



Introduction

Founded in **1999** and located in the Pink City, **Jaipur (Rajasthan)**, **SAG InfoTech Pvt. Ltd.** has client base of more than **50000+ customers** in India. The company has manpower strength of more than **200+ team members** which consist of **Developers, Marketing, Support and Administration / Logistics.**

Established by a young entrepreneur (who himself is a C.A). realizing the growing demands of applications of technology in the field of Finance and Accounts and thought of delving in the realms of computer technology and providing a solution to the various problems.

We offer a cutting-edge solutions and provide quality, cost-effective IT products and services.



SAG Vision

To be recognized as a responsible organization, ethical in its product and professional in its approach towards its stakeholders. With firm belief in our vision and with complete dedication, integrity, honesty, we endeavor to provide with best software products and solutions to satisfy the needs of the customers. Ultimately, enabling our customers to serve their customers effectively is our motto, which should result in speedy and measurable benefits to the customer organizations.

SAG Mission

We envision ourselves as a company that is capable of providing world-class software's across industry verticals. We are specializing in providing latest IT solutions by providing consultancy and technical support services.

- ❖ To provide clear perspectives, technological concepts, need based problem-solving frame works and integrated IT solutions and act as catalysts for the organizations seeking IT enable solutions.
- ❖ To maximize value for our customers by offering them efficient and cost effective solutions.
- ❖ To strive for customer delight by delivering on-time and in-budget services. Every business is unique, and as a result, often businesses need specialized technology solutions to successfully meet their business goals.

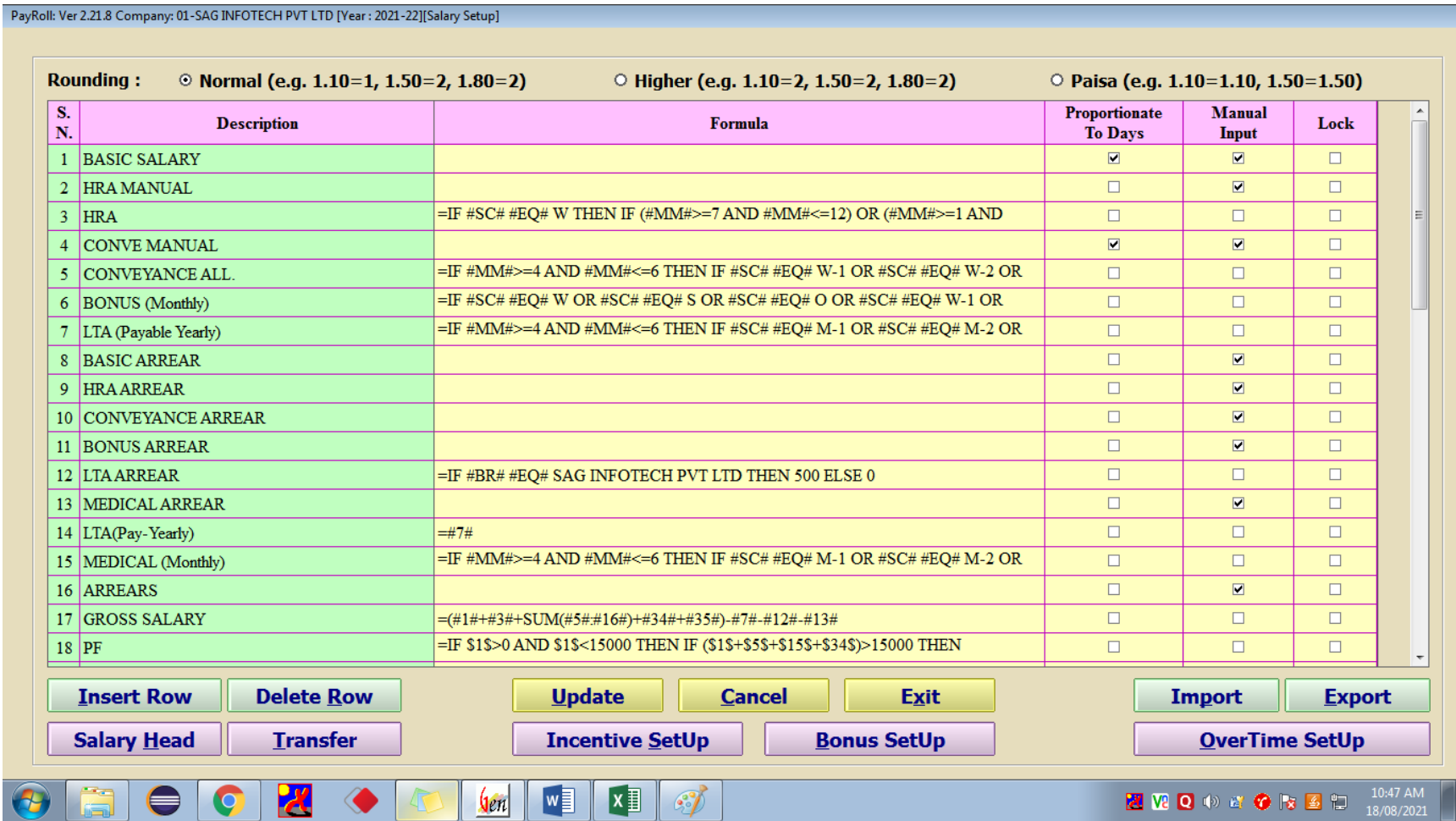


- ❖ Introduction of Gen Desktop Payroll :
- ❖ Features of Gen PayRoll :
- ❖ Dynamic formula creation for salary calculation :



Different types of Formulas can be set according to different criteria/conditions

.





