

Service begins here...

Gen Online Payroll
Software

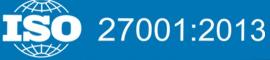


What is Gen Payroll?

Gen - Payroll is a comprehensive and powerful HR tool for calculations of various components of Salary earnings and deductions such as P.F., ESI, Professional Tax, Bonus, Arrears, Loans and Advances, TDS on salary, Leave management, Overtime, etc. and generating Payslips, MIS and statutory registers, reports and e-returns for the purpose of employees and management of any organization.

All such work is done in the precinct of Indian laws related to Industries, employees and employee welfare.

CMMILevel3



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Functions Of Payroll

A wonderful solution for all your worries regarding Salary

Linked up with Desktop Payroll Software from where users can easily fetch the data.

A unique ID and Password is provided to each and every employee by the Company. This ID is used to login into the system.

Month wise salary can be viewed along with proper bifurcation of deductions. Pay slips can be downloaded in PDF Format and printouts can be taken.





Providing employees the facility to check their monthly attendance.

An employee can apply for leave whether it is a Paid Leave (PL) or Leave without Pay (LWP). They can also check their closing balance of

An employee can claim various types of reimbursements like conveyance bill, food bill etc. A facility to attach the scanned bill voucher is also provided.

Details of various investments like insurance, mutual funds, house rent, etc. can be maintained. It can be downloaded also. This information is useful during of return filing.

Computation of Salary, Annual Salary Certificate, Form 16, 16AA and 12BA can be downloaded easily.



Login Panel

△ Payroll User Login				
User Name				
Password				
Company Code				
Select Type	EMPLOYEE •			
	EMPLOYEE			
	HR Log In Forgot Password?			

Login Types

Forgot Password





Employee's Panel

- Profile
- Financial Year
- Personal Details
- Education Details
- > Family Details
- Nominee Details
- Witness Details
- Experience Details

- Salary
- > Salary
- Overtime
- Salary
 Comparison
- Attendance
- Leave
- Salary & Reimburse ment

- Investment
- House Rent
- > Allowance
- Deduction Under VIA(A)
- House Property Income
- Print Preview
- Previous Employer Details
- > Investment Summary
- DeclarationSubmittedComparison

