SAG Infotech Private Limited

Services Begin here....

Welcome

Soft solutions for those who can't afford to make errors.

The purpose of Auditor Software:-

This software is basically for _Tax Audit purpose_ which is required u/s 44AB of The Income Tax Act, 1961.

Requirement of Tax Audit u/s 44AB:-

Every person,—

- (_a_) carrying on business shall, if his total sales, turnover or gross receipts, as the case may be, in business exceeds [_sixty lakh rupees_] in any previous year, or

- (_b_) carrying on profession shall, if his gross receipts in profession exceed [_fifteen lakh rupees_] in any previous year; or

- (_c_) carrying on the business shall, if the profits and gains from the business are deemed to be the profits and gains of such person under [section 44AE] [or section 44BB or section 44BBB], as the case may be, and he has claimed his income to be lower than the profits or gains so deemed to be the profits and gains of his business, as the case may be, in any [previous year; or]

- (_d_) carrying on the business shall, if the profits and gains from the business are deemed to be the profits and gains of such person under section 44AD and he has claimed such income to be lower than the profits and gains so deemed to be the profits and gains of his business and his income exceeds the maximum amount which is not chargeable to income-tax in any previous year,

      Then he has to get his accounts of such previous year audited by an accountant before the specified date and the report of such audit in the prescribed form duly signed and verified by such accountant and setting forth such particulars as may be prescribed :

Key features of Auditor:

✓Auditor is an integrated audit management software designed to meet the challenges of auditing against a diverse set of regulations and standards.	✓Allocation of End to End (E2E) Audit tasks) to staff as CA, partners, CA articles & Employees. Such as: Planning Allocation Procedure Testing Sampling Rectification Documentation Execution, and Final Reporting
✓Ensuring Audit checks on monitoring and review with remarks and status.	✓Audit working papers in prescribed formats. (Appointment Letters, Managers Representation, External Confirmation Letters, NOC and more…)
✓Audit sampling on the basis of materialistic aspects.	✓Increases internal efficiency and reduction in overall costs.
✓Import data from Tally. ERP 9.	✓Rectification, addition, deletion of voucher and doubtful entries with Auditor's remarks.
✓Checking compliance of various Tax provisions e.g. 40A(2), 40A(3) 438, 269SS, 269T.	✓Automatically generates major portions of form 3CA, 3CB & 3CD.

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1. Master Information:

✓ *Maintain the Auditor firm database (user, employee & article detail)*

✓ *Audit working papers in prescribed formats.*

- *Appointment Letters*

- *External Confirmation Letters*

- *Management Representations*

- *NOC and more…..*

✓ *Maintain Audit checking Area List.*

✓ *Maintain Depreciation block, rate ,sector master TDS master.*

✓ *User accessing facility*

2. Client Manager :

✓ Maintain the year wise clients details with password setting.

✓ Details of clients can be imported from previous year to current year.

✓ Backup and Restore facility is available for individual client

⭐

✓ Import client details from Genius Software is also possible.

✓Client Wise Backup / Restore

✓ Now select the CA firm and client for whom you want to do tax audit.

Auditor : Version : 02.12.10 (Client Manager)

Create Client

Alter Client

Delete Client

Password Setting

Import Prev. Yr. Client

Client Backup

Client Restore

Exit

3. Form Manager :

Audit Working Papers in Prescribed format are available-

Format of Appointment Letter (Other Than Company)

Auditor : Version : 02.12.6 (Document Category List)

Financial Year	2011-12	Client Name	Demo & Co.

Received	List of Docuemnt Required	List of Forms
☐	Appointment Letter	Appointment Letter (Other than Company)
☐	External Confirmation Letter	Appointment Letter (In Case of Company)
☐	Management Representation	Letter of Form 23B
☐	NOC	Re-Appointmant Letter
		a

Category List   Save   Exit

Modify Original Format

Forms Detail   Open

Letter head of the company

Appointment letter

To,
   PARSAI AND ASSOCIATES
   225VIKAS NAGAR,
KRISHI UPAJ MANDI, JABALPUR - 482002 (MADHYA PRADESH)
Contact No. - 0761-4045603, 9425860303

Sub: Appointment as Auditor for purpose of audit u/s.44AB of the Income Tax Act, 1961 for the financial year ended on 31st March **2012**
.
Sir,

We are pleased to inform you that your firm has been appointed as TAX Auditors of our individual/ Partnership firm/AOP/BOI/trust concern for conducting the audit under section 44AB of the Income-tax act 1961, for the accounting period from 1st April **2011** to 31st March **2012**

The remuneration for the conduct of this audit will be Rs._____/- (Rupees _____ only) in addition to travelling and out-of-pocket expenses.