User can create Salary Set up as per requirements:

- ❖ This allows us to create Salary Heads in the required structure, link it for TDS calculation.
- ❖ Flexible Salary Structure provision makes the software easy to adapt to any kind of Salary Structure.

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22]

Last Updated on Aug 03, 2021

Wednesday, August 18, 2021 10:48:40 AM

PayRoll ver 2.21.8

Default Month: May

What's New ?

Calculate

Comp...
Master...
Salary...
TDS...
Report...
Statutory...

More Services

Line PayRoll
SMS
ment Manager
RestorE
ser SetUP
LogOut

Quit

Check For Updates

Open Application Directory (Ver: Ser...
Open Data Directory (Ver: Server)
To View Salary Press "F4"
LOGIN ID : [ADMINISTRATOR] DB : [Payroll]

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PF/ESI Rate

Month Name: May/2021

Fill Default

<- Provident Fund (PF) ->

Employee Share (%)

EPF (A) 12.00

For Senior Citizens Age >= 58

☒ EDLI Applicable

☐ Pension Applicable

Employer's Share (%)

Pension Fund(B) 8.33

EPF (A-B) 3.67

A/c No 02 0.500 % of Total Wages Minimum 500.00 Minimum If No Contributory Member 75.00

A/c No 21 0.500 EDLI Wages 0.00 ☒ Calculate Employee Wise

A/c No 22 0.000 Total Wages 0.00 0.00

☐ Employer's Contribution in VPF

PF Interest Rate (%) 8.50

Employer Share Cut Off Rs. 15000.00 ☐ Higher Rupees ☒ Nearest Rupees

<- Employee State Insurance (ESI) ->

Employee (%) 0.75

Employer (%) 3.25 On Total Wages

Employer Share Cut Off Rs. 21000.00 ☒ No Limit

Employee Contribution on : ☒ Higher Rupees ☐ Nearest Rupees

Employer Contribution on : ☒ Higher Rupees ☐ Nearest Rupees ☐ In Paise

Minimum Daily Wage For Employee Contribution Rs. > 176.00

IF Daily Wage <= Min. Daily Wage then Check Prev. Half-Yearly Contribution ☐

Back Update



Import & Export Facility of Salary Set up:

- ❖ Once the Setup is created, it can be exported and same Set up can be imported in different Company.

Preparation of User-defined Pay Slips:

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Pay Slip]

☒ Tick Fields to Show in Pay Slip Header: **SET FONT** ☐ Make Copy of Each Pay Slip

Select Day Fields ... **Top Row** ☐ Day Fields ☒ General Info **Payment Option** PAID

☐ Grid Lines (Master) ☐ Grid Lines (Salary)

Company Options

☒ Employee Name ☒ Employee Code ☒ Father's/Husband's Name
☒ Joining Date ☒ Employee PAN ☒ Account No.
☐ PF No. ☒ UAN ☒ ESI No. ☒ Aadhar ☒ Branch ☒ Department **SET ORDER**
☒ Designation ☒ Category ☒ Scale ☒ Bank Name
☒ Payment Mode ☒ Gender ☐ Resignation Date
☐ Confirm. Date ☒ Emp. Address (Perm) ☐ Emp. Address (Corres.) ☒ Shift
☐ DOB ☐ E-Mail ☐ Mobile ☒ Work Location

Report Header Pay Slip#ENTER#

Company Logo ... **Clear** **Align** Center **Width %** 100 **Height %** 100

Report Footer THIS IS COMPUTER GENERATED PAYSIP, DOES NOT REQUIRE SIGNATURE. **EMPLOYEE WISE**

☐ Show Page No. **Align** Right **Width %** 100 **Height %** 100

☒ Show Authorised Signatory Name **Caption For Sign** Signatory
☐ Show Employee Signature Space **Caption For Sign** Employee Signature

☒ Show Salary Period ☒ Show Leave Summary ... ☐ Show OverTime Hours
☒ Show Loan Balance ☒ Show Advance Balance ... ☐ Show Fields Having Null Value
☒ Show TDS Summary (TDS Paid Upto This Month) ☐ Show Daily Wage with Salary Head
☒ Show Actual Scale **Caption For Scale** Package ☐ Show Increment Month in Footer
☒ Show Salary Paid Upto -> Previous Month **Currency Symbol**

☒ Show Employer's Contribution (CTC) ... ☒ Show Miscellaneous Info ...
☒ Show Reimb. Slip ... **Format-3** **Current Month | Net Pay Inc. Reimb Ar** ☐ Show Computaion

Show Pay Slips Having Salary ☒ Greater Than Zero ☐ All **No. of Pay Slips Per Page** 1
20