- Miscellane ous
- Contact Us

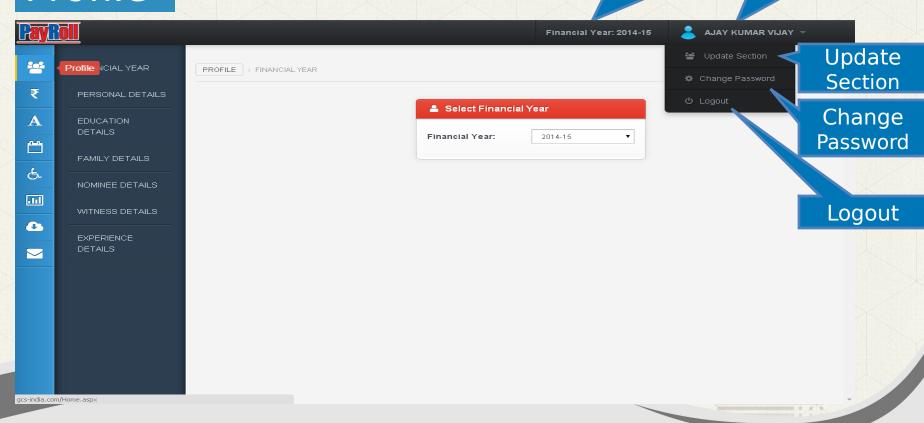




Profile

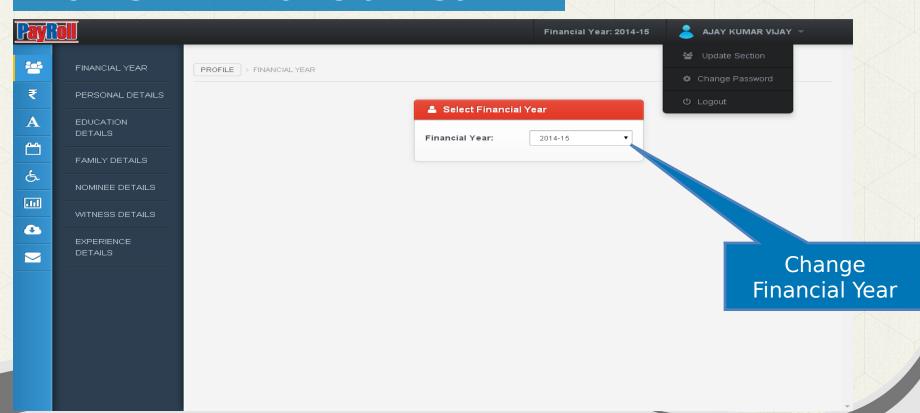
Current Financial Year

Employee's Name



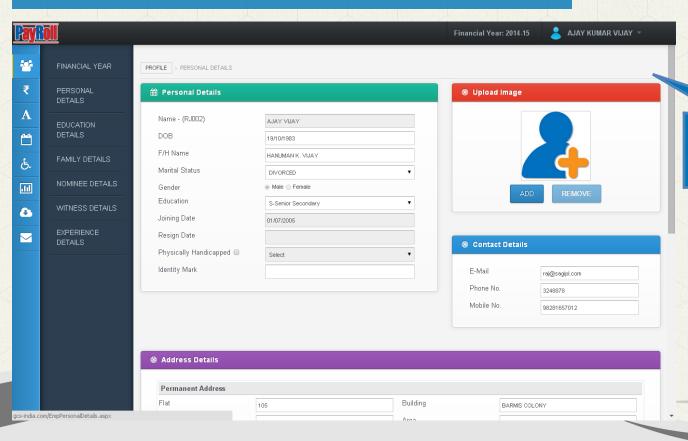


Profile -> Financial Year





Profile -> Personal Details

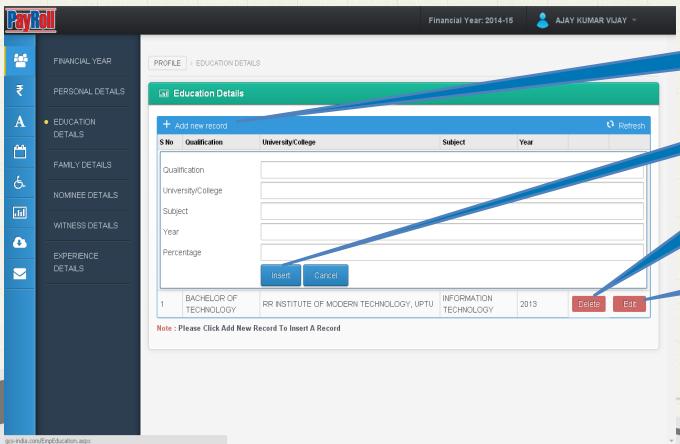


All Personal Details





Profile -> Education Details



Add Education Record

Insert Record

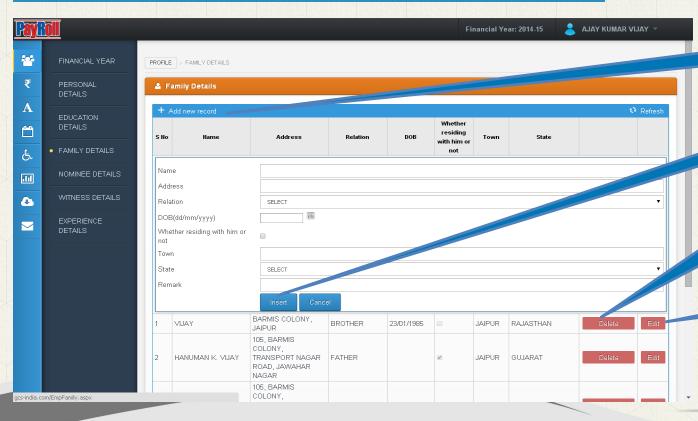
Delete Record

Edit Record





Profile -> Family Details



Add New Family Record

Insert Record

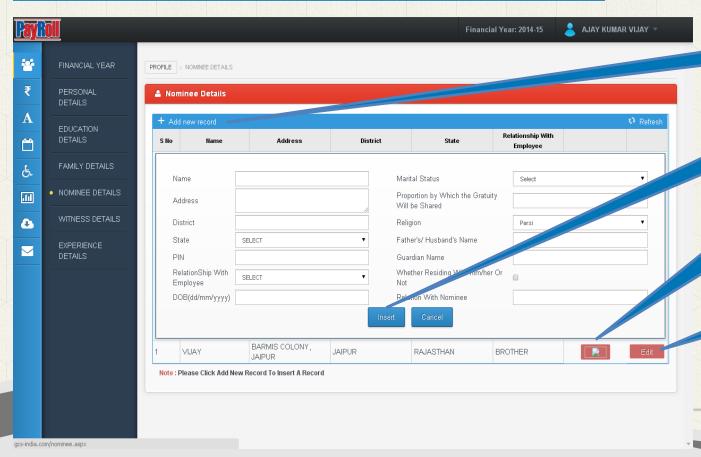
Delete Record

Edit Record





Profile -> Nominee Details



Add New Record

Insert Record

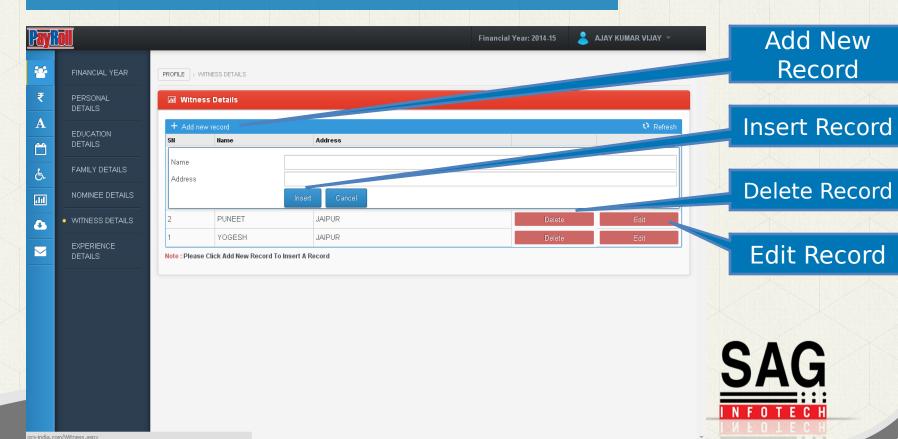
Delete Record

Edit Record



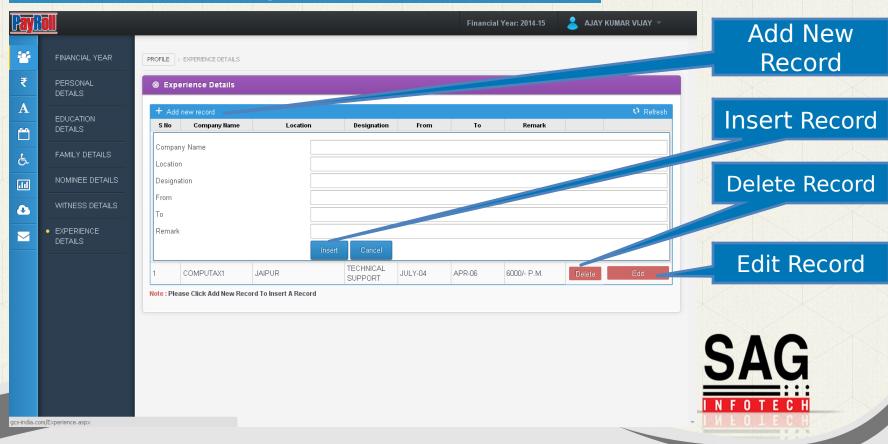


Profile -> Witness Details



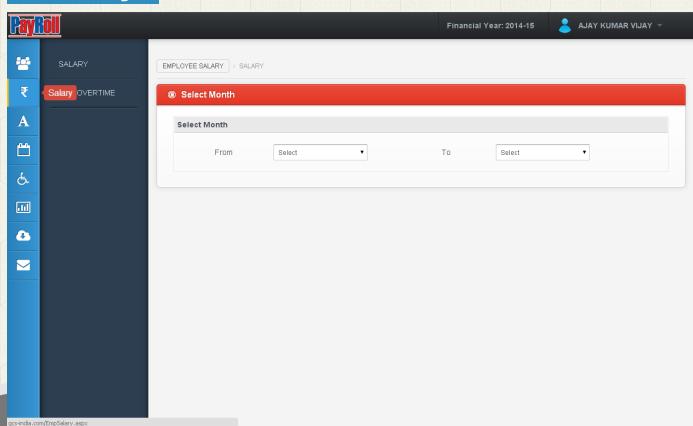


Profile -> Experience Details





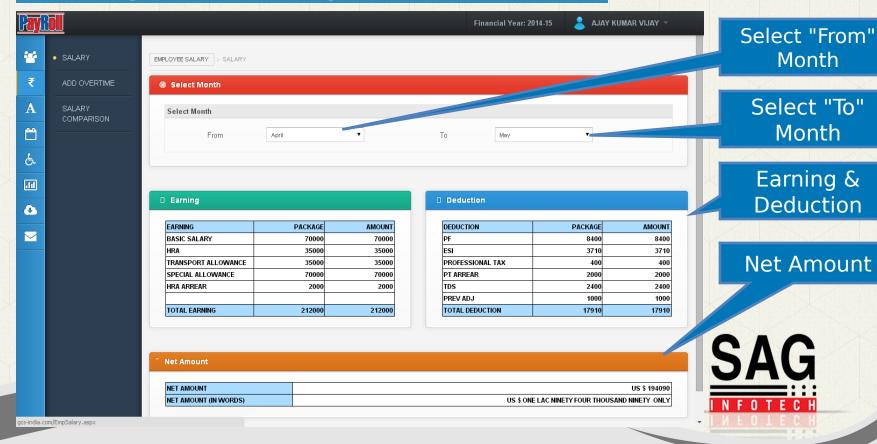
Salary





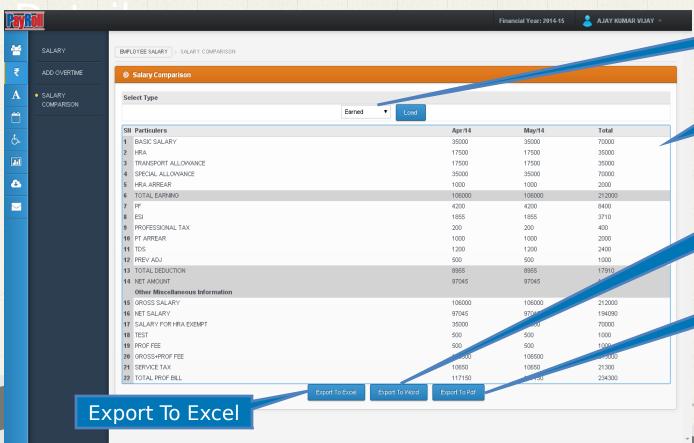


Salary -> Salary Details





Salary -> Salary Comparison



Select Type

Salary Comparison

Export To Word

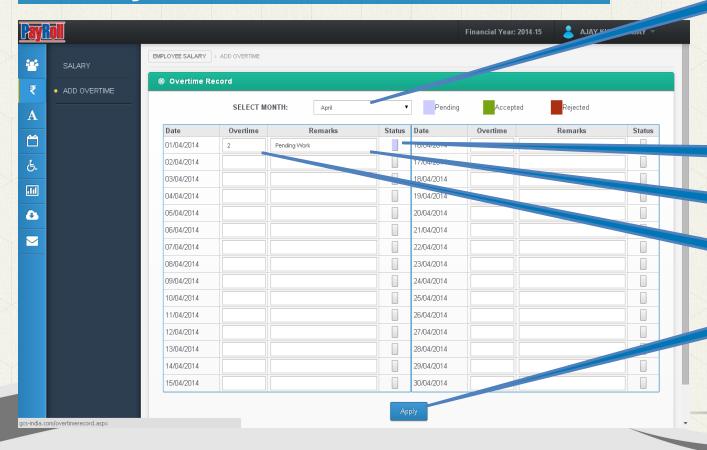
Export To PDF