Last Audit has been conducted by M/s. Chartered Accountants, **PARSAI AND ASSOCIATES**

4. Import from Tally(ERP 9) and from XML file :

Auditor : Version : 02.12.9 (Import Data - W. S. S. Enterprise)

Import Data For 2011-12 Financial year

- ○ From XML File   ● From Tally

From Tally

| Server Address | 127.0.0.1 | Port No. | 9000 | **Disconnect** |

| Company Name | Peerbits Solution ▼ | Date From | 01/04/2011 | Date To | 31/03/2012 |

Peerbits Solution
Shriram Ginning Udyog 11 - 12

Importing Format (List of Accounting Only)   **Modify with New data** ▼

Status

0%   50%   100%

| List of Accounts | Trial Balance(OB) | Day Book | Stock (from XML) | Exit |

Note : How to Export Xml file from Tally (Master.xml, TrialBal.xml, DayBook.xml)

Exporting List of Ledgers	Exporting Trial Balance	Exporting Day Book
Format : XML (Data Interchange) Output File Name : **Master.xml**	Format : XML (Data Interchange) Output File Name : **TrialBal.xml**	Format : XML(Data Interchange) Output File Name : **DayBook.xml**
Type of Masters : **All Masters**	Scale Factor for Values : **Default** Show Opening Balances ? **Yes** Show transactions ? **No** Nett transactions only ? **No** Show Closing Balances ? **Yes** Show Percentages ? **No** Method of information : **Grouped** Format : **Detailed** Expand all levels in Detailed Format? **Yes** Show ALL Accounts (incl. Empty Alcs)? **Yes**	Format : **Detailed** Show Narrations also ? **Yes** Show Billwise Details also ? **Yes** Show Cost Centre Details also ? **No** Show Inventory Details also ? **Yes**

5. How To Comply The Provisions of TDS :

✓ Map the Expense Ledger, Tax Ledger and TDS Party Ledger.

✓ In the <u>Tax Audit- TDS Details</u>, you can View the TDS details.

✓ You can also show the TDS Vouchers to check the TDS transactions.

Auditor : Version : 02.12.10 (TDS Party Ledger)

Demo Associates For Fin. Year - 2011-12

Expense Ledger | Tax Ledger | **TDS Party Ledger**

Applicable	Ledger Name
☐	Loans (Liability)
☐	Bank OD A-c
☐	Ich.Janata Bank (LH)
☐	Ich.Janata Bank (LM)
☐	Secured Loans
☐	Unsecured Loans
☑	Ankur Chirania
☑	BOMBAY RAYON FASHIONS LTD.-DEP.
☑	Jayant Maru
☑	Kanaiyalal M. Joshi
☑	Kotian Saraswati Gangadhar
☑	Mahavir P. Agarwal
☑	Nilesh Jalan
☑	Pradeep M. Joshi (HUF)
☑	Ramgopal Parasrampuria (HUF)
☑	Ramnarayan Upadhyay
☑	Ranjan Agarwal
☑	Ritu Agarwal
☑	Shakuntala Devi Agarwal
☑	Shalinee Laddha
☑	Shruti M. Joshi
☑	Somesh Nikam
☑	Vinod Pawan Chirania
☑	Yogesh R. Gada
☐	Sister Concern
☐	Amar Textiles

Save

Name | F3 : Next Search | Exit

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6. Unchecked Voucher Details :

✓ You can check Vouchers from the software.

✓ When you click on _save checked_, then only the unchecked vouchers will show. This will help to identify both checked and unchecked vouchers separately.

7. Audit Staff Management (Work Allocation):

✓ Systematically allocation of complete audit works to the audit staff(Employees, Articles etc..).

✓ Set the work status of each audit assistant (e.g. pending, not started & completed etc..)

✓ Work Status Report.