☒ Do Not Generate Employee's Pay Slips Having LWP More than ----->
☒ Generate Password Protected Pay Slips (In PDF) ☒ With Print Option Enabled

EXIT **Generate Upload Files** **E-Mail** **Export** **Preview**

10:49 AM 18/08/2021



Different options available to include :

✓ Company Logo, Employee Photo	✓ Header, Footer, Notes etc.
✓ Leave Summary.	✓ TDS Summary
✓ Loan & Advance Balance.	✓ Actual Scale with Earned Figure
✓ Salary paid up to Previous Month.	✓ Fields having Null Value
✓ Salary Period.	✓ Reimbursement Slip, Salary Computation.
✓ Authorized Signatory Name.	✓ Employee Signature

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year: 2021-22] - [Untitled]

File Edit View Insert Format Tools Table Letter Header and Footer Setup Exit

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SAG INFOTECH PVT LTD
468, BASEMENT, ACHARYA KRIPALANIMARG, BEE S DUKAN JAIPUR-302004
ORI SSA
Phone : 0141-3225005 e-Mail : info@saginfecth.com
Web-Site : www.saginfecth.com

PAY SLIP
For the Month of May/2021 (From 01/05/2021 To 31/05/2021)

Employee Name : ABC	Code : 0004
Father's Name :	DOJ : 01/04/2021
PAN :	Bank A/c No. :
ESI A/c No. : N.A.	Branch :
Department :	Designation :
Category : UNIVERSAL	Scale :
Bank Name :	Pay Mode : CASH
Gender : MALE	Address (Perm.) :
Shift :	Work Location :
UAN : N.A.	Aadhar No. :

Month Days : 31	Total Paid Days : 31
Weekly-Off : 0	Working Days : 31
Max Payable Days : 31	LWP : 0
Net Paid Days : 31	Present Days : 31
Paid Leaves : 0	Worked Days : 31
Payable Days : 31	

Leave Type	No. of Leaves Available	No. of Leaves Eligible	Previous Used	Closing Balance
CL	0	12	0	12
EL	0	0	0	0
EL-N	0	4	0	4
PL	0	9	0	9
Total	0	25	0	25

Earnings	Package Rs.	Amount Rs.	Deductions	Package Rs.	Amount Rs.
BASIC SALARY	50,000.00	50,000.00	PF EMPLR(D)	1,950.00	1,950.00
HRA	25,000.00	25,000.00			
PF EMPLR	1,950.00	1,950.00			
Total Earnings	76,950.00	76,950.00	Total Deductions	1,950.00	1,950.00

Net Pay : Rs. 75,000.00
In Words : Rs. Seventy Five Thousand Only

Employer's Contribution (CTC)

GROSS EARNING	76,950.00
EMPLOYER'S PROVIDENT FUND	Nil
...-> PENSION FUND	Nil
...-> PROVIDENT FUND	Nil
EMPLOYER'S STATE INSURANCE	Nil
Total	76,950.00

Total CTC : Rs. 76,950.00

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E-Mail Facility of Pay Slips:

❖ Once All Employee's e-mail addresses saved in Master Details, it can email the pay slip automatically to all/selected employees with user- defined message, subject and Excel/Word/PDF/HTML Format.

Export Facility of Pay Slips in Excel/Word/PDF/HTML Format:

- ❖ Over Time Calculation.
- ❖ Options available to calculate Overtime rate Auto/Manually.
- ❖ Import/Export facility of Overtime data.

Arrear Calculation:

- ❖ Amount wise or day-wise arrear calculation.
- ❖ Import/Export facility of Arrear.
- ❖ User-defined arrear set up.

Increment / Decrement Facility:

- ❖ Bulk Increment/Decrement facility with both options (i) Rs. and/or (ii) %



Reimbursement Facility:

✓ User can define various Reimbursement heads and their opening, balance, budget .	✓ Monthly Restriction Facility.
✓ Carry Forward facility of Monthly Balance.	✓ Import facility of Opening Balance from previous year.
✓ Reports like Monthly Reimbursement Slip/Advice, Yearly Sheet.	✓ Import/Export facility of Reimbursement

Project-wise Salary distribution:

❖ User can define various projects undertaken by Employees and their project- wise salary distributions.

User can maintain various Loan Accounts:

❖ It automatically deducts EMI from monthly salary.

Employee wise Advance Account:

❖ User can specify the advance deduction from monthly salary.

Quarterly, Half-Yearly and Yearly Incentive Calculation:

❖ Once you define the Incentive Set up, it automatically calculates Incentives in the specified months.



Inclusive in-built TDS Utility:

- ✓ Auto Calculation of Tax on Salary as per Income Tax.

✓ Preparation of Form 16, Form 16AA, Form 12BA, Return Form ITR-1

✓ Form 16, Form 16AA, Form 12BA Continuous Printing.

✓ Preparation of Draft Computation Sheet.

✓ Import/Export Investment Declaration.

✓ Allowance Exempt Set up.
- ✓ Auto Calculation of TDS is to be deducted monthly

✓ Preparation & E-filing of Form 24Q.