Salary -> Overtime Details





Status

Insert Remarks

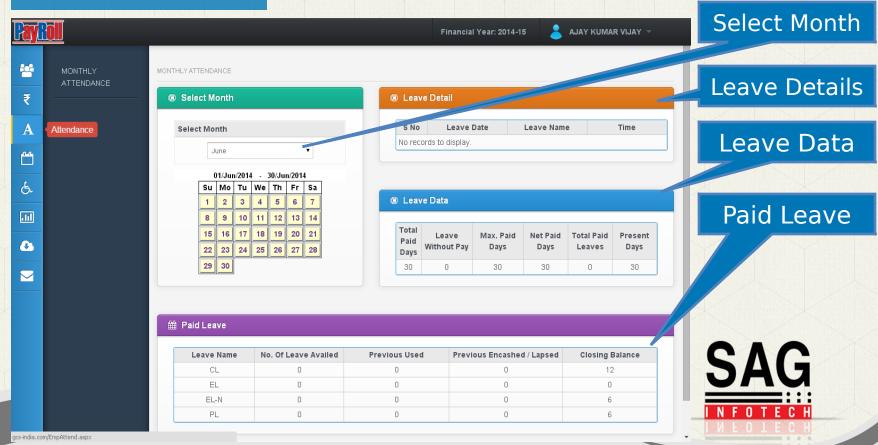
Insert overtime

Apply





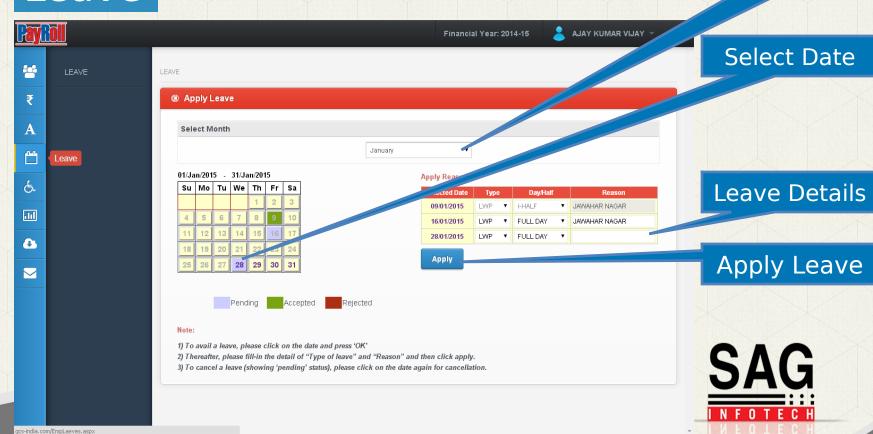
Attendance





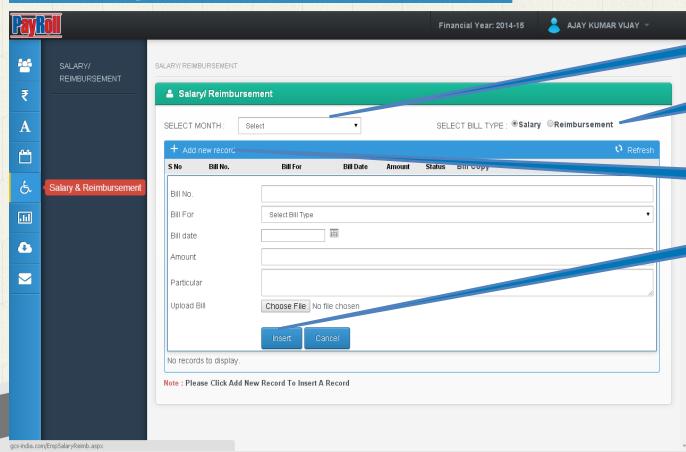
Leave

Select Month





Salary/Reimbursement



Select Month

Select Bill Type

Add Record

Insert Details





gcs-india.com/HouseRent.aspx

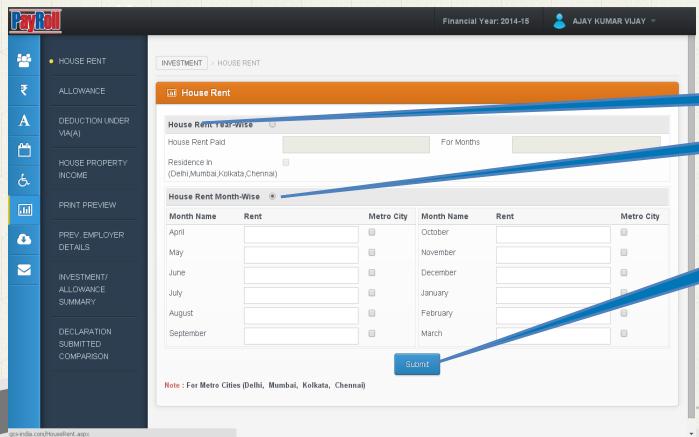
Investment

<u>y</u>					Financial \	/ear: 2014-15	AJAY KUMAR VIJAY
•	HOUSE RENT	INVESTMENT > HOU	SE RENT				
	ALLOWANCE	■ House Rent					
	DEDUCTION UNDER VIA(A)	House Rent Year	-Wise O				
	HOUSE PROPERTY INCOME	House Rent Paid Residence In (Delhi,Mumbai,Kolk	(ata,Chennai)		For Months		
-	PRINT PREVIEW	House Rent Mon	th-Wise ●				
		Month Name	Rent	Metro City	Month Name	Rent	Metro City
	Investment 1PLOYER	April			October		
	DETALS	May			November		
	INVESTMENT/	June			December		
ı	ALLOWANCE SUMMARY	July			January		
-		August			February		
	DECLARATION SUBMITTED	September			March		
	COMPARISON	Note : For Metro Citi	ies (Delhi, Mumbai, Kolkat		ubmit		





Investment -> House Rent



Select Year-wise

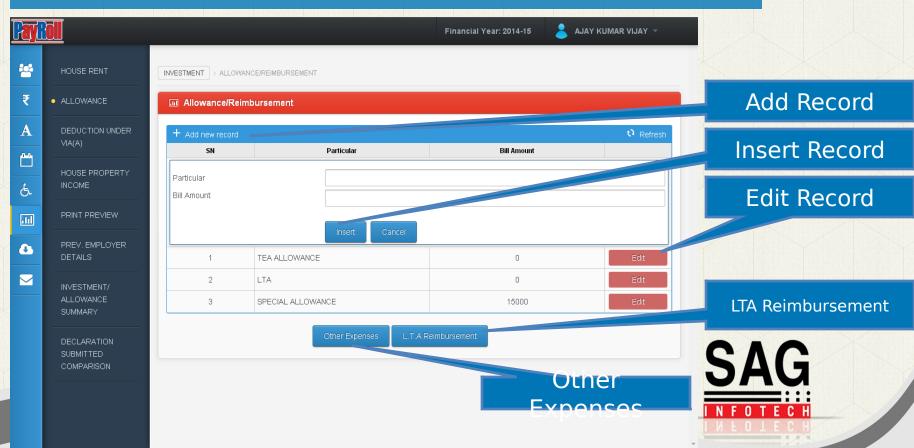
Select Month-wise

