mail	emailOrder
1	Office	anandshrijpr@yahoo.com	21
2	Godown	NARESHDHULIYA@GMAIL.COM	44
3	Home	anandshrijpr@yahoo.com	1

1 OF 3

- Click on **Manager** tab, A new panel is opened, In order to add a new Manager Details, Click on Add button.



**Client Details**

Profile Address Details Contact Details GST Owner Details Manager Auditor Signatory Bank Goods & Services Module Applicable

**Manager Details**

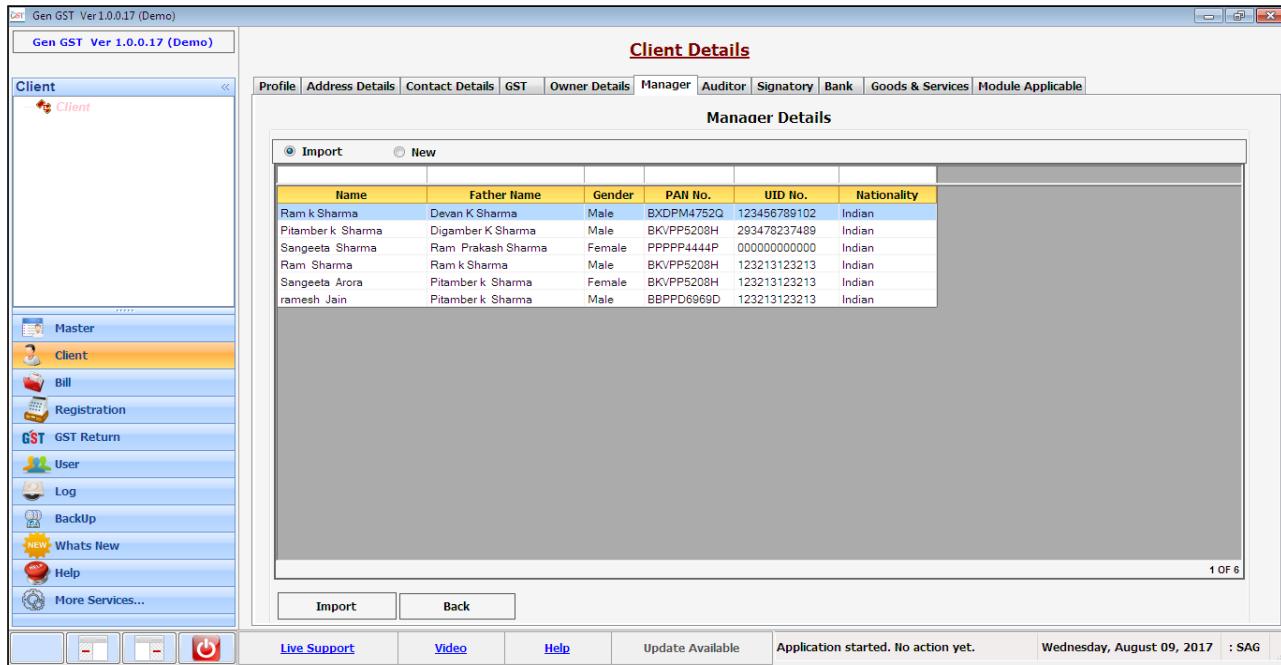
S.No	Client Type	Manager Name	DOB	Gender	PAN	Manager From Date	Manager To Date
1	Individual	Sangeeta Sharma	1991-12-12	Female	PPPPP4444P		
2	Individual	ramesh Jain	1989-10-10	Male	BBPPD6969D		

2 OF 2

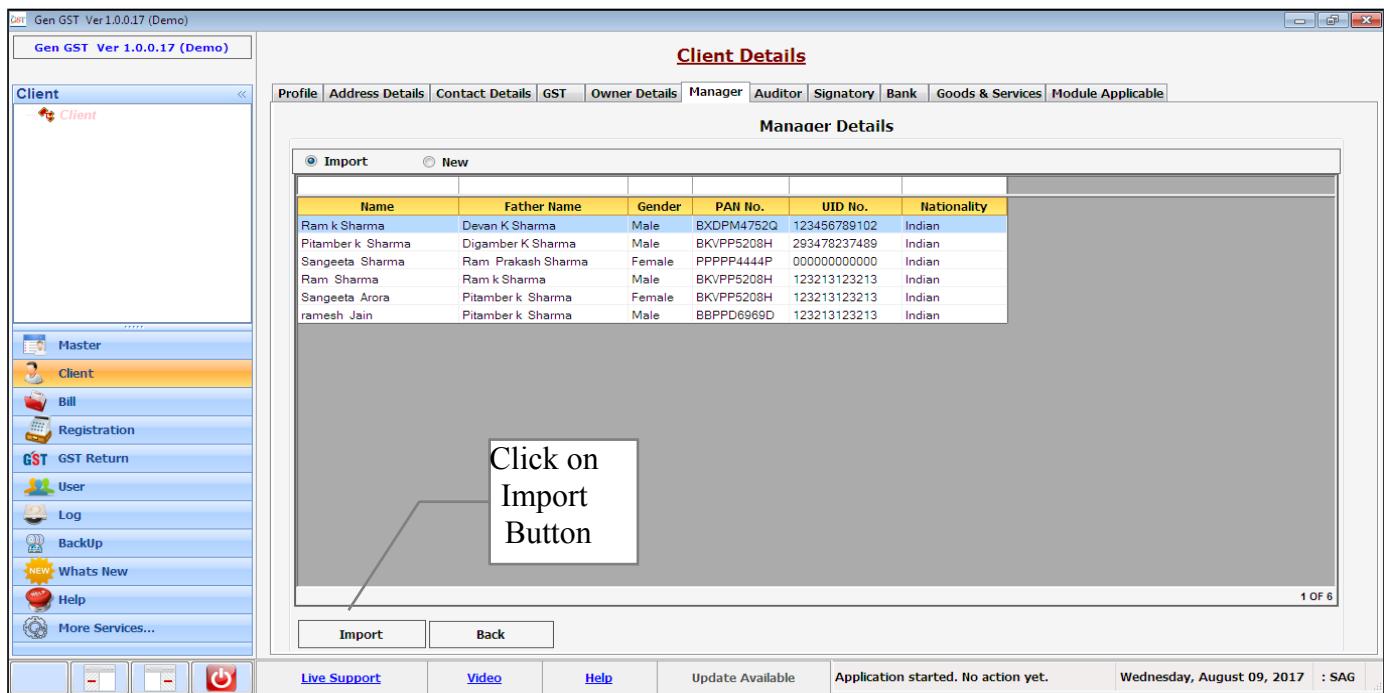
**Add** **Modify** **Delete** **Back**

Live Support Video Help Update Available Application started. No action yet. Wednesday, August 09, 2017 : SAG