✓ Preparation of Salary Computation Sheet.

✓ Facility to generate Digitally Signed Forms like Form16, Form16AA, Form12BA.

✓ Import/Export Perquisites.

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Salary Certificates]

Annual Salary Certificate

CompuTation

InVestment Decl. Form

12BB

12B

Find Employee :

Code	NAME	PAN	DOB	Gender
0004	ABC			M
01	AJAY VIJAY	PANNOTAVBL	19/10/1983	M
02	AJAY VIJAY	BVSPS9056C	19/10/1983	M
03	AKHIL SHARMA	AAAPS1234A	07/11/1982	M
04	AMIT MISHRA	PANNOTAVBL	19/10/1983	M
05	ANIL BUNKER	AAAPS1234A	07/11/1982	M
06	ANOOB MAHANSARIA	AAAPS1234A	07/11/1982	M
07	ANOOB MAHANSARIA	AAAPS1234A	07/11/1982	M
08	ASHISH AGARWAL	BVSPS9056C	30/06/1953	M
09	ASHISH AGARWAL	BVSPS9056C	30/06/1953	M
10	DEVESH AKAR	DEVEP1234A	01/10/1982	M
011	DEVESH AKAR	DEVEP1234A	01/10/1982	M
012	DIVYA NAGARIWAL		20/07/1991	F
013	DIVYA NAGARIWAL		20/07/1991	F

SAHAJ (ITR-1)

12BA

16

16AA

2D

Modify

Exit

TDS Details: ☐ Adjust Balance In Remaining Months

TDS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Payable	5129	5129	5129	5129	4467	5129	5129	5129	5129	5129	5129	5133	60890
Paid	0	0	0	0	0	0	0	0	0	0	0	0	0
Balance	5129	5129	5129	5129	4467	5129	5129	5129	5129	5129	5129	5133	60890

Employment Period From 01/04/2021 To 31/03/2022 ☒ Auto Update

Calculation as per : New Tax Regime

Employment ☒ Previous ... Current ... Total

Salary u/s 17(1) Exc. Allow. 593548.00 S.. 593548.00

Profit in lieu of Salary u/s 17(3) 0.00 0.00

Allowances 296774.00 A.. 296774.00

Perquisites u/s 17(2) 0.00 P.. 0.00

Any other Exempt u/s 10 E.. 0.00 SD u/s 16(ia) 0.00

Ent. Allowance u/s 16(ii) 0.00 0.00

Professional Tax u/s 16(iii) 0.00 0.00

House Property Income H.. 0.00 Other Income Q.. 0.00

GTI 890322.00 Ded. under Chap. VI-A D.. 0.00

Tax On 890320.00 58548.00 - 0.00 58548.00

Surcharge 0.00 Rebate u/s 87A 0.00

Health & Edu. Cess 2342.00

Relief u/s 89 0.00

Tax Paid by Empl. u/s 192(1A) on Perquisites u/s 17(2) 0.00

TDS Payable 60890.00

TDS Paid u/s 192(1) 0.00

☐ Whether contri. paid by trustees of an approved superannuation fund E.. 0.00

Balance Tax : Payable 60890.00



Leave Management with Dynamic Leave Rules:

✓ Financial-Year or Calendar- Year wise user-defined Leave Set up.	✓ Earn Leave facility.
✓ Formula can be put to calculate Earn Leave automatically.	✓ User can specify Monthly Calendar according to Employees' weekly-off.
✓ Group wise Holiday assignment.	✓ Leave Encashment Facility.

Statutory Forms Preparation:

Auto calculation of PF, ESI as per Statutory Rules.

- ❖ Auto calculation of Professional Tax State-Wise as per Statutory Rules PF, ESI, Bonus, Pension Gratuity, Wages Register.
- ❖ Monthly/Quarterly/Half-Yearly/Annual Statutory Reports for Provident Fund, ESI, Professional Ta Bonus etc.

Forms of Employee's Pension Scheme, Employee's PF Scheme, Employee's State Insurance Regulation, Minimum Wages, Payment of Bonus, Payment of Gratuity, Payment of Wages.



Employees' Provident Fund/Employees' Pension Scheme:

- ❖ Monthly Forms ==>> Monthly PF, PF Challan, PF Form-12A, PF Form-5, PF Form-10, Pension Form-1
- ❖ Yearly Forms ==>> PF Form-3A, PF Form-6A
- ❖ Declaration Form ==>> PF Form-2, PF Form-11
- ❖ SSN (Social Security Number) Allotment Form
- ❖ PF Withdrawal Form 19, Pension Withdrawal Form 10C.

State-Wise Professional Tax Forms:

- ❖ Monthly Forms ==>> Monthly ESI, ESI Challan.
- ❖ Half-Yearly Forms ==>> Form-5, Form-6, Form-7.
- ❖ On-line Form-1 (Declaration Form) Submission.

Employees' State Insurance Corporation:

- ❖ Monthly/Quarterly/Annual Forms.

Classification of Employees Under:

- ❖ Branch/Category/Designation/Department/Scale/Shift wise.