Auditor : Version : 02.12.9 CA/Article/Employee Work Allocation

Demo CA Firm

Selection Creteria
☑ CA Partners   ☑ Articles   ☑ Personnals/Employees

Selection Creteria
◉ Search from Start   ○ Search from AnyWhere

Status
☑ All (Not Assign) | ☐ Not Alloted   ☐ Not Started   ☐ Pending   ☐ Completed   **Financial Year** `2011-12` ▼   ☐ All Client

Name [   ]   [Search]   [Show All]   **Client Name** `Ashok Fabrics` ▼

S.No.	Name	Company Name	Designation	Tr.Start Date	Tr.End Date	Act	Applicable Act	Status
CA Personal/Partners								
1	Mr. Nitin	Ashok Fabrics	CA	05/05/2005	05/05/2015	...	TAX AUDIT PROGRAMME	Not Alloted
Articles								
1	Miss Rekha	Ashok Fabrics	Article	01/04/2012	30/09/2012	...	TAX AUDIT PROGRAMME	Not Alloted
2	Mr. Anil Mehta	Ashok Fabrics	Article	01/04/2012	30/09/2012	...	TAX AUDIT PROGRAMME	Not Started
3	Mr. Kamal	Ashok Fabrics	Article	01/04/2012	30/09/2012	...	TAX AUDIT PROGRAMME	Not Alloted
4	Mr. Nikhil Sharma	Ashok Fabrics	Article	01/04/2010	31/03/2013	...		Not Alloted
Employees								
1	Mr. Abhishek	Ashok Fabrics	Employee	01/06/2011	30/11/1999	...	TAX AUDIT PROGRAMME	Not Alloted
2	Mr. Animesh	Ashok Fabrics	Employee	01/12/2011	30/11/1999	...	TAX AUDIT PROGRAMME	Not Alloted

[Set Work Status]   [Work Status Report]   [Print]   [Exit]

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✓ *Set the work status of each audit assistant (e.g. pending, not started & completed etc.).*

✓ *This function will help for controlling purpose e.g. to identify the pending works and to trace the responsible person for any error remained in audit.*

Auditor : Version : 02.12.9 CA/Article/Employee Work Allocation

Demo CA Firm

Selection Creteria
- ☑ CA Partners ☑ Articles ☑ Personnals/Employees

Selection Creteria
- ⦿ Search from Start   ○ Search from AnyWhere

Status
- ☑ All (Not Assign) ☐ Not Alloted ☐ Not Started ☐ Pending ☐ Completed

Financial Year: 2011-12   ☐ All Client

Name: [   ]   [Search] [Show All]   Client Name: Ashok Fabrics

Set Status of Auditors

Company Name	Designation	Start Date	End Date	Applicable Act	Status	Days
CA Personal/Partners						
Ashok Fabrics	CA			1. TAX AUDIT PROGRAMME		
		10-Sep-2012	10-Sep-2012	1. BANK BOOK VOUCHING	Not Alloted	1/2 Days
		10-Sep-2012	10-Sep-2012	2. CASH BOOK VOUCHING	Not Alloted	1/2 Days
		10-Sep-2012	10-Sep-2012	3. CHECKING OF OUTSTANDING AND PREPAID	Not Alloted	1/2 Days
				4. CREDIT NOTE/DEBIT NOTE VOUCHING	Not Alloted	1/2 Days
				5. FINANCIAL STATEMENTS	Not Started	1 Days
				6. LOANS AND GUARANTEE	Not Started	
				7. RECEIVABLES AND PAYABLES	Not Started	
				8. RELATED PARTY TRANSACTION	Not Alloted	
				9. SALARY AND WAGES PAYMENT	Not Alloted	
Articles						
Ashok Fabrics	Article			1. TAX AUDIT PROGRAMME		
		10-Sep-2012	10-Sep-2012	1. BANK BOOK VOUCHING	Complet ▾	1 Days
		10-Sep-2012	11-Sep-2012	2. CASH BOOK VOUCHING	Not Alloted	2 Days
		10-Sep-2012	10-Sep-2012	3. CHECKING OF OUTSTANDING AND PREPAID	Not Started	1 Days
		10-Sep-2012	12-Sep-2012	4. VALUATION OF INVENTORIES STOCK	Pending	3 Days
		10-Sep-2012	11-Sep-2012	5. VERIFICATION OF CHART ACCOUNTS	Completed	1 Days
nta Ashok Fabrics	Article			1. TAX AUDIT PROGRAMME		
				1. BANK BOOK VOUCHING	Pending	
				2. CASH BOOK VOUCHING	Not Started	
				3. JOURNAL VOUCHING	Completed	
Ashok Fabrics	Article			1. TAX AUDIT PROGRAMME		
				1. PROVISION FOR TAXATION CHECKING WITH	Not Alloted	1 D

[Print] [Save] [Exit]

Work Status Report
In this report, audit service wise details are available. e.g. bank statement is checked by Mr. A and Mr. B.