Submit Details





Investment -> Allowance Details





Investment -> Allowance-> Other

SAG IN	FOTECH PVT LTD	
To,	Date:	
Employee Information Name of the Employee: AJAY KUMAR VIJAY Department:		Emp No.: RJ002 DOJ : 01/07/2005
•	oy me towards	

Sr.No.	Particular	Bill No	Bill Date	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
T	otal			

Other Expenses Form





Investment->Allowance->LTA Reimbursement

SAG INFOTECH PVT LTD

Name : AJAY KUMAR VIJAY					Code N	o.: RJ002	
Designation:						Division	:
Location	ı :						
To,							
Sir,							
						/- towar	
	sement of Lea The details are		llowance for	the period		to	, as per HR
Sr.No.		No. of	From	To	Class	Ticket No.	Amount(Rs.)
OZ 12 1 O 1	25 4400 01		110111		Crans	11011001101	Tattotate(Itss)
1 1	Journey	Persons					
	Journey	Persons traveling					
	Journey						
	Journey						
	Journey						
	Journey						
	Journey						
	Journey						
	Journey			Tatal			
	Journey			Total Advance	e taken		
	Journey			Total Advance Net Cla			

LTA Reimbursement Form

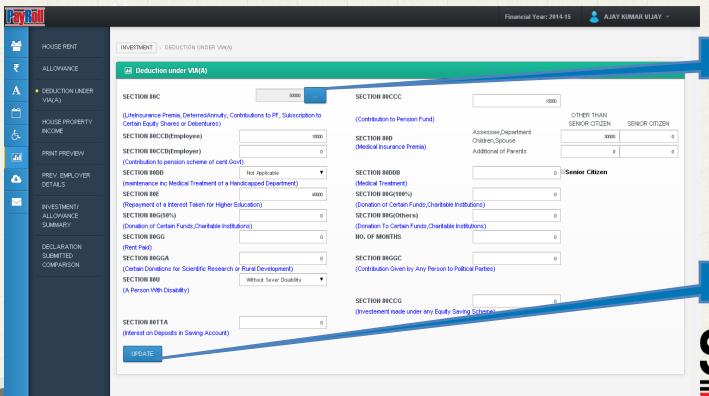


b) I am availing / I availed day's leave from to



gcs-india.com/Deduction.aspx

Investment -> Deduction Under VIA(A)