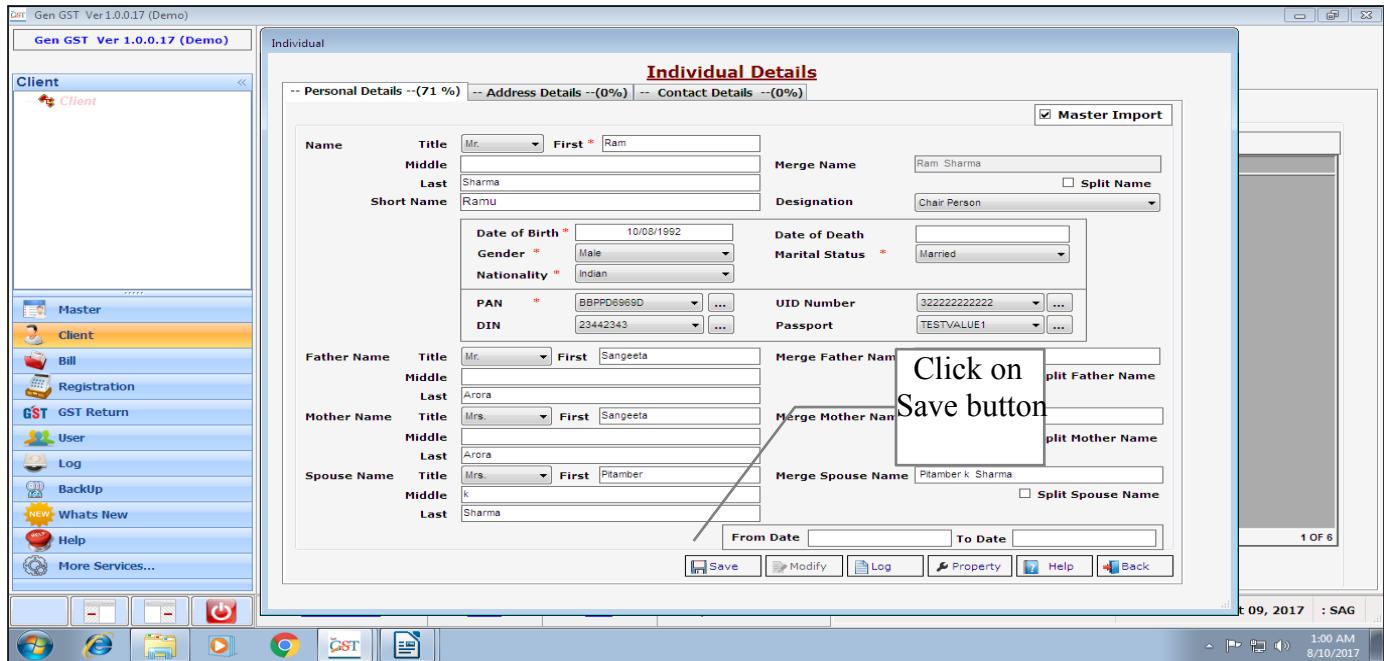
- We have provided two options for the convenience of the user i.e. new and import.



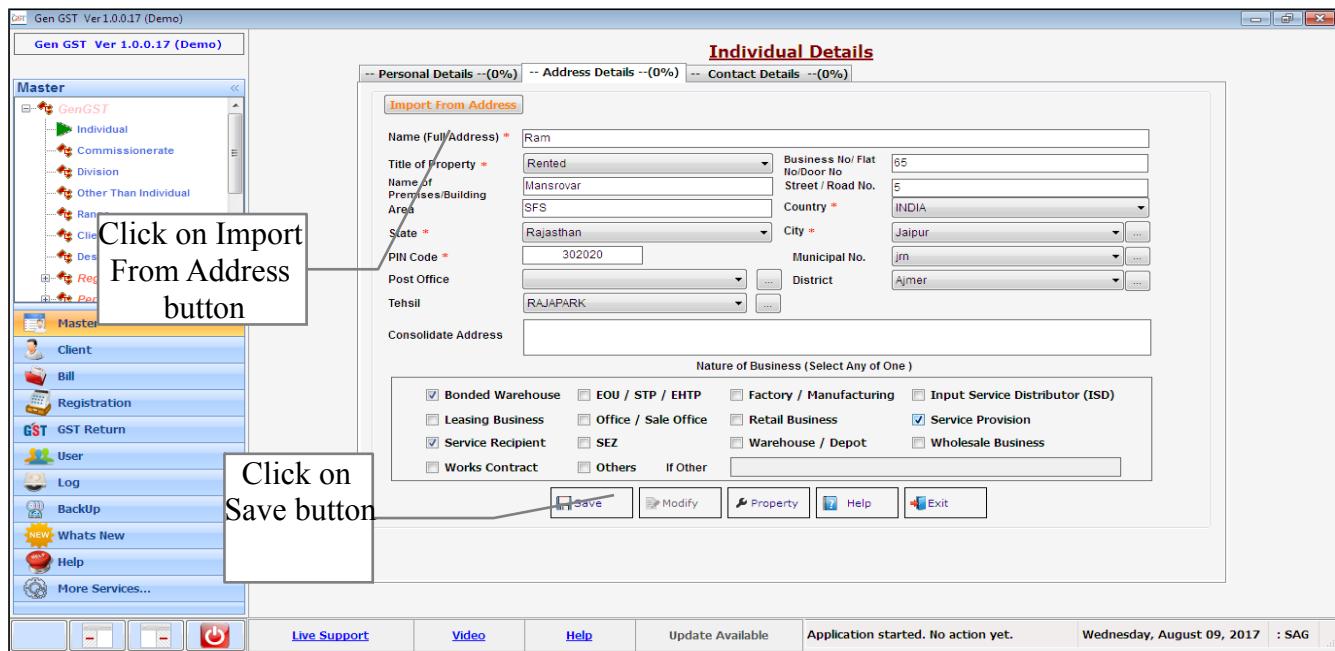
- When user clicks on the import radio button then a new Panel will be opened. Where user can search the Manager which he/she wants to import.
- If user wants to add the new Manager, click on new radio button, then a new panel will be opened in which user user has to fill all the **Personal Details** which are required, After filling the same, save the details and proceed further.



- We also provide the facility of import, When user tick on the import details Check box then he/she is able to import the detail of father's, Mother's & spouse name.



- Click on Address details tab, then a new panel will be opened, in which user has to fill all the **Address Details** which are required, After filling the same, save the details and proceed further.
- We also provide the facility of import, When user click on the import from address button then he/she is able to import the detail of address.



- Click on **Contact details** Tab, Where three tabs are situated at the top of the application i.e. Telephone number, Mobile no., Email id.
- Click on **Telephone number** tab, Where a new application window is shown, user has to click on new button.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Telephone** **Mobile No.** **Email ID**

**Telephone No.**

Office /Home	Office	ISD Code	91	STD Code	744
Type		Ext No.		Telephone No.	
Ordering					

**New** **Modify** **Delete** **View** **Property** **Back**

**A1** **A** **C** **B** **X** **U** **View** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Office	91	141	P	145	145789	11
2	Home	91	141	P	22	242306	11
3	Godown	91	141	P	2	2472000	33

Click on  
New Button

- Fill all the contact related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple telephone no. of the Manager in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Telephone** **Mobile No.** **Email ID**

**Telephone No.**

Office /Home	Warehouse	ISD Code	91	STD Code	111
Type	Phone	Ext No.	4	Telephone No.	454847
Ordering	4				

**Save** **Modify** **Cancel** **View** **Property** **Back**

**A1** **A** **C** **B** **X** **U** **View** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Office	91	141	P	145	145789	11
2	Home	91	141	P	22	242306	11
3	Godown	91	141	P	2	2472000	33

Click on  
Save Button

- Click on **Mobile number** tab, Where a new application window is shown, user has to click on new button.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone | **Mobile No.** | Email ID

**Mobile**

**Mobile Details**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Office	91	9001308453	1
2	Godown	91	9587237500	4

**New** **Modify** **Delete** **View** **Property** **Back**

**Click on New Button**

- Fill all the mobile no. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple mobile no. of the Manager in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone | **Mobile No.** | Email ID

**Mobile**

**Mobile Details**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Office	91	9001308453	1
2	Godown	91	9587237500	4

**Save** **Cancel** **View** **Property** **Back**

**Click on Save Button**

- Click on **Email ID** tab, Where a new application window is shown, **user has to click on new button**.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. **Email ID**

**Email ID**

**@ eMail Details**

Office /Home: Office Ordering:

**New** **Modify** **Delete** **Property** **Back**

S.No	ContactType	Mail	emailOrder
1	Home	anandshrijpr@yahoo.com	1
2	Factory	abcN@gmail.com	7

**Click on New Button**

- Fill all the Email Id. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple Email Ids. of the Manager in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. **Email ID**