How to generate Statutory Forms & Registers under Various Labour Laws & Miscellaneous acts for employees

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Statutory Forms]

Provident Fund

PenSion Scheme

Minimum Wages

Payment of Gratuity

Over-Time

Cont

To View Salary Press "F4"

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Login - Unified Portal (<https://unifiedportal-emp.epfindia.gov.in/epfo/>)

PMRPY

New Member Registration e-File (Bulk Upload)

Exit Member e-File

Generate KYC Text File

Generate Missing Details Bulk Upload File

ABRY

Monthly PF Statement

PF Challan, ECR, Form 12-A, Form 6 (P.S.), Form 4 (I.F.)

Monthly PF Summary

Annual PF Statement

PF Register

PF Pass Book

Form 2 (Nomination Declaration Form)

Form 3A (Employee Contribution Card), Annual Return

Form 1 (Nomination and Declaration Form)

Statement IW-1 (Employees qualifying for membership as International Workers)

Form 5 (Return of Employees Qualifying for Membership)

Form 5 And 10 (Employee-Wise)

Form 5A (Return of Ownership)

Form 6 (Return of Contribution Cards)

Form 6A (Annual Statement of Contribution)

Form 9 (Revised)

Form 10 (Return of the Members Leaving Service)

Form 11 (Composite Declaration Form) Latest

Form 11 New (Declaration by a Person)

Form 11 Revised (Declaration by a Person)

Form 13 (Application For Transfer of EPF Account)

Form 19 (Withdrawal Form)

Form 19 UAN (Withdrawal Form in case of UAN Activated)

Form 20 (Withdrawal Form in case of Death)

Form 19/10C/31 (Composite Claim Form (Aadhar))

Form 19/10C/31 (Composite Claim Form (Non-Aadhar))

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Combined Challan/form of PF to be deposited by Employer:

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Untitled]

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COMBINED CHALLAN NO. 1, 2, 10, 21 & 22 ORIGINAL

STATE BANK OF INDIA, MAIN BRANCH, SANGANERI GATE, JAIPUR

EMPLOYEE'S PROVIDENT FUND ORGANISATION (USE SEPARATE CHALLAN FOR EACH MONTH)

ESTABLISHMENT CODE NO.: RJRAJ002621000 ACCOUNT GROUP NO.: PAID BY CHEQUE [] CASH [x]

DUE S FOR THE MONTH OF: Jul/2021 Employee Share M M Y Y Y Y 0 7 2 0 2 1 DATE OF PAYMENT D D M Y Y Y Y Y 0 1 0 7 2 0 2 1

Total No. of Subscribers 45 A/c 1 27 A/c 10 45 A/c 21

Total Wage Due 15000 A/c 1 15000.00 A/c 10 15000.00 A/c 21 15000.00

S. NO.	PARTICULARS	AC NO. 1	AC NO. 2	AC NO. 10	AC NO. 21	AC NO. 22	TOTAL
1	EMPLOYER'S SHARE OF CONT	550.00		1250.00	75.00		1875.00
2	EMPLOYEE'S SHARE OF CONT	5400.00					5400.00
3	ADM CHARGES		500.00				500.00
4	INSP. CHARGES						
5	PENAL DEMAGES						
6	MSC. PAYMENT						
7	PAST ACCUMULATIONS						
	TOTAL	5950.00	500.00	1250.00	75.00		7775.00

(Amount in words: Rs. Seven Thousand Seven Hundred Seventy Five Only)

NAME OF THE ESTABLISHMENT SAG INFOTECH PVT LTD ADDRESS 468, BK SEMENT, ACHARYA KRIPLAN MARG, BEES DUKAN, JAIPUR-302004 ORISSA

NAME OF THE DEPOSITOR SIGNATURE OF THE DEPOSITOR

(TO BE FILLED IN BY EMPLOYER)

Name of the Bank: Cheque No.: Date:

(For Bank's use only)

Amount Received Rs.: 7775

For Cheque Only:

Date of Presentation:

Date of Realisation:

Branch Name:

Branch Code No.:

Section1/1 Page1/4 Line1 Col0 NUM 80% 11:34 AM 18/08/2021



Various Innumerable MIS Reports:

✓ Preparation of Cash, Cheque, Transfer Register.	✓ Attendance Register.
✓ Preparation of Bank Statement.	✓ Paid Leave Register.
✓ Preparation of Payroll Register, Salary Computation Sheet.	✓ Unpaid Leave Register.
✓ Full & Final Settlement of Account.	✓ Overtime Register.
✓ General and Advance Search for Employee Information	✓ Bonus Register.
✓ Duplicate/Blank List of Employee Code/ PAN/ PF No/ ESI No/ A/c No	✓ User-defined Appointment Letter.
✓ Preparation of Attendance Comparison Sheet.	✓ PF Register, ESI Register
✓ Pay Slips, Arrear Slips, Bonus Slips.	✓ List of Resigned Employees.
✓ Pay Voucher, Loan Voucher, Advance Voucher.	✓ Status Report (Branch/Designation wise).
✓ Experience Report, DOB Report, Retirement Report	✓ Increment due Employees (Month wise) / Increment due Dates (Employee wise).