Audit Programme Report

Ashok Fabrics

☑ CA Partners ☑ Articles ☑ Personnals/Employees   Client Name   [Ashok Fabrics ▼]

S.No	Area of Audit	CAName	Start Date	End Date	Days	Status	Article Name	Start Date	End Da
1	BANK BOOK VOUCHING	Mr. Nitin	10-Sep-2012	10-Sep-2012	1/2 Days	Not Alloted	Mr. Anil Mehta		
							Miss Rekha	10-Sep-2012	10-Sep
2	CASH BOOK VOUCHING	Mr. Nitin	10-Sep-2012	10-Sep-2012	1/2 Days	Not Alloted	Mr. Anil Mehta		
							Miss Rekha	10-Sep-2012	11-Sep
3	CHECKING OF OUTSTANDING AND PREPAID EXPENSE	Mr. Nitin	10-Sep-2012	10-Sep-2012	1/2 Days	Not Alloted	Miss Rekha	10-Sep-2012	10-Sep
4	CREDIT NOTE/DEBIT NOTE VOUCHING	Mr. Nitin			1/2 Days	Not Alloted			
5	FINANCIAL STATEMENTS	Mr. Nitin			1 Days	Not Started			
6	JOURNAL VOUCHING						Mr. Anil Mehta		
7	LOANS AND GUARANTEE	Mr. Nitin				Not Started			
8	PROVISION FOR TAXATION CHECKING WITH ASSESSI						Mr. Kamal		
9	PURCHASE REGISTER/PURCHASE JOURNAL VOUCHIN						Mr. Kamal		
10	RECEIVABLES AND PAYABLES	Mr. Nitin				Not Started			
11	RELATED PARTY TRANSACTION	Mr. Nitin				Not Alloted			
12	SALARY AND WAGES PAYMENT	Mr. Nitin				Not Alloted			
13	SALES REGISTER/SALES JOURNAL VOUCHING								
14	STATUTORY COMPLIANCE AND PAYMENTS								
15	STOCK RECORDS AND PHYSICAL VERIFICATION								
16	VALUATION OF INVENTORIES STOCK						Miss Rekha	10-Sep-2012	12-Sep
17	VERIFICATION OF CHART ACCOUNTS						Miss Rekha	10-Sep-2012	11-Sep
18	VERIFICATION OF FIXED ASSETS AND DEPRECIATION								
19	VERIFICATION OF OPENING BALANCES								

[Print] [Exit]

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8. Auto Generation of Various Accounts in Horizontal & Vertical format:-

✓ *Profit and Loss Account*

✓ *Trading Account*

✓ *Balance Sheet*

Reports are available in Word & Excel format

Auditor : Version : 02.12.10 (Profit & Loss A-c - Original) - Demo Associates

Income and Expenditure Statement — **Demo Associates**

Expenses		01-Apr-2011 to 31-Mar-2012	Income		01-Apr-2011 to 31-Mar-2012
Particulars		Closing Amount	Particulars		Closing Amount
Purchase Accounts		103,690,354.42	Sales Accounts		107,803,875.11
Fabric Purchase	103690354.42		Fabric Sale	104133870.36	
Direct Expenses		1,297,404.00	Job Work Charges	3670004.75	
Beam Drawing Charges	179753.00		Direct Incomes		7,762.00
Electricity Charge (MSEDCL)	488380.00		Rebate & Discount A-C	7762.00	
Ex-Gratia	31893.00		Indirect Incomes		20,301.00
Freight & Transport Exp.	880.00		Dividend	220.00	
Labour Charges	150255.00		Rebate on Interest (LH)	18049.00	
Mending Charges	141198.00		Rebate on Interest (LM)	2032.00	
Oil & Lubricants	33542.00				
Repair & Maintenance	64083.00				
Stores & Spares	207420.00				
Indirect Expenses		2,203,942.29			
Accounting Fees	3000.00				
Administration Salary	250000.00				
Auditing Fees	5500.00				
Bank Charges	849.60				
Bank Interest (L.M.) Building	15611.00				
Bank Interest (LH.) Machinary	121490.00				
Consultancy Fees	2000.00				
Depreciation	587170.00				
Fees & Taxes	6250.00				
General Expenses	10325.00				
Insurance	1988.00				
Interest	412566.00				
Grand Total		**107,831,938.11**	**Grand Total**		**107,831,938.11**

Show Old Entry | Show Rectify Add Entry | Show Add Vch. Entry | Show Delete Entry | F2 : Date | F1 : Condensed
Show Final Entry | Export in Excel | Print
Show Verticle | Exit