**Email ID**

**@ eMail Details**

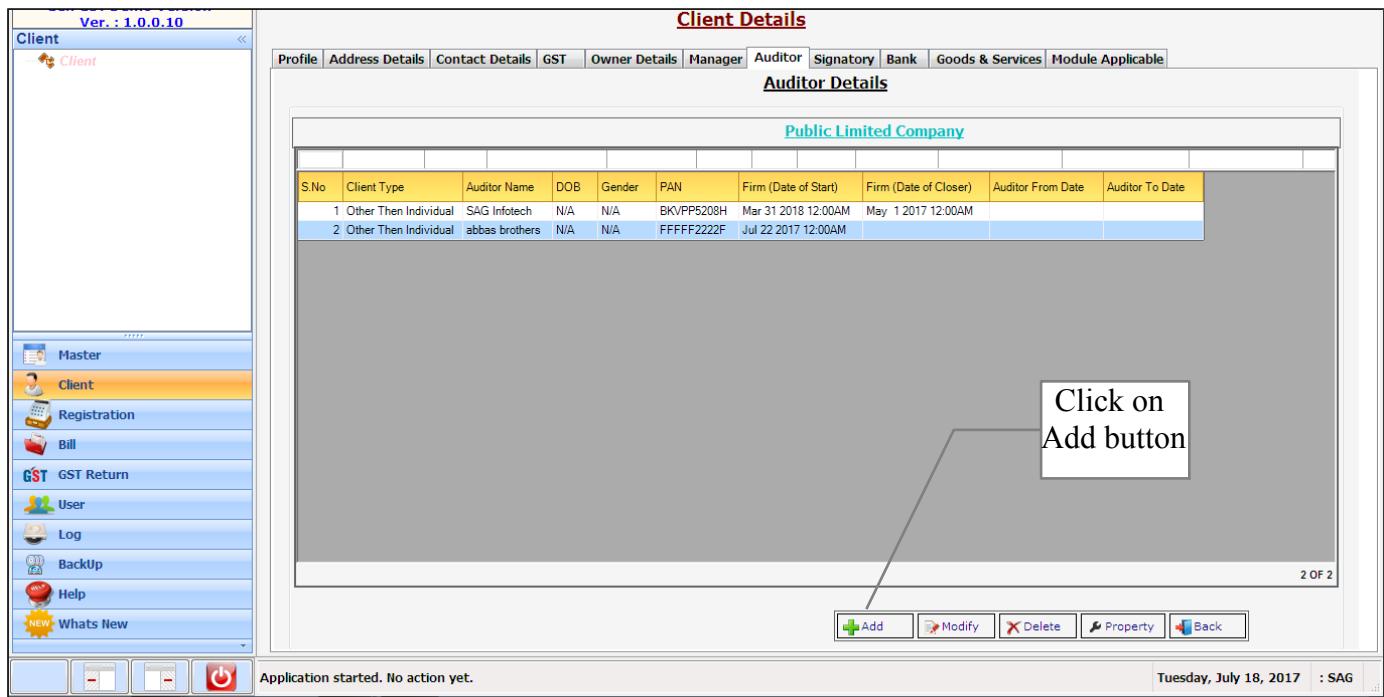
Office /Home: Warehouse Ordering:  7

**Save** **Cancel** **Property** **Back**

S.No	ContactType	Mail	emailOrder
1	Home	anandshrijpr@yahoo.com	14
2	Factory	abcN@gmail.com	7

**Click on Save Button**

- Click on **Auditor** Tab, A new panel will be opened, In order to add a new Auditor Details, Click on Add button.



**Client Details**

**Auditor Details**

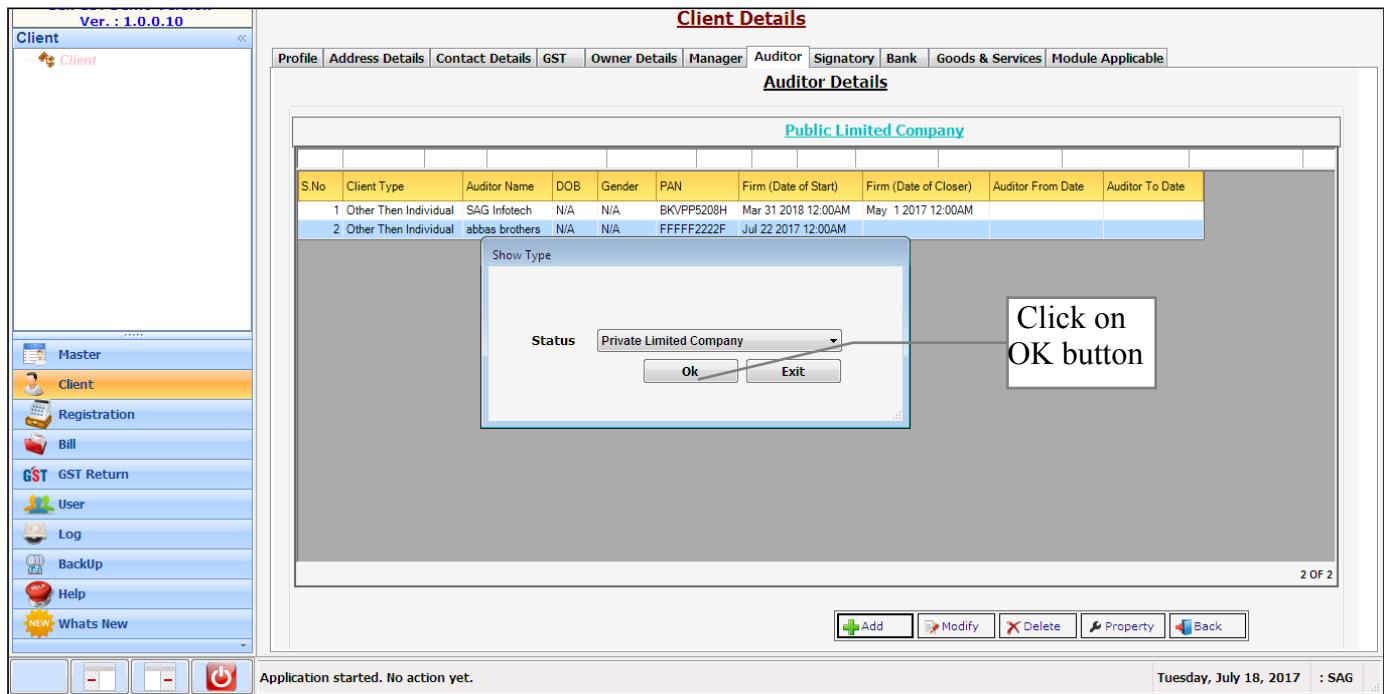
**Public Limited Company**

S.No	Client Type	Auditor Name	DOB	Gender	PAN	Firm (Date of Start)	Firm (Date of Closer)	Auditor From Date	Auditor To Date
1	Other Then Individual	SAG Infotech	N/A	N/A	BKVPP5208H	Mar 31 2018 12:00AM	May 1 2017 12:00AM		
2	Other Then Individual	abbas brothers	N/A	N/A	FFFFF2222F	Jul 22 2017 12:00AM			

**Buttons:** Add, Modify, Delete, Property, Back

Application started. No action yet.      Tuesday, July 18, 2017 : SAG

- A pop up box is shown with the drop down list from where user has to select the status type.



**Client Details**

**Auditor Details**

**Public Limited Company**

S.No	Client Type	Auditor Name	DOB	Gender	PAN	Firm (Date of Start)	Firm (Date of Closer)	Auditor From Date	Auditor To Date
1	Other Then Individual	SAG Infotech	N/A	N/A	BKVPP5208H	Mar 31 2018 12:00AM	May 1 2017 12:00AM		
2	Other Then Individual	abbas brothers	N/A	N/A	FFFFF2222F	Jul 22 2017 12:00AM			

**Show Type**

Status:

**Buttons:** Add, Modify, Delete, Property, Back

Application started. No action yet.      Tuesday, July 18, 2017 : SAG

- We have provided two options for the convenience of the user i.e. new and import.
- When user clicks on the import radio button then a new Panel will be opened. Where user can search the Auditor which he/she wants to import.

Ver. : 1.0.0.10

**Client Details**

Profile | Address Details | Contact Details | GST | Owner Details | Manager | Auditor | Signatory | Bank | Goods & Services | Module Applicable | **Auditor Details**

Import    New   **Private Limited Company**

S.No	Firm Name	Start Date	End Date
1	SAG Infotech Pvt Ltd	3/31/2018	5/1/2017
2	SAG Infotech	3/31/2018	5/1/2017
3	SAG Infotech	3/31/2018	5/1/2017
4	abbas brothers	7/22/2017	
5	ABS Corporation	6/22/2017	
6	SAG HOUSE	1/9/2010	
7	Numeric	1/7/2006	

**Click on Import Button**

Import | Back | 1 OF 7

Application started. No action yet. | Tuesday, July 18, 2017 : SAG

- If user wants to add the new Auditor, click on new radio button, then a new panel will be opened in which user user has to fill all the **Personal Details** which are required, After filling the same, save the details and proceed further.
- We also provide the facility of import, When user tick on the import details Check box then he/she is able to import the detail of father's name, Mother's name, spouse name.