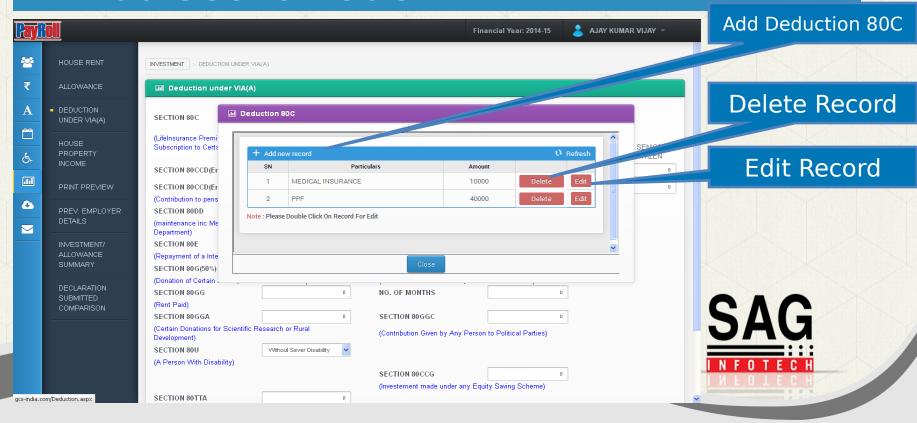
Add Section 80C

Update Details





Investment -> Deduction Under VIA(A) -> Add Section 80C





Investment -> House Property Income Details

Payli			Financial Year: 2014-15	AJAY KUMAR VIJAY 🔻
**	HOUSE RENT	INVESTMENT > HOUISE PROPERTY INCOME		
₹	ALLOWANCE	Ⅲ House Property Income		
A	DEDUCTION UNDER VIA(A)	SELF OCCUPIED Interest Before 01/04/1999	0.00	
	HOUSE PROPERTY INCOME	Interest Berole 0 1704/1999 Interest on or After 01/04/1999 Interest Paid for Repair,Renewal Or Reconstruction of House Property	150,000.00	‡
6	PRINT PREVIEW	LET OUT Annual Rent Value	240,000.00	‡
	PREV. EMPLOYER	House Tax Period(Months)	12,000.00 12.00	÷
	DETAILS	Interest Vacancy Period(Months)	200,000.00	
	INVESTMENT/ ALLOWANCE SUMMARY	Up	date	
	DECLARATION SUBMITTED			
	COMPARISON			
:	n/Housenroperty acry			

House Property Income Details

Update Record





Investment-> Investment Print Preview

Name : AJAY KUMAR VIJAY

Father Name : HANUMAN JI

PAN No. : AAAAA1234A Financial Year : 2014-15

Declaration for Income Tax for the Financial Year 2014-15

I request you to compute my income tax for	r the financial year 2014-15 based on the
following declaration:	
House Rent:	
I will be paying rent to	(name of the landlord) resident o
towards	occupying premises bearing No
as per the details given below:	

Period				
From	To	Amount(Rs)/Per Month		
April	April			
May	May			
June	June			
July	July			
August	August			
September	September			
October	October			
November	November			
December	December			
Januar y	January			
February	February			
March	March			

I have enclosed the rent receipts issued by the landlord each month.

Specified Deduction u/s 80C:

I have made following investments which are eligible for tax deduction u/s 80°C. The proof of payment are enclosed.

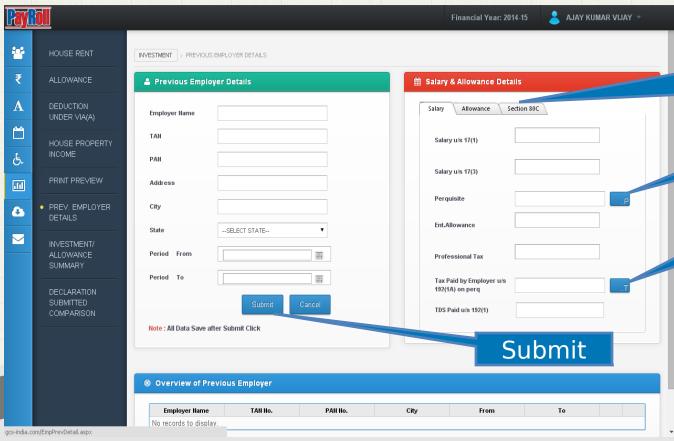
Description	Amount(Rs)
MEDICAL INSURANCE	10000