Auditor : Version : 02.12.10 (Profit & Loss A-c - Original) - Demo Associates

Income and Expenditure Statement — **Demo Associates**

Particulars		01-Apr-2011 to 31-Mar-2012 Closing Amount
Trading Accounts :		
Sales Accounts		107,803,875.11
Fabric Sale	104133870.36	
Job Work Charges	3670004.75	
Direct Incomes		7,762.00
Rebate & Discount A-C	7762.00	
Cost of Sales :		
Purchase Accounts		103,690,354.42
Fabric Purchase	103690354.42	
Direct Expenses		1,297,404.00
Beam Drawing Charges	179753.00	
Electricity Charge (MSEDCL)	488380.00	
Ex-Gratia	31893.00	
Freight & Transport Exp.	880.00	
Labour Charges	150255.00	
Mending Charges	141198.00	
Oil & Lubricants	33542.00	
Repair & Maintenance	64083.00	
Stores & Spares	207420.00	
Gross profit :		2,823,878.69
Income Statement :		
Indirect Incomes		20,301.00
Dividend	220.00	
Rebate on Interest (LH)	18049.00	
Rebate on Interest (LM)	2032.00	
		2,844,179.69

Show Old Entry | Show Rectify Add Entry | Show Add Vch. Entry | Show Delete Entry | F2 : Date | F1 : Condensed
Show Final Entry | Export in Excel | Print
Show Horizontal | Exit

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9. Various Books and Registers are available.

✓ *Day Book*   *Cash / Bank Book*

✓ *Account Books*   *Ledgers*

✓ *Trial Balance*   *Group Summary*

⭐ *We can check all voucher entry and provide some remark against Voucher entry.*

Auditor : Version : 02.12.10 (Display Data - Demo Associates)

- Day Book
- Account Books
- Trial Balance
- Exit

Auditor : Version : 02.12.6 (Display Data)

- Cash Book
- Bank Book
- Ledgers
- Group Summary
- Exit

✓ We can check all voucher entry and provide some remark against Voucher entry. If remark given by Firm Partner then entry will show in Maroon color, by Article then entry will show in Blue color and by Employee then entry will show in Green color.

Click this button for given some remark against Voucher entry.

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10. Tax Audit :

Checking sections which are needed in Tax Audit for fill Form 3CD.

✓Section 40A(2)(b) for relation person payment report.

✓Section 40 A(3) for exceed cash payment report.

✓Section 269SS/ 269T for Loan Received/ Loan Paid report etc..

A simple procedure to auto generate the annexure of related party transaction in 3CD-

- ✓ Set the relation type and relation of parties.
- ✓ Check the related party transaction, and click on update in 3CD
- ✓ Now the annexure will be show in 3CD report.

Auditor : Version : 02.12.10 (Accounting List - Demo Associates)

Show Date Wise Closing Balance   ○ All Ledgers   ⦿ Group Wise Ledger   ○ Remark Entry   Group Name   **Unsecured Loans**   **Show**

Demo Associates

Account List				01-Apr-2011 To 31-Mar-2012	
Particulars		**R.Status**	**CL.Bal.**	**Relation Type**	**Relation**
Unsecured Loans					
Ankur Chirania			100000.00 Cr	Relative	Brother
BOMBAY RAYON FASHIONS LTD.-DEP.			5000000.00 Cr		
Jayant Maru			0.00 Cr	Relative	Brother
Kanaiyalal M. Joshi			750000.00 Cr	Relative	Brother
Kotian Saraswati Gangadhar			200000.00 Cr	Relative	Brother
Mahavir P. Agarwal			250000.00 Cr	Relative	Brother
Nilesh Jalan			200000.00 Cr	Relative	Brother
Pradeep M. Joshi (HUF)			500000.00 Cr	Relative	Brother
Ramgopal Parasrampuria (HUF)			300000.00 Cr	Relative	Brother
Ramnarayan Upadhyay			0.00 Cr	Relative	Brother
Ranjan Agarwal			0.00 Cr	Relative	Brother
Ritu Agarwal			190000.00 Cr	Relative	Sister
Shakuntala Devi Agarwal			75000.00 Cr	Relative	Mother
Shalinee Laddha			0.00 Cr	Relative	Sister
Shruti M. Joshi			750000.00 Cr	Relative	Sister
Somesh Nikam			0.00 Cr	Relative	Brother
Vinod Pawan Chirania			75000.00 Cr	Relative	Brother
Yogesh R. Gada			0.00 Cr	Relative	Brother