**INDIVIDUAL DETAILS**

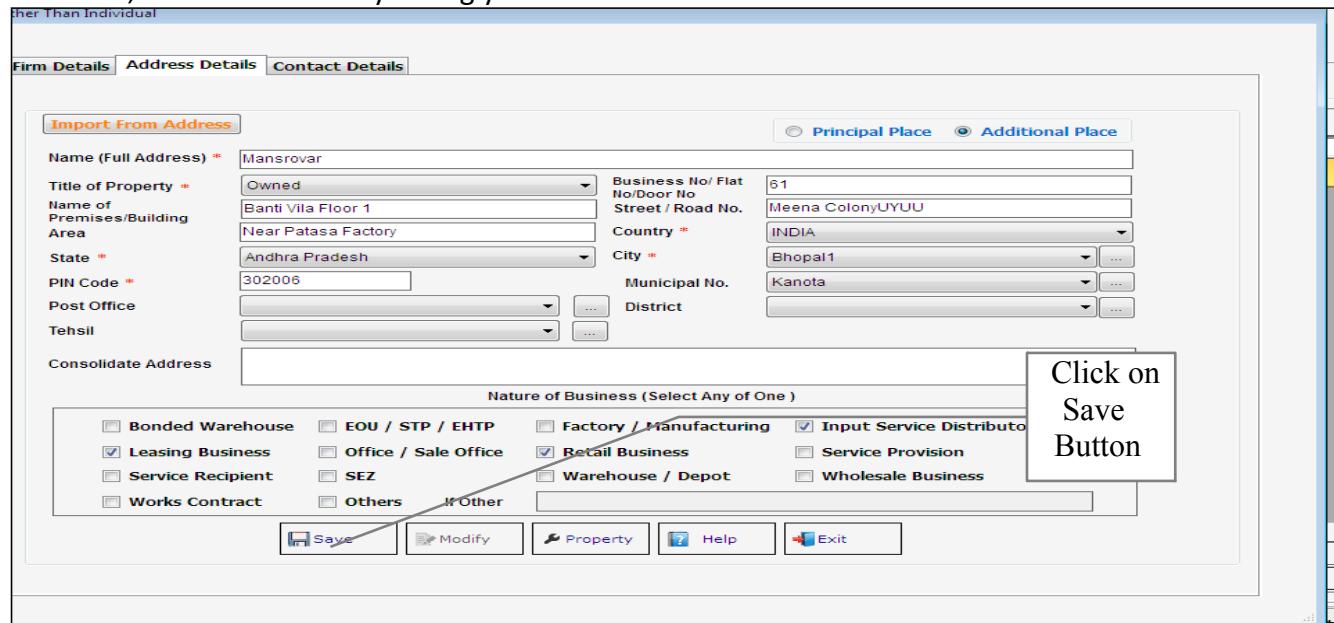
-- Personal Details --(64 %) -- Address Details --(0%) -- Contact Details --(0%)

Import Details

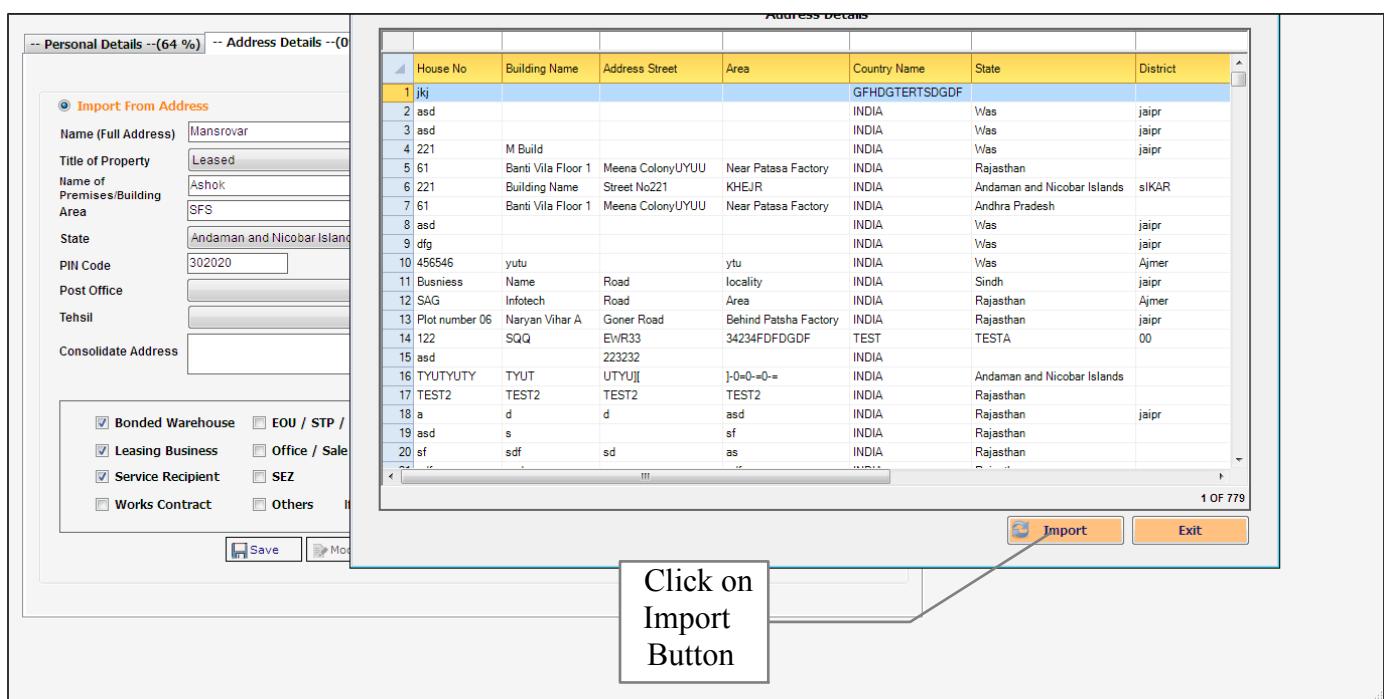
Name	Title	Mr.	First *	Ramu	Merge Name	Ramu Jain	<input type="checkbox"/> Split Name
Middle					Designation		
Last		Jain					
Short Name							
	Date of Birth *	10/05/1990	Date of Death				
	Gender *	Male	Marital Status *	Married			
	Nationality *	Indian					
	PAN	AAAAAA1245A	UID Number	121214144465			
	DIN	23442343	Passport	F34 62322			
Father Name	Title	Mr.	First	Pitamber	Merge Father Name	Pitamber k. Sharma	<input type="checkbox"/> Split Father Name
Middle		k					
Last		Sharma					
Mother Name	Title	Mrs.	First	Sangeeta	Merge Mother Name	Sangeeta Arora	<input type="checkbox"/> Split Mother Name
Middle							
Last		Arora					
Spouse Name	Title		First	Sangeeta	Merge Spouse Name	Sangeeta Arora	<input type="checkbox"/> Split Spouse Name
Middle							
Last		Arora					
	From Date		To Date				
	<input type="button" value="Save"/>	<input type="button" value="Modify"/>	<input type="button" value="Log"/>	<input type="button" value="Property"/>	<input type="button" value="Help"/>	<input type="button" value="Back"/>	

**Click on Save Button**

- Click on **Address details** tab, Then a new panel will be opened, in which user has to fill all the Address Details which are required, After filling the same, save the details and proceed further.
- If user wants to add the new address, click on new radio button, then a new window will be displayed where user has to select the type of address whether it is principal or additional. Fill all the details which are required such as Title of property, basic address details. After filling the same, Proceed further by saving your details.



- We also provided the facility to Import From Address for the user convenience, When user Select Import From Address radio button, which is situated at the top of the application then he/she is able to import the address.