Print All Investment Details





Investment-> Previous Employer Details



Select Salary/ Allowance/ Section 80C

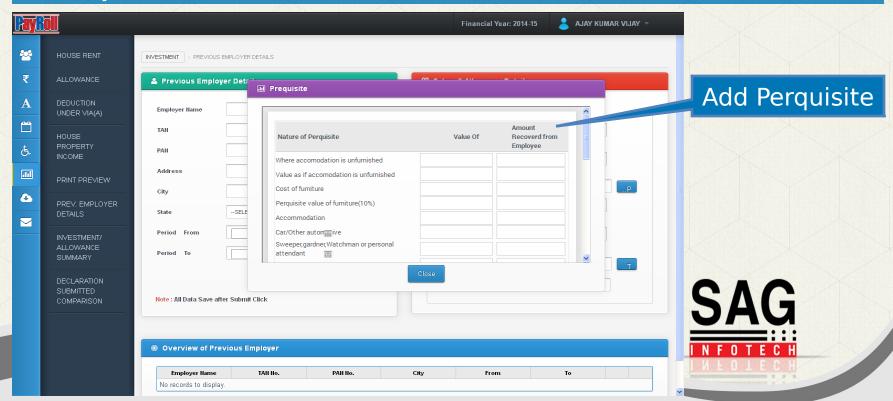
Add Perquisite

Add Tax Paid By Employer



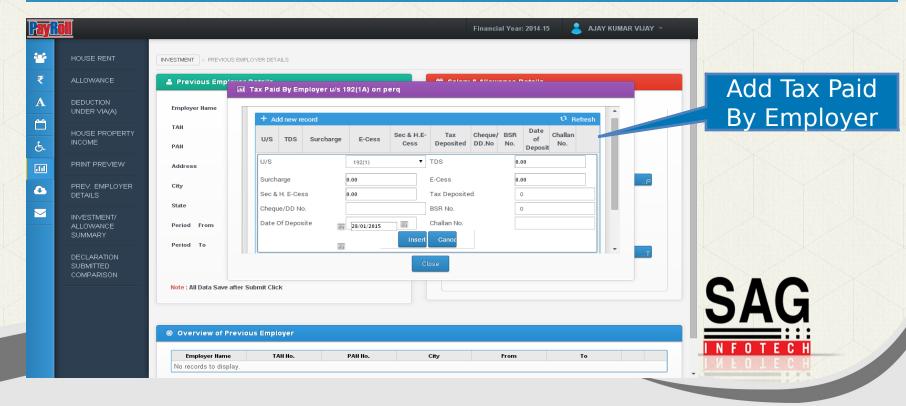


Investment -> Previous Employer -> Add Perquisite Details



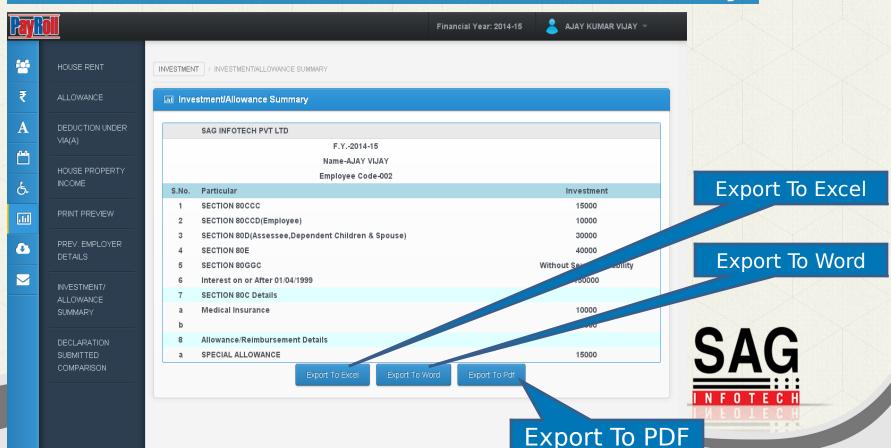


Investment -> Previous Employer -> Add Tax Paid by Employer Details



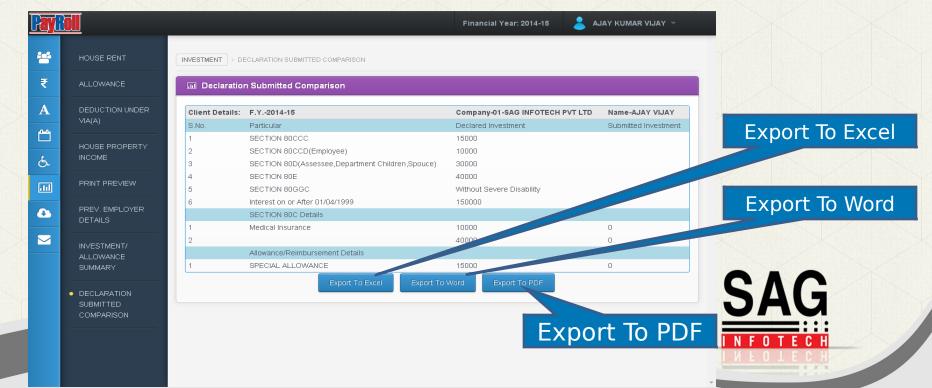


Investment -> Investment Summary



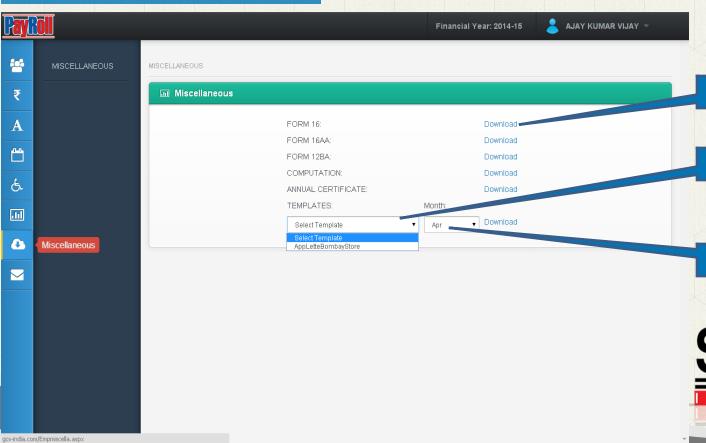


Investment -> Declaration Submitted Comparison





Miscellaneous



Download Forms

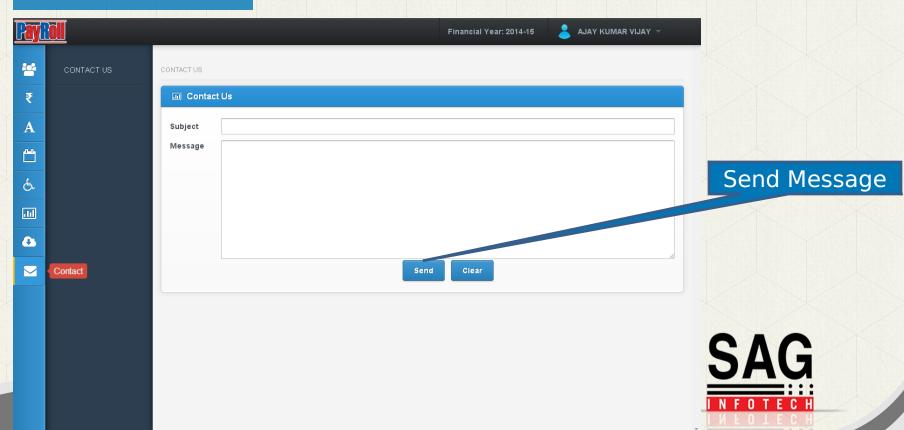
Select Template

Select Month





Contact Us





HR's Panel

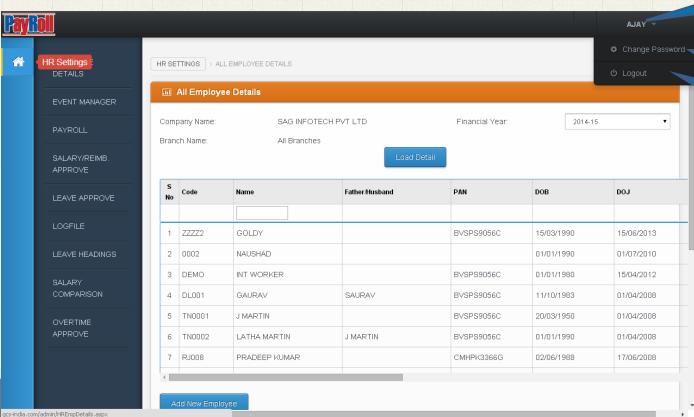
HR Settings

- Employee Details
- Event Manager
- Payroll
- Salary/ Reimbursement Approve
- Leave Approve
- Log file
- Leave Headings
- Salary Comparison
- Overtime Approve