Grand Total of Closing Balance :   **8,390,000.00 Cr**

Name [   ] **F3 : Next Search**

☐ Show Changed Ledger   ☐ Show Remark in Printing

☐ Show RelationShip in Printing   **Checking Ledger Grouping**

Print   **Save**   **Change Group**   **F12 : Setup**

F2 : Date   **F2 : Remark**   **Exit**

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Transactions with related party and Annexure in 3CD report

Related Person Exceed Cash Detail Report for Client - Demo Associates

☑ All Relative Party   Voucher Wise   Payment ▾   **Show**

Particulars	Remark	Relative Type	Relation	Tran.Group	Tran. Amt	Market Value	Disallow Amt
Ankur Chirania		Relative	Brother	Bank Accounts	10800	10800	0
Kanaiyalal M. Joshi		Relative	Brother	Bank Accounts	41348	41348	0
Kotian Saraswati Gangadhar		Relative	Brother	Bank Accounts	21600	21600	0
Mahavir P. Agarwal		Relative	Brother	Bank Accounts	27000	27000	0
Nilesh Jalan		Relative	Brother	Bank Accounts	21600	21600	0
Pradeep M. Joshi (HUF)		Relative	Brother	Bank Accounts	27454	27454	0
Ramgopal Parasrampuria (HUF)		Relative	Brother	Bank Accounts	32400	32400	0
Ritu Agarwal		Relative	Sister	Bank Accounts	20520	20520	0
Shakuntala Devi Agarwal		Relative	Mother	Bank Accounts	8100	8100	0
Shalinee Laddha		Relative	Sister	Bank Accounts	2108373	2108373	0
Shruti M. Joshi		Relative	Sister	Bank Accounts	44015	44015	0
Vin							0

Annexure 18.

Title :- Particulars of all Payments made to Person specified in section 40A(2)(b)

Sr. No.	Name	Nature of Payment	Amount
1	Ankur Chirania	Cheque	10800.00
2	Kanaiyalal M. Joshi	Cheque	41348.00
3	Kotian Saraswati Gangadhar	Cheque	21600.00
4	Mahavir P. Agarwal	Cheque	27000.00
5	Nilesh Jalan	Cheque	21600.00
6	Pradeep M. Joshi (HUF)	Cheque	27454.00
7	Ramgopal Parasrampuria (HUF)	Cheque	32400.00
8	Ritu Agarwal	Cheque	20520.00
9	Shakuntala Devi Agarwal	Cheque	8100.00
10	Shalinee Laddha	Cheque	2108373.00
11	Shruti M. Joshi	Cheque	44015.00
12	Vinod Pawan Chirania	Cheque	8100.00

[F2 : Remark]   [➤ Update in 3CD]   [Print]   [Exit]

Click this button for create annexure in Form 3CD.

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Auditor : Version : 02.12.8 Negative Ledger Report

○ Day Wise ○ Yearly ● All ○ Group Wise | Show |

Day Wise Negative Ledger Detail

Ledger Name	Under Group Name	Date	OB Amount	Amount	CB Amount
AARYAVAT AGENCY	Sundry Creditors	05/04/2011	0.00 Cr	11,754.00 Dr	11,754.00 Dr
		05/05/2011	11,754.00 Dr	2,320.00 Cr	9,434.00 Dr
		27/05/2011	9,434.00 Dr	2,320.00 Dr	11,754.00 Dr
		25/06/2011	11,754.00 Dr	5,149.00 Cr	6,605.00 Dr
		08/07/2011	6,605.00 Dr	3,400.00 Dr	10,005.00 Dr
		25/08/2011	10,005.00 Dr	1,749.00 Dr	11,754.00 Dr
		26/09/2011	11,754.00 Dr	1,130.00 Cr	10,624.00 Dr
		01/10/2011	10,624.00 Dr	1,130.00 Dr	11,754.00 Dr
		05/03/2012	4,374.00 Dr	16,128.00 Dr	11,754.00 Dr
ANAND COATING	Sundry Creditors	05/05/2011	2,988.00 Cr	4,733.00 Dr	1,745.00 Dr
		01/06/2011	6,361.00 Cr	9,040.00 Dr	2,679.00 Dr
		06/06/2011	2,679.00 Dr	2,540.00 Cr	139.00 Dr
		01/08/2011	5,176.00 Dr	6,569.00 Dr	1,393.00 Dr
		12/08/2011	1,393.00 Dr	1,961.00 Dr	3,354.00 Dr
		25/08/2011	3,354.00 Dr	1,670.00 Cr	1,684.00 Dr
		13/10/2011	6,698.00 Dr	7,162.00 Dr	464.00 Dr
		12/01/2012	5,370.00 Dr	8,704.00 Dr	3,334.00 Dr
		23/01/2012	3,334.00 Dr	2,800.00 Cr	534.00 Dr
		23/03/2012	3,129.00 Cr	7,213.00 Dr	4,084.00 Dr
ANAND ENTERPRISES	Sundry Creditors	23/04/2011	0.00 Cr	11,145.00 Dr	11,145.00 Dr
ANIL MOTORS	Sundry Debtors	02/11/2011	0.00 Cr	30,000.00 Cr	30,000.00 Cr
ASIAN PAINT	Sundry Debtors	05/04/2011	0.00 Cr	21,709.00 Cr	21,709.00 Cr
		06/04/2011	21,709.00 Cr	9,714.00 Cr	31,423.00 Cr
		07/04/2011	31,423.00 Cr	1,744.00 Cr	33,167.00 Cr
		08/04/2011	33,167.00 Cr	621.00 Dr	32,546.00 Cr
		09/04/2011	32,546.00 Cr	31,060.00 Dr	1,486.00 Cr
		13/04/2011	14,143.00 Cr	70,428.00 Cr	56,285.00 Cr
		14/04/2011	56,285.00 Cr	18,213.00 Dr	38,072.00 Cr
		18/04/2011	748.00 Dr	43,826.00 Cr	43,078.00 Cr