House No	Building Name	Address Street	Area	Country Name	State	District
1 jkj				GHFDGTERTSDFGDF		
2 asd				INDIA	Was	jaipr
3 asd				INDIA	Was	jaipr
4 221	M Build			INDIA	Was	jaipr
5 61	Banti Vila Floor 1	Meena ColonyUYUU	Near Patasa Factory	INDIA	Rajasthan	
6 221	Building Name	Street No221	KHEJR	INDIA	Andaman and Nicobar Islands	sIKAR
7 61	Banti Vila Floor 1	Meena ColonyUYUU	Near Patasa Factory	INDIA	Andhra Pradesh	
8 asd				INDIA	Was	jaipr
9 dfg				INDIA	Was	jaipr
10 456546	yutu		ytu	INDIA	Was	Ajmer
11 Business	Name	Road	locality	INDIA	Sindh	jaipr
12 SAG	Infotech	Road	Area	INDIA	Rajasthan	Ajmer
13 Plot number 06	Naryan Vihar A	Goner Road	Behind Patsa Factory	INDIA	Rajasthan	jaipr
14 122	SQQ	EWR33	34234FDFDGDF	TEST	TESTA	00
15 asd		223232		INDIA		
16 TYUTYUTY	TYUT	UTYUJ	J-0=0=0=	INDIA	Andaman and Nicobar Islands	
17 TEST2	TEST2	TEST2	TEST2	INDIA	Rajasthan	
18 a	d	d	asd	INDIA	Rajasthan	jaipr
19 asd	s		sf	INDIA	Rajasthan	
20 sf	sdf	sd	as	INDIA	Rajasthan	

- Click on **Contact details** Tab, Where three tabs are situated at the top of the application i.e. Telephone number, Mobile no., Email id.
- Click on **Telephone number** tab, Where a new application window is shown, user has to click on new button.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Telephone** **Mobile No.** **Email ID**

**Telephone No.**

Office / Home	Office	ISD Code	...	STD Code	744	...
Type		Ext No.		Telephone No.		...
Ordering						

**New** **Modify** **Delete** **View** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Office	91	141	P	145	145789	11
2	Home	91	141	P	22	242306	11
3	Godown	91	141	P	2	2472000	33

Click on New Button

- Fill all the contact related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple telephone no. of the Auditor in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Telephone** **Mobile No.** **Email ID**

**Telephone No.**

Office / Home	Warehouse	ISD Code	91	STD Code	111	...
Type	Phone	Ext No.	4	Telephone No.	454847	...
Ordering	4					

**Save** **Modify** **Cancel** **View** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Office	91	141	P	145	145789	11
2	Home	91	141	P	22	242306	11
3	Godown	91	141	P	2	2472000	33

Click on Save button

- Click on Mobile number tab, Where a new application window is shown, user has to click on new button.

**INDIVIDUAL DETAILS**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. Email ID

**Mobile**

**Mobile Details**

Office /Home: Office, ISD Code: 91, Mobile No.: 9001308453

Ordering: 74

**New** **Modify** **Delete** **View** **Property** **Back**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Office	91	9001308453	1
2	Godown	91	9587237500	4

Click on New Button

- Fill all the mobile no. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple mobile no. of the Auditor in the same manner.

**INDIVIDUAL DETAILS**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. Email ID

**Mobile**

**Mobile Details**

Office /Home: Home, ISD Code: 91, Mobile No.: 9509461779

Ordering: 74

**Save** **Modify** **Cancel** **View** **Property** **Back**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Office	91	9001308453	1
2	Godown	91	9587237500	4

Click on Save button

- Click on **Email ID** tab, Where a new application window is shown, user has to click on new button.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. Email ID

**Email ID**

**@ eMail Details**

Office /Home: Office ... email Id: ...

Ordering:

**New** **Modify** **Delete** **Property** **Back**

S.No	ContactType	Mail	emailOrder
1	Home	anandshrijpr@yahoo.com	14
2	Factory	abcN@gmail.com	7

Click on New Button

- Fill all the Email Id. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple Email Ids. of the Auditor in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. Email ID

**Email ID**

**@ eMail Details**

Office /Home: Warehouse ... email Id: nd@gmail.com

Ordering:  7

**Save** **Modify** **Cancel** **Property** **Back**

S.No	ContactType	Mail	emailOrder
1	Home	anandshrijpr@yahoo.com	14
2	Factory	abcN@gmail.com	7

Click on Save Button

- **Signatory** is used for provide the authorized signature on a document.
- Click on Signatory Tab, A new panel will be opened, In order to add a new Signatory Details, Click on Add button.

**Client Details**

**Signatory Details**

Client Id: 1234, Client Type: Individual, Firm Id: 1254, DOB: 1991-12-12, Gender: Female, PAN: PPPPP4444P, Firm (Date of Start): N/A, Firm (Date of Closer): N/A, Signatory From Date: N/A, Signatory To Date: N/A

**Click On Add button**

**Add** **Modify** **Delete** **Back**

Application started. No action yet. | Tuesday, July 18, 2017 : SAG

- Two Radio button are shown at the top of the window i.e. import and new.
- When user clicks on the import radio button then a new Panel will be opened. Where user can search the Signatory details which he/she wants to import.

**Client Details**

**Signatory Details**

**Import** **New**

S.No	Name	Father Name	Date of Birth	Gender	PAN No.	UID No.	Nationality
1	Ram k Sharma	Devan K Sharma	5/1/2000	Male	BXDPM4752Q	123456789102	Indian
2	Pitamber k Sharma	Digamber K Sharma	5/1/2000	Male	BKVP5208H	293478237489	Indian
3	Sangeet Sharma	Ram Prakash Sharma	12/12/1991	Female	PPPPP4444P	000000000000	Indian
4	Ram Sharma	Ram k Sharma	2/10/1990	Male	BKVP5208H	123213123213	Indian
5	Sangeet Arora	Pitamber k Sharma	5/10/1988	Female	BKVP5208H	123213123213	Indian
6	ramesh Jain	Pitamber k Sharma	10/10/1989	Male	BBPPD6969D	123213123213	Indian

**Click on Import Button**

**Import** **Back**

Application started. No action yet. | Tuesday, July 18, 2017 : SAG

- If user wants to add the new Signatory, click on new radio button, then a new panel will be opened in which user has to fill all the **Personal Details** which are required, After filling the same, save the details and proceed further.
- We also provide the facility of import, When user tick on the import details Check box then he/she is able to import the detail of father's name, Mother's name, spouse name.

**INDIVIDUAL DETAILS**

-- Personal Details --(64 %) -- Address Details --(0%) -- Contact Details --(0%)

Import Details

Name	Title	Mr.	First	ramesh	Merge Name	ramesh Jain	<input type="checkbox"/> Split Name
Middle							
Last		Jain					
Short Name					Designation		
Date of Birth * 10/10/1989				Date of Death			
Gender * Male				Marital Status *			
Nationality * Indian							
PAN BBPPD6969D				UID Number 123213123213			
DIN 23442343				Passport LRSFUWNER0180935			
Father Name	Title	Mr.	First	Pitamber	Merge Father Name	Pitamber k. Sharma	<input type="checkbox"/> Split Father Name
Middle							
Last		K.					
Mother Name	Title	Mrs.	First	Sangeeta	Merge Mother Name	Sangeeta Arora	<input type="checkbox"/> Split Mother Name
Middle							
Last		Aroora			Merge Spouse Name		<input type="checkbox"/> Split Spouse Name
Spouse Name	Title		First				
Middle							
Last							
From Date				To Date			
<input type="button" value="Save"/> <input type="button" value="Modify"/> <input type="button" value="Log"/> <input type="button" value="Property"/> <input type="button" value="Help"/> <input type="button" value="Back"/>							

Click on Save button

- Click on **Address details** tab, Then a new panel will be opened, in which user has to fill all the Address Details which are required, After filling the same, save the details and proceed further.