HR Settings



HR Name

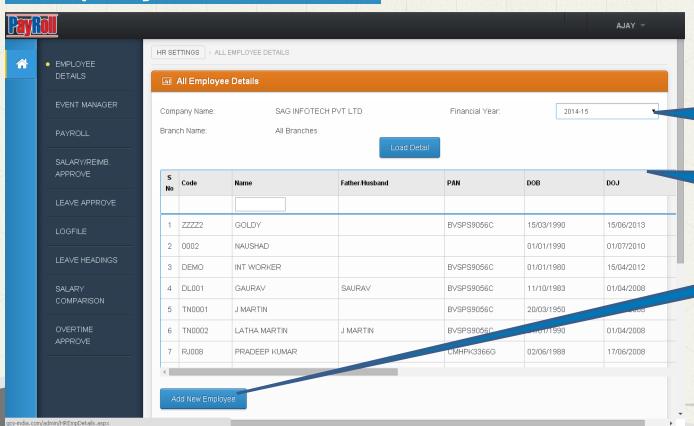
Change Password

Logout





Employee Details



Select Financial Year

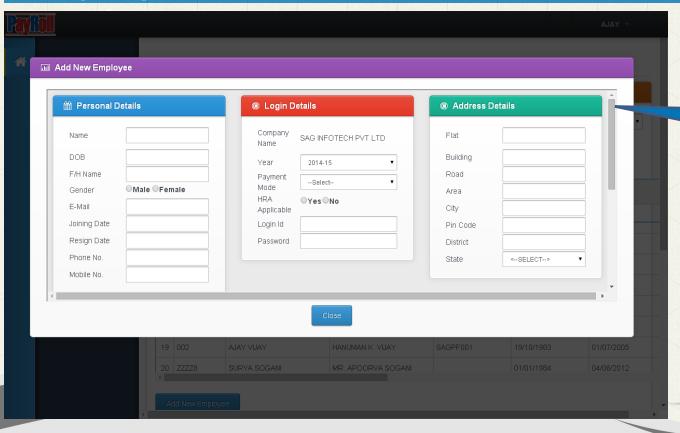
Employee Details

Add New Employee





Employee Details -> Add New

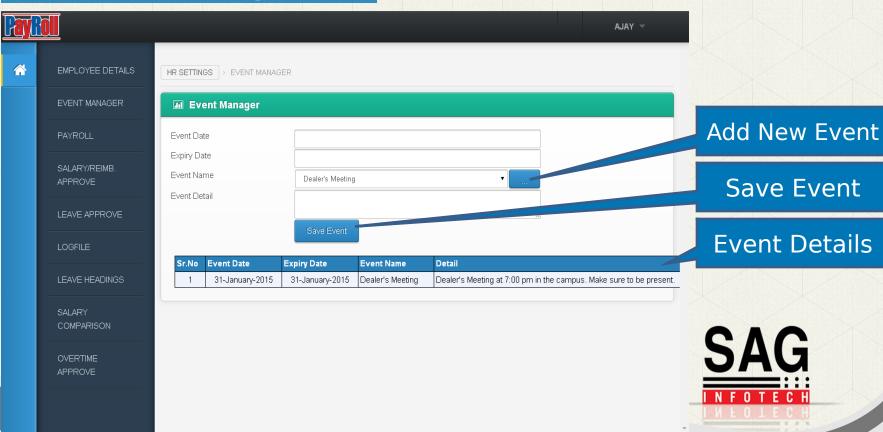


Add Details of New Employee



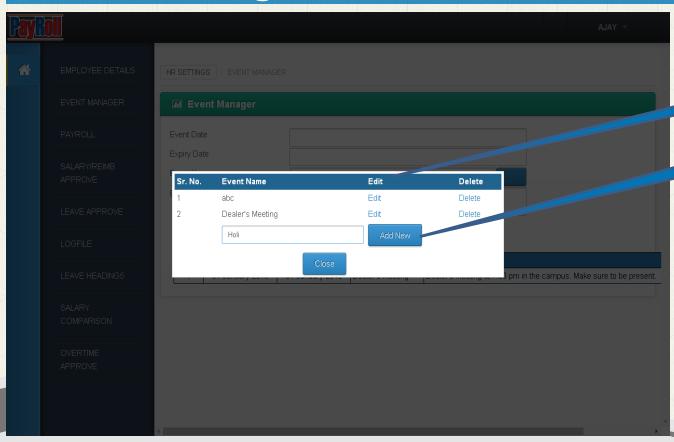


Event Manager





Event Manager -> Add New Event



Events Record

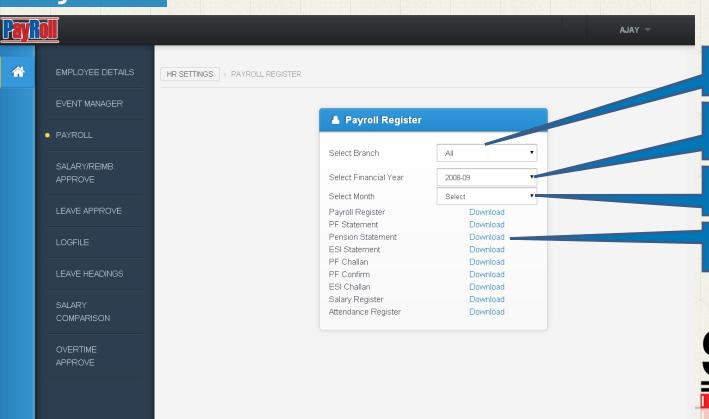
Add New Event





Payroll

gcs-india.com/admin/Downloads.aspx



Select Branch

Select Financial Year

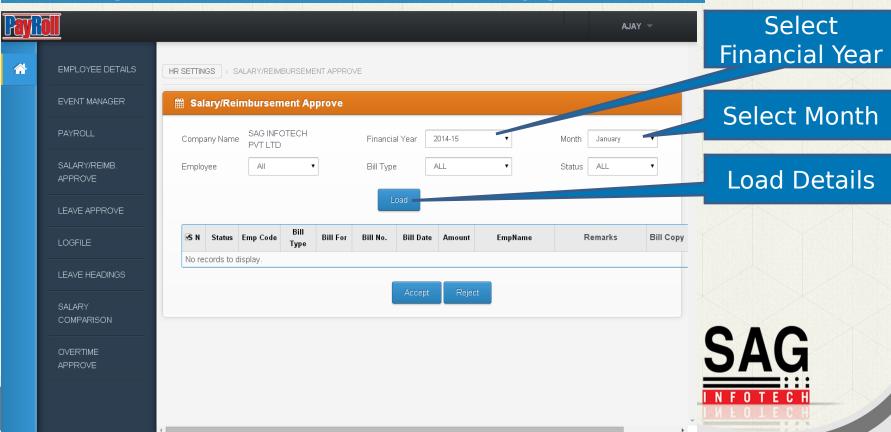
Select Month

Download



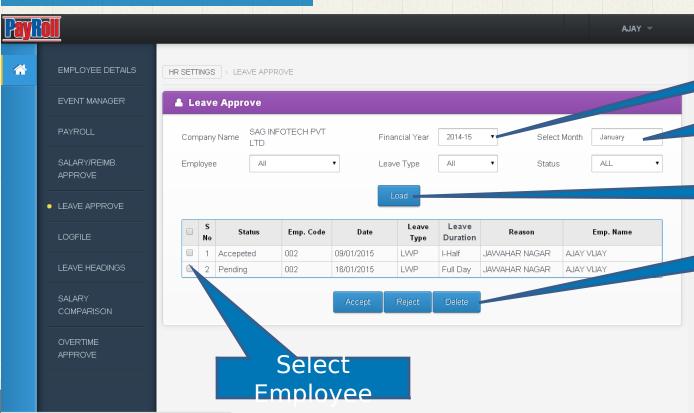


Salary/ Reimbursement Approve





Leave



Select Financial Year

Select Month

Load Details

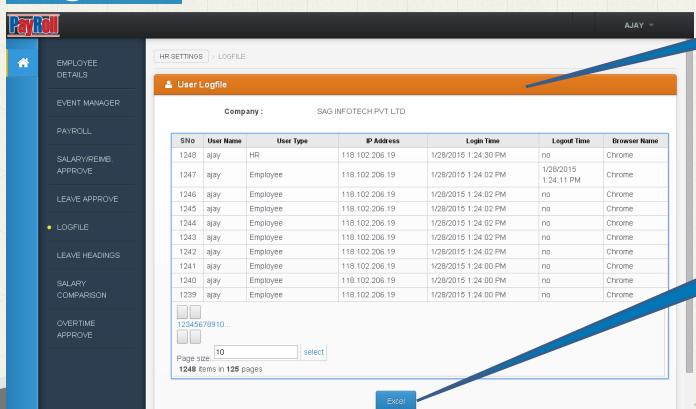
Accept, Reject or Delete



gcs-india.com/admin/AdminLeaveApprove.aspx