| Export in Excel | Print | Exit |

✓ **Negative Ledger Report ---**

  • *Show ledger detail when the closing balance is negative (e.g. If ledgers is of Debit nature but closing balance is Credit, these type of ledgers are shown in negative ledger Report.*

Auditor : Version : 02.12.6 Negative Cash Detail

List of Negative Cash   Demo Co.

01-Apr-2011 To 31-Mar-2012

Date	Opening Balance	Debit	Credit	Closing Balance
20/04/2011	317,569.00 Dr	19,500.00	497,500.00	160,431.00 Cr
21/04/2011	160,431.00 Cr	42,790.00	160.00	117,801.00 Cr
22/04/2011	117,801.00 Cr	19,640.00	0.00	98,161.00 Cr
23/04/2011	98,161.00 Cr	19,200.00	814.00	79,775.00 Cr
25/04/2011	79,775.00 Cr	34,512.00	0.00	45,263.00 Cr
26/04/2011	45,263.00 Cr	19,760.00	0.00	25,503.00 Cr
20/05/2011	67,565.00 Dr	358,282.00	499,900.00	74,053.00 Cr
21/05/2011	74,053.00 Cr	37,700.00	0.00	36,353.00 Cr
23/05/2011	36,353.00 Cr	31,200.00	6,442.00	11,595.00 Cr
26/05/2011	27,415.00 Dr	393,801.00	498,094.00	76,878.00 Cr
27/05/2011	76,878.00 Cr	35,550.00	0.00	41,328.00 Cr
29/05/2011	41,328.00 Cr	18,000.00	0.00	23,328.00 Cr
30/05/2011	23,328.00 Cr	22,040.00	0.00	1,288.00 Cr

| Grand Total | | 1,051,975.00 | 1,502,910.00 | |

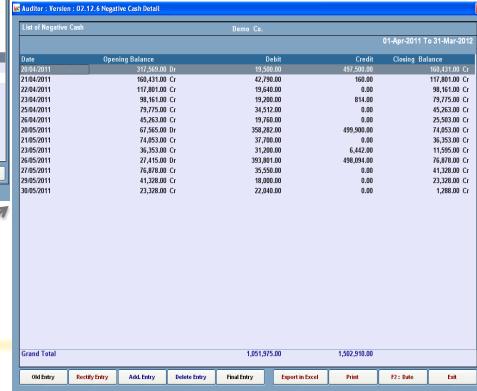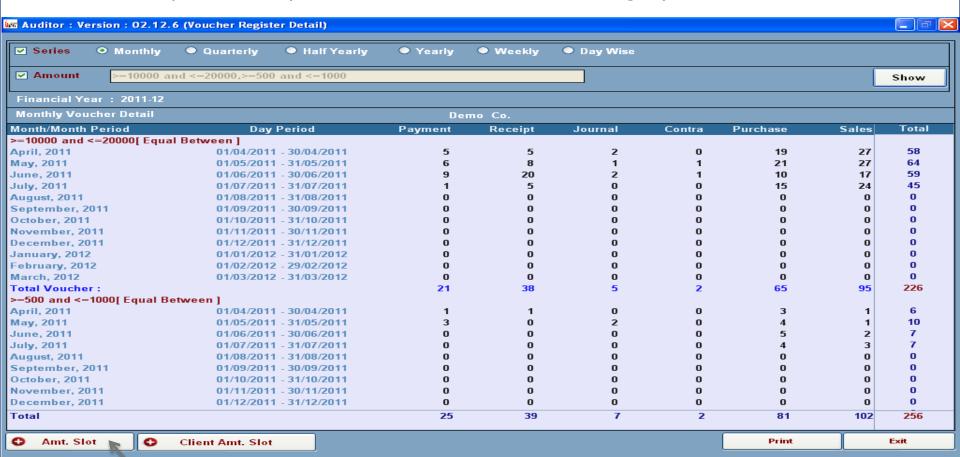| Old Entry | Rectify Entry | Add. Entry | Delete Entry | Final Entry | Export in Excel | Print | F2 : Date | Exit |