**Individual**

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Import From Address**

Name (Full Address) *	RajaPari		
Title of Property *	Rented	Business No/ Flat	61
Name of Premises/Building	Banti Villa Floor 1	No/Door No	Meena Colony/UYUU
Area	Near Patasa Factory	Street / Road No.	
State *	Andhra Pradesh	Country *	INDIA
PIN Code *	302006	City *	Bhopal
Post Office		Municipal No.	
Tehsil		District	Anantapur
Consolidate Address			
Nature of Business (Select Any of One)			
<input type="checkbox"/> Bonded Warehouse	<input checked="" type="checkbox"/> EOU / STP / EHTP	<input type="checkbox"/> Factory / Manufacturing	<input type="checkbox"/> Input Service Distributor (ISD)
<input type="checkbox"/> Leasing Business	<input type="checkbox"/> Office / Sale Office	<input checked="" type="checkbox"/> Retail Business	<input checked="" type="checkbox"/> Service Provision
<input type="checkbox"/> Service Recipient	<input type="checkbox"/> SEZ	<input type="checkbox"/> Warehouse / Depot	<input type="checkbox"/> Wholesale Business
<input type="checkbox"/> Works Contract	<input type="checkbox"/> Others	If Other	
<input type="button" value="Save"/> <input type="button" value="Modify"/> <input type="button" value="Property"/> <input type="button" value="Help"/> <input type="button" value="Exit"/>			

Click on Save Button

- Click on **Contact details** Tab, Where three tabs are situated at the top of the application i.e. Telephone number, Mobile no., Email id.
- Click on Telephone number tab, Where a new application window is shown, user has to click on new button.

**INDIVIDUAL DETAILS**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Telephone** **Mobile No.** **Email ID**

**Telephone No.**

Office / Home	Office	ISD Code	744
Type		Ext No.	
Ordering		Telephone No.	

**New** **Modify** **Delete** **View** **Property** **Back**

**A1** **Save** **Cancel** **View** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Office	91	141	P	145	145789	11
2	Home	91	141	P	22	242306	11
3	Godown	91	141	P	2	2472000	33

Click on  
New Button

- Fill all the contact related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple telephone no. of the Signatory in the same manner.

**INDIVIDUAL DETAILS**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

**Telephone** **Mobile No.** **Email ID**

**Telephone No.**

Office / Home	Warehouse	ISD Code	91	STD Code	111
Type	Phone	Ext No.	4	Telephone No.	454847
Ordering					

**Save** **Modify** **Cancel** **View** **Property** **Back**

**A1** **Save** **Cancel** **View** **Property** **Back**

S.No	ContactType	ISDCode	STDCode	Type	ExtensionNo	PhoneNo	ContactOrder
1	Office	91	141	P	145	145789	11
2	Home	91	141	P	22	242306	11
3	Godown	91	141	P	2	2472000	33

Click On  
Save  
Button

- Click on **Mobile number** tab, Where a new application window is shown, user has to click on new button.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone **Mobile No.** Email ID

**Mobile**

**Mobile Details**

Office /Home: Office ISD Code: ... Mobile No.: ...

Ordering:

**New** **Modify** **Delete** **View** **Property** **Back**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Office	91	9001308453	1
2	Godown	91	9587237500	4

Click on New Button

- Fill all the mobile no. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple mobile no. of the Signatory in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone **Mobile No.** Email ID

**Mobile**

**Mobile Details**

Office /Home: Home ISD Code: 91 Mobile No.: 9509461779

Ordering: 74

**Save** **Modify** **Cancel** **View** **Property** **Back**

S.No	Contact Type	ISDCode	MobileNo	Order
1	Office	91	9001308453	1
2	Godown	91	9587237500	4

Click On Save button

- Click on **Email ID** tab, Where a new application window is shown, user has to click on new button.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. Email ID

**Email ID**

**@ eMail Details**

Office /Home: Office, email Id:

Ordering:

**New** **Modify** **Delete** **Property** **Back**

S.No	ContactType	Mail	emailOrder
1	Home	anandshrijpr@yahoo.com	14
2	Factory	abcN@gmail.com	

**Click on New button**

- Fill all the Email Id. related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple Email Ids. of the Signatory in the same manner.

**Individual Details**

-- Personal Details --(0%) -- Address Details --(0%) -- Contact Details --(0%)

Telephone Mobile No. Email ID

**Email ID**

**@ eMail Details**

Office /Home: Warehouse, email Id: nd@gmail.com, emailOrder: 7

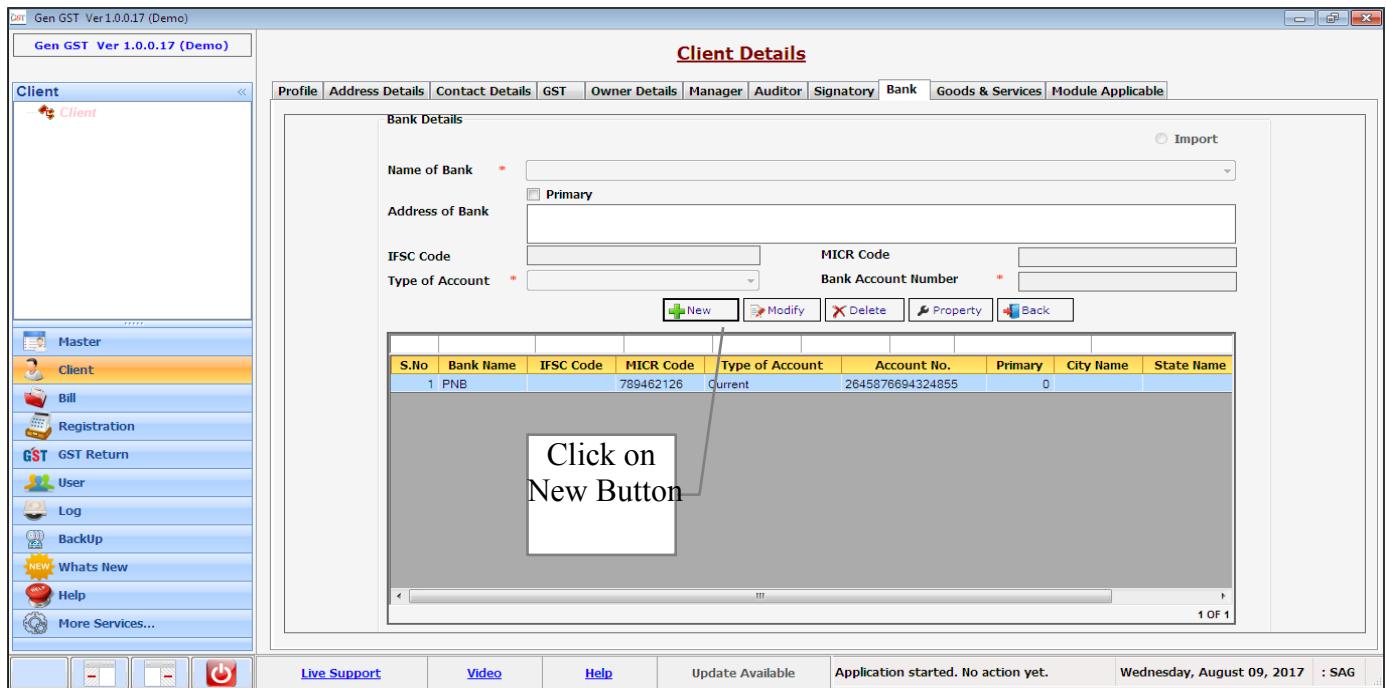
Ordering:

**Save** **Modify** **Cancel** **Property** **Back**

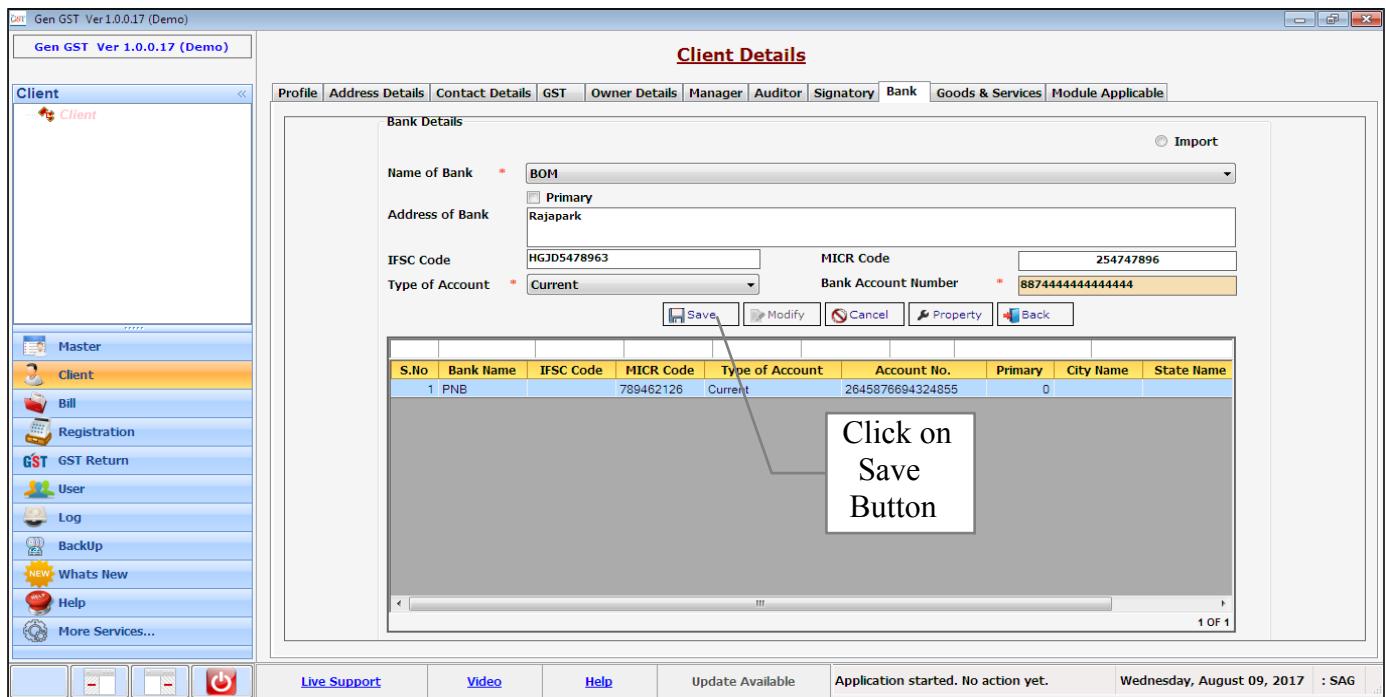
S.No	ContactType	Mail	emailOrder
1	Home	anandshrijpr@yahoo.com	14
2	Factory	abcN@gmail.com	7

**Click on Save button**

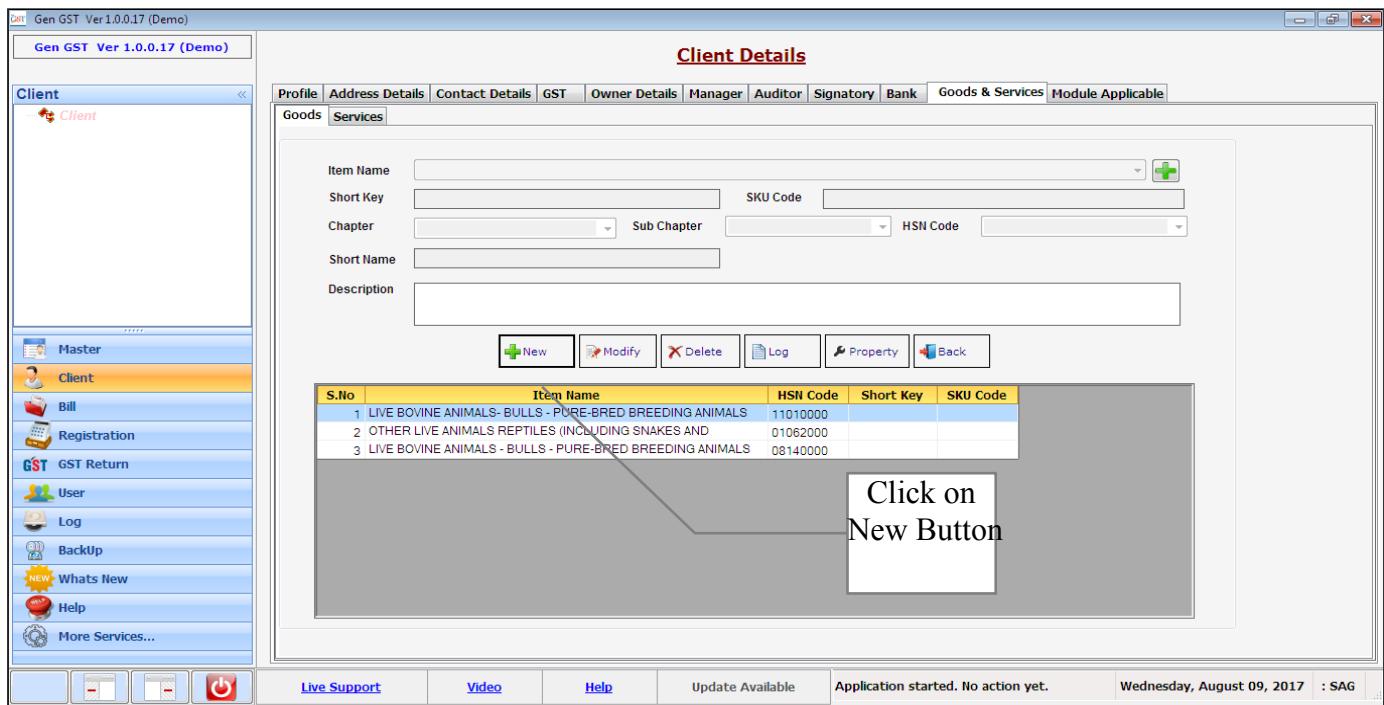
- Click on **Bank** Tab, A new panel will be opened, In order to add a new Bank Details, Click on New button.



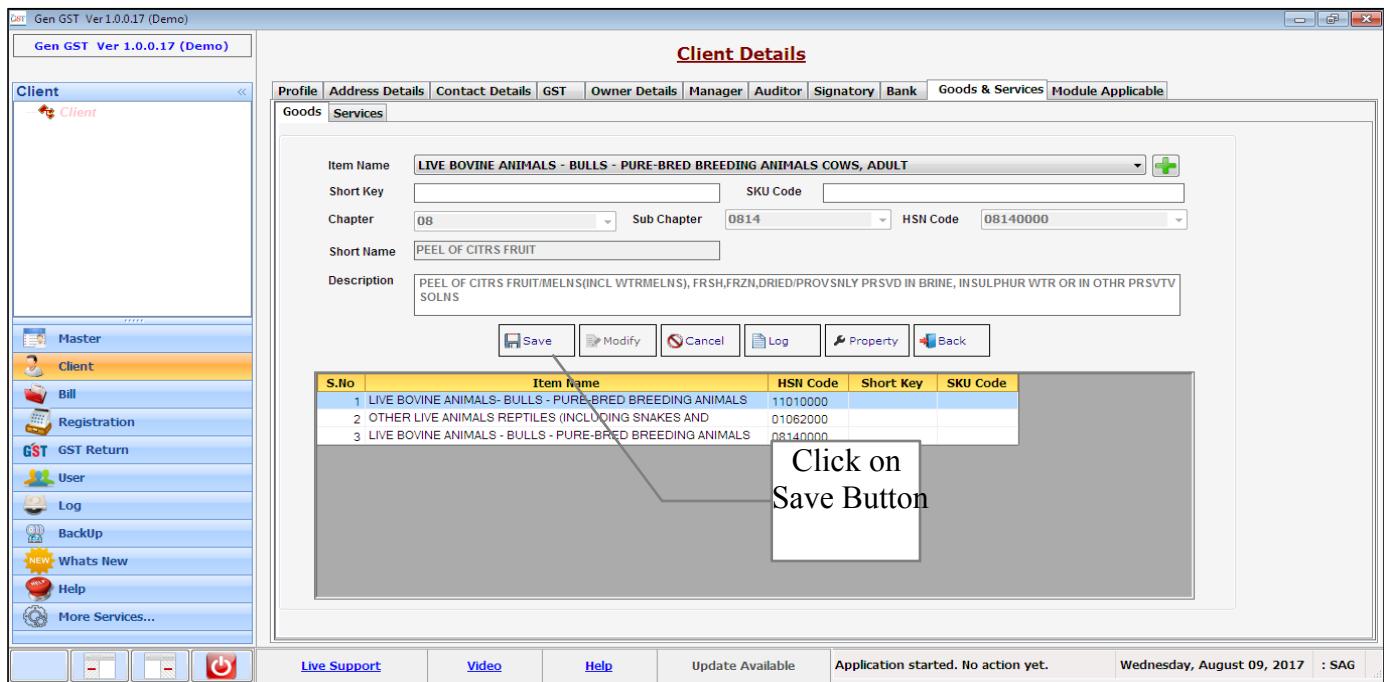
- Fill all the Bank related details which are mandatory. After filling the same, save the details and proceed further. You can also add multiple Banks of the Clients in the same manner.
- We also provide the facility of import, When user click on the import radio button then he/she is able to import the detail of Bank.