Software outputs :

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Untitled]

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SAG INFOTECH PVT LTD

Statement of PF Contribution for the Month of Jul/2021
Employer PF No. : RJRAJ0026210000

Date : 18/08/2021

S. N	PF A/c No.	Employee Name	Father/ Husband	DOB	DOJ	Contr. Days	Employee Contribution				Employer Contribution		Total	Ac21
(1)	(2)	(3)	(4)	(5)	(6)	(7)	PF Earning (8)	EDLI Wage (9)	Pens. Wage (10)	BPF Contr. (11)	BPF Diff. (12)	Pension Fund (13)	(11+12+13)	(15)
2		AKHIL SHARMA	ANIL FATHER	07/11/1982	01/04/2003	31	0	0	0	0	0	0	0	0
3		ANIL BUNKER	ANIL FATHER	07/11/1982	01/04/2003	31	5000	5000	5000	600	183	417	1200	25
4		ANDOP MAHANSARIA	RAMKISHORE MAHANSARIA	07/11/1982	01/04/2003	31	0	0	0	0	0	0	0	0
5		ANDOP MAHANSARIA	RAMKISHORE MAHANSARIA	07/11/1982	01/04/2003	31	15000	15000	0	1800	1800	0	3600	75
6		ASHISH AGARWAL		30/06/1953	15/07/2013	31	0	0	0	0	0	0	0	0
7		ASHISH AGARWAL	FATHER	30/06/1953	15/07/2013	31	3000	3000	0	360	360	0	720	15
8		DEVESH AKAR	FATHER	01/10/1982	01/08/2018	31	10000	10000	10000	1200	367	833	2400	50
9		DIVYA NAGARWAL		20/07/1991	01/01/2021	31	0	0	0	0	0	0	0	0
10		DIVYAA		02/07/1990	01/01/2021	31	15000	15000	0	1800	1800	0	3600	75
11		INT TEST			01/04/2018	31	10000	10000	0	1200	1200	0	2400	50
12		INT TEST			01/04/2018	31	0	0	0	0	0	0	0	0
13		JASHREE NAGRIWAL		08/08/1998	01/01/2021	31	0	0	0	0	0	0	0	0
14		KULAM		12/12/2000	01/01/2021	31	15000	15000	0	1800	1800	0	3600	75
15		KULAM NAGRIWAL		12/12/2000	01/02/2021	31	0	0	0	0	0	0	0	0
16		MAFAR			01/05/2016	31	0	0	0	0	0	0	0	0
17		MAFAR			01/05/2016	31	0	0	0	0	0	0	0	0
18		RAUSHREE NAGARWAL		11/12/1995	01/02/2021	31	0	0	0	0	0	0	0	0
19		ROHIT SHARMA		01/01/1985	01/01/2021	31	0	0	0	0	0	0	0	0
20		ROHIT SHARMA		01/01/1985	01/01/2021	31	0	0	0	0	0	0	0	0
21	SA GPF001/0001	AJAY VIJAY	HANUMAN VIJAY	19/10/1983	01/07/2005	31	15000	15000	15000	1800	550	1250	3600	75
22	SA GPF001/0004	GAURAV	SAURAV	11/10/1983	01/04/2012	31	0	0	0	0	0	0	0	0
23	SA GPF001/0004	GAURAV	SAURAV	11/10/1983	01/04/2008	31	0	0	0	0	0	0	0	0
24	SA GPF001/0007	INT WORKER		01/01/1990	15/08/2018	31	0	0	0	0	0	0	0	0
25	SA GPF001/0009	LATHA MARTIN	JMARTIN	01/01/1990	01/04/2012	31	15000	15000	15000	1800	550	1250	3600	75
26	SA GPF001/0009	LATHA MARTIN	JMARTIN	01/01/1990	01/04/2008	31	0	0	0	0	0	0	0	0
27	SA GPF001/0010	NAHEED		01/01/1990	01/04/2008	31	0	0	0	0	0	0	0	0
28	SA GPF001/0010	NAHEED		01/01/1990	01/04/2012	31	15000	15000	0	1800	1800	0	3600	75
29	SA GPF001/0011	NAUSHAD		01/01/1990	01/04/2012	31	10000	10000	10000	1200	367	833	2400	50
30	SA GPF001/0011	NAUSHAD		01/01/1990	01/07/2010	31	0	0	0	0	0	0	0	0
31	SA GPF001/0014	PREETI	SAZID	01/10/1985	01/04/2018	31	0	0	0	0	0	0	0	0
32	SA GPF001/0014	PREETI	SAZID	01/10/1985	01/04/2018	31	14472	14472	14472	1737	531	1205	3474	72
33	SA GPF001/0018	RAJ KUMAR SHARMA	BABULAL SHARMA	06/09/1980	01/02/2005	31	0	0	0	0	0	0	0	0
34	SA GPF001/0018	RAJ KUMAR SHARMA	BABULAL SHARMA	06/09/1980	01/04/2012	31	6090	6090	6090	731	224	507	1462	30
35	SA GPF001/0017	RAKESH		01/07/1955	01/04/2008	31	0	0	0	0	0	0	0	0
36	SA GPF001/0017	RAKESH		01/07/1955	01/04/2012	31	7000	7000	0	840	840	0	1680	35
37	SA GPF001/0019	SURESH KHANDELWAL		03/06/1981	01/04/2012	31	15000	15000	15000	1800	550	1250	3600	75
38	SA GPF001/0019	SURESH KHANDELWAL		03/06/1981	01/01/2009	31	0	0	0	0	0	0	0	0
39	SA GPF001/0012	PUNEET		01/01/1990	01/04/2008	31	0	0	0	0	0	0	0	0
40	SA GPG001/0100	AJAY VIJAY	AMRT LAL	19/10/1983	01/04/2017	31	15000	15000	15000	1800	550	1250	3600	75
41	SA GPG001/0100	AMIT MISHRA	AMRT LAL	19/10/1983	01/04/2018	31	15000	15000	15000	1800	550	1250	3600	75
42	SRVA000978400	RINKU SINGH		01/05/2014	31	0	0	0	0	0	0	0	0	0