Log File



User Log File

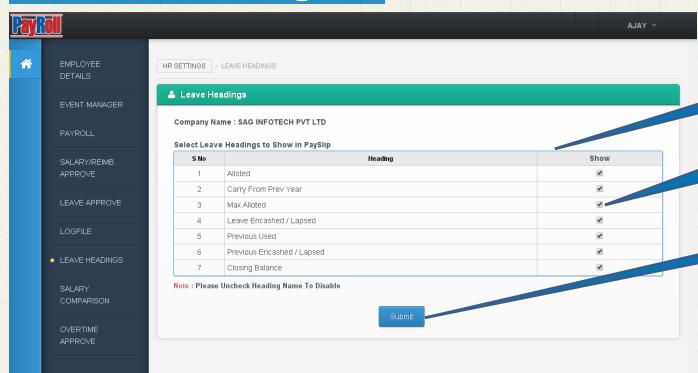
Export To Excel



gcs-india.com/admin/logreport.aspx



Leave Headings



Leave Headings

Select the Heading

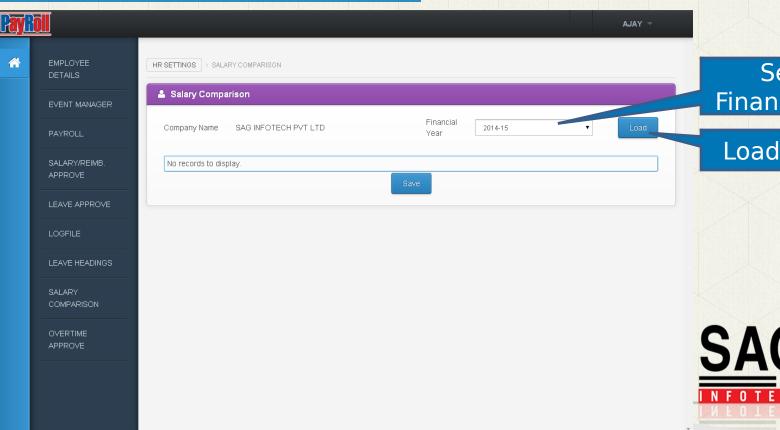
Submit



gcs-india.com/admin/Leavecolform.aspx?val1=abc



Salary Comparison



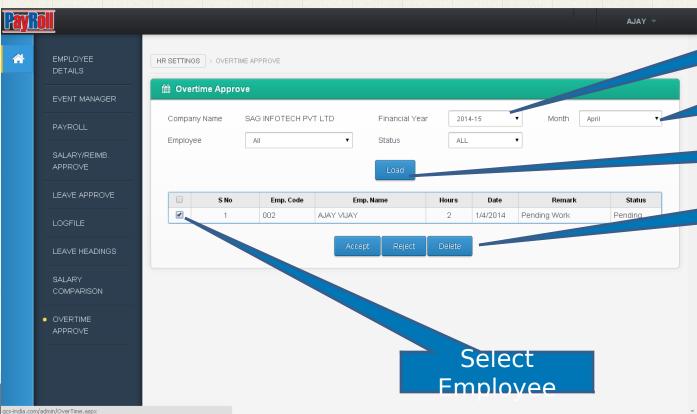
Select Financial Year

Load Details





Overtime Approve



Select Financial Year

Select Month

Load Details

Accept/ Reject/ Delete





Feel free to Contact us!

Corporate Office:

B-9, Second Floor, Mahalaxmi Nagar, Behind WTP South

Block, Malviya Nagar, Jaipur - 302017(Raj.) India

Phone: 0141-4072000 (60 Lines)

Email: info@saginfotech.com

Website: https://saginfotech.com



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Thank You!!!!





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