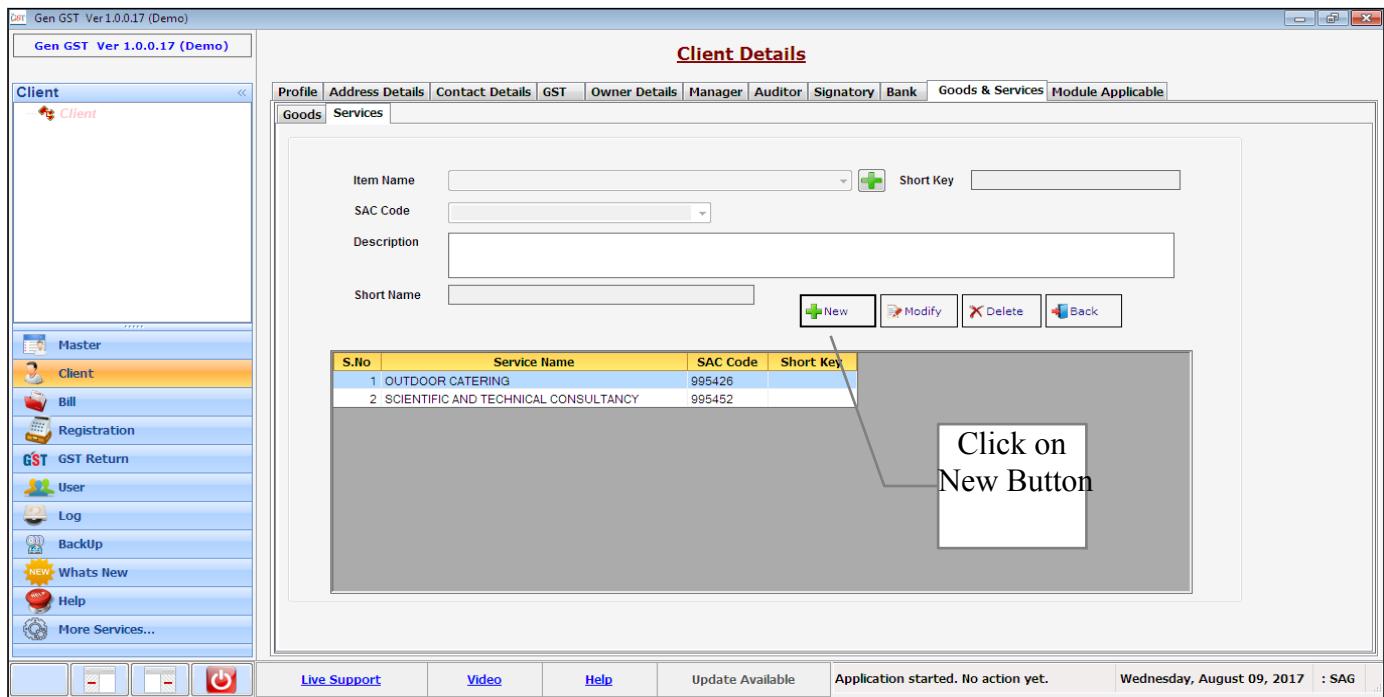
- Click on **Goods and service Tab**, then a new panel will be opened, Where two tab is situated top of the window.
- Click on Goods tab in order to add a new Details, Click on New button.



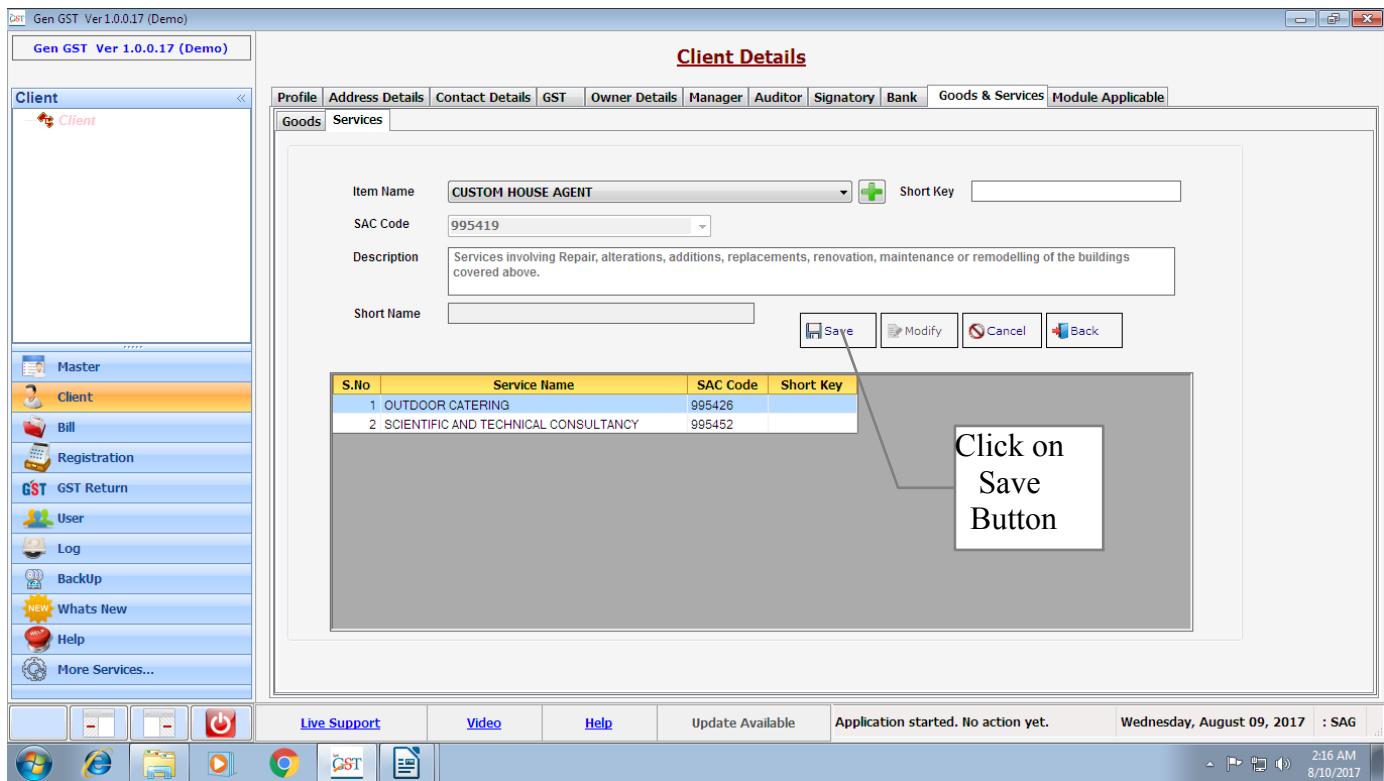
- Select the Item name from drop down list, fill the short key and click on Save button.



- Click on **service** Tab, then a new panel will be opened, in order to add a new Details for service, Click on New button.



- Select the Item name from drop down list, fill the short key and click on Save button.



- Click on **Module Applicable** tab, then a new Panel will be opened in which user has to fill all the details which are required such as Dealer, Month, Year of the Client. After filling the same, save the details and proceed further.
- We provide the facility of two check box at the top of the application for the user convenience, Where user can select the module i.e. billing, return or both.

Ver. : 1.0.0.10

**Client**

-  Client
-  Master
-  Client
-  Registration
-  Bill
-  GST
-  GST Return
-  User
-  Log
-  BackUp
-  Help
-  Whats New

**Client Details**

Profile | Address Details | Contact Details | GST | Owner Details | Manager | Auditor | Signatory | Bank | Goods & Services | **Module Applicable**

**Module Applicable**

**Billing**

**Return**

Dealer

Month

Year

S.No	Month Name	Year	Dealer Type	Module Name
1	December	2017-18	Composition	
2	August	2017-18	TDS/TCS	
3	August	2017-18	TDS/TCS	

Click on  
Save  
Button

Application started. No action yet.

Wednesday, July 19, 2017 : SAG