Section1/1 Page1/2 Line1 Col0 NUM 80%

Statutory PF Register.

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मोबाईल सं
Mobile Number 9928045121

RJRAJ0026210000/0000000

UAN : 100035656122

वर्षावारी प्रविष्टि विधि योजना, 1952
EMPLOYEES' PROVIDENT FUNDS SCHEME 1952
प्रपत्र - 19 / Form-19

1.	सदस्य का नाम / Name of the member	AKHIL SHARMA
2.	(क / a) पिता का नाम/ Father's Name (ख / b) पति का नाम / Husband's Name	(क / a): ANIL FATHER (ख / b):
3.	जन्म तिथि / Date of Birth	07/11/1982
4.	फैक्ट्री/ स्थापना का नाम व पता / Name and Address of the Factory / Establishment	SAG INFOTECH PVT LTD 469 BASEMENT, ACHARYA KRIPLANI MARG, BEES DUKAN JAIPUR-302004 ORISSA
5.	(क / a): प्रविष्टि विधि खाता सं. / P.F. Account No. (ख / b): यूनिवर्सल खाता संख्या (यू.ए.एन.) / Universal Account Number(UAN)	(क / a): RJRAJ0026210000/0000000 (ख / b): 100035656122
6.	स्थापना में प्रवेश की तिथि / Date of Joining the Establishment	01/04/2003
7.	नौकरी छोड़ने की तिथि / Date of leaving Service	01/08/2021
8.	नौकरी छोड़ने का कारण / Reason of leaving Service - सेवा समाप्ति के कारण (क) सदस्य का खराब स्वास्थ्य (ख) संकुचन / निवृत्ति का व्यापार बंद होने अथवा (ग) अन्य कारण जो सदस्य के नियंत्रण से बाहर है, Service terminated on account of (a) ill health of member (b) Contraction /Discontinuation of employer's business or (c) Other Cause beyond the control of the member - व्यक्तिगत कारण / Personal Reasons	(c) Other Cause RESIGNED
9.	*स्थायी खाता सं. (पैन) *Permanent Account No.(PAN) *क्या प्रपत्र संख्या 15 जी / 15 एच प्रस्तुत कर रहे हैं (हाँ / नहीं) * Whether submitting Form No. 15 G/15 H, if applicable (Yes/No) कृपया प्रपत्र 15 जी / 15एच की दो प्रतियां संलग्न करें. (यदि लागू है) Please enclose two copies of Form No. 15G/15H, if applicable * केवल 5 वर्ष से कम की सेवा अवधि के मामले में/Only in case of service less than 5 years	AAAPS1234A NO

Form-19 as per
EPFS Act, 1952 for withdrawal
of PF money given by
employer



- ❖ User can add Report's Templates in software like :-
 - ❖ Increment Letters.
 - ❖ Appointment Letters.
 - ❖ Notice Letters.
 - ❖ Salary related reports in his format etc.

❖ Word/Excel/HTML/PDF.

- ❖ You can lock the salary till the specified month.
- ❖ You can lock the particular Salary Head through Salary Setup.

- ❖ You can mark the employees to stop their payment.
- ❖ Reverse Salary Calculation.

- ❖ Employee's Master Information.
- ❖ Employee's Salary Data.
- ❖ Employee's Attendance Sheet.
- ❖ Arrear.
- ❖ Reimbursement.
- ❖ Investment declaration.
- ❖ Perquisites.
- ❖ Overtime.

Personal	Financial	Other	Family	Nominee(s)	Witness	Experience
Code *	<input type="text" value="0004"/>		[Additional Info] ...	STD Code	<input type="text"/>	Phone <input type="text"/>
Name *	<input type="text" value="ABC"/>			Mobile	<input type="text"/>	
Permanent Address Details : -			[Identity Proof] ...	Internal ID		
Flat	<input type="text"/>	Building	<input type="text"/>	Notice Period		
Road	<input type="text"/>	Area	<input type="text"/>	Joining Date *	<input type="text" value="01/04/2021"/>	Add Photo [Add] [Remove]
City	<input type="text"/>	PIN	<input type="text"/>	Probation Period	<input type="text" value="0"/> Months	
District	<input type="text"/>	State	<input type="text"/>	Confirmation Date	<input type="text"/>	
E-Mail	<input type="text"/>			Resig. Letter Date	<input type="text"/>	
DOB *	<input type="text"/>	PAN	<input type="text"/>	V1 V2	Resig. Date L.W.D.	Select Reason <input type="text"/>
NASSCOM Reg No.	<input type="text"/>			Appraisal Date	Date of Death	<input type="text"/>
Gender	<input checked="" type="radio"/> Male <input type="radio"/> Female	Marital Status	<input type="text" value="UnMarried"/>	Commitment Completion Date	<input type="text"/>	
Father's Name	<input type="text"/>			Identity Mark	<input type="text"/>	
Mother's Name	<input type="text"/>	Caste	<input type="text" value="GEN"/>	Reimbursement Applicable		
Blood Group	<input type="text"/>	Nationality	<input type="text" value="Resident"/>	Correspondence Address Details : - [Copy] [Clear]		
Date of Marriage	<input type="text"/>	Religion	<input type="text" value="Hindu"/>	Address	<input type="text"/>	
No. of Dependent	<input type="text" value="0"/>	Spouse	<input type="text"/>	City	PIN	<input type="text"/>
				District	State	<input type="text"/>

* Mandatory Fields for TDS



Bulk e-mail Facility :

You can select the number of employees and send a common message/attachment to all those employees in one shot.

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Pay Slip]

Email PaySlip

Email Account

Subject Pay Slip of ##NAME## (##CODE##) For the Month ##MONTH##

Message ##NAME WITH PREFIX##

☒ Plain Text
☐ Rich Text
☐ HTML

Use PRE Tag ☐

Update

Attachment

☒ Select ☐ Name ☐ Email Id

CC: Name AMIT GUPTA **E-mail** info@saginfotech.com

BCC: Name **E-mail**

Update Email Ids **Cancel** **Send**

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- ❖ You can link various documents like C.V., Photos, Leave applications, Transfer letters, Increment letters, Appointment letters etc. related to employees in the software.
- ❖ You can view, edit and save those files through software.
- ❖ Files can be in any Word/Excel/PDF/JPG/BMP format.

PayRoll: Ver 2.21.8 Company: 01-SAG INFOTECH PVT LTD [Year : 2021-22] - [Document Manager]

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Department [ALL] Scale [ALL] Shift [ALL]

Code	Name	DOJ
0004	ABC	01/04/2021
01	AJAY VIJAY	01/04/2018
02	AJAY VIJAY	16/07/2014
03	AKHIL SHARMA	01/04/2003
04	AMIT MISHRA	01/04/2018
05	ANIL BUNKER	01/04/2003
06	ANOO MAHANSARIA	01/04/2003
07	ANOO MAHANSARIA	01/04/2003
08	ASHISH AGARWAL	15/07/2013
09	ASHISH AGARWAL	15/07/2013
10	DEVESH AKAR	16/08/2018
011	DEVESH AKAR	16/08/2018
012	DIVYA NAGARIWAL	01/01/2021
013	DIVYAA	01/01/2021
014	GAURAV	01/04/2008
015	GAURAV	01/04/2008
016	INT TEST	01/04/2018
017	INT TEST	01/04/2018
018	INT WORKER	15/06/2018

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Automatic Transfer of Master Data of Employees, Salary Setup, Salary Detail, Leave Setup to Next Financial Year:

- ❖ Complete Data/ Company-Wise Data Back-Up and Restore Facility.
- ❖ Picture-Wise help for Assistance.
- ❖ Miscellaneous useful information like all India Pin Codes, STD Codes, ISD Codes, List of TIN FCs, TAN/PAN AO Codes, Bank Branches BSR Codes, Service Tax Ranges, MICR Codes, IFSC Codes.
- ❖ Keep you update for new software updates and news available on our Website.

Kinds of Payroll Applications :

Desktop Application:

1. Handled by One person.
2. Unlimited Labour (or) employees' data.
3. For Unlimited companies.
4. Every possible Customization.
5. Need to give Master Setup for one time only.
6. Easy to use, even by an accountant.
7. Each and Every Statutory Form, Register & take care of other compliances also for which generally people are not aware of.
8. Low annual cost.
9. User friendly, No techno savvy.
10. Applications are as there name is.



2) Desktop + Online Application:

1. Employees can also access their related data.
2. Connected with User's Website.
3. Employee can apply for leave, loan, etc. online for approval.
4. Employee can check his current remuneration status.
5. Web Hosting is also provided by us, if required.
6. A Complete HR solution.
7. Timely updations as per rules, regulations, Acts & byelaws.
8. Hassle free Job for an HR.
9. Least Cost of maintenance.
10. Bulk Output of mailing & sending pay-slips, payouts, reports, registers, etc.



Thank You and Be in Touch

B-9, Second Floor, Mahalaxmi Nagar,
Behind WTP South Block, Malviya Nagar,
Jaipur - 302017(Raj.)

0141-4072000

info@saginfotech.com

<https://saginfotech.com>