✓ **Negative Cash Report ---**

  • *Show Cash detail when the closing balance of cash account is negative (e.g. Cash is of Debit nature but closing balance is Credit, these type of cash detail are shown in negative Cash Report.*

Soft solutions for those who can't afford to make errors.

SAG INFOTECH

11. AUDIT SAMPLING

✓ Create and select any Amount Slot.
✓ You Can view the vouchers of that range.
✓ It will help to identify the vouchers of different category.

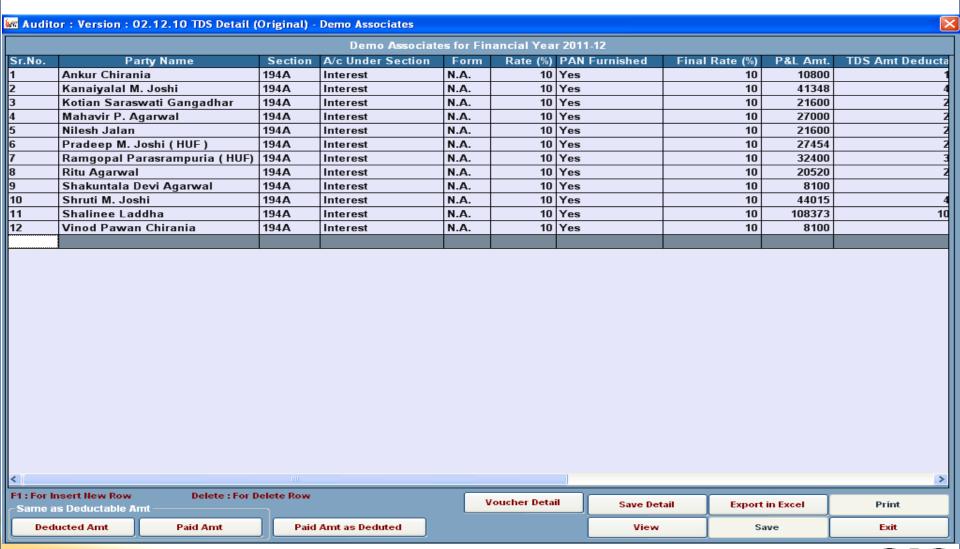**Auditor : Version : 02.12.6 (Voucher Register Detail)**

☑ **Series**   ⦿ Monthly   ○ Quarterly   ○ Half Yearly   ○ Yearly   ○ Weekly   ○ Day Wise

☑ **Amount**   `>=10000 and <=20000,>=500 and <=1000`   **Show**

Financial Year : 2011-12

Monthly Voucher Detail   Demo Co.

Month/Month Period	Day Period	Payment	Receipt	Journal	Contra	Purchase	Sales	Total
>=10000 and <=20000[Equal Between]								
April, 2011	01/04/2011 - 30/04/2011	5	5	2	0	19	27	58
May, 2011	01/05/2011 - 31/05/2011	6	8	1	1	21	27	64
June, 2011	01/06/2011 - 30/06/2011	9	20	2	1	10	17	59
July, 2011	01/07/2011 - 31/07/2011	1	5	0	0	15	24	45
August, 2011	01/08/2011 - 31/08/2011	0	0	0	0	0	0	0
September, 2011	01/09/2011 - 30/09/2011	0	0	0	0	0	0	0
October, 2011	01/10/2011 - 31/10/2011	0	0	0	0	0	0	0
November, 2011	01/11/2011 - 30/11/2011	0	0	0	0	0	0	0
December, 2011	01/12/2011 - 31/12/2011	0	0	0	0	0	0	0
January, 2012	01/01/2012 - 31/01/2012	0	0	0	0	0	0	0
February, 2012	01/02/2012 - 29/02/2012	0	0	0	0	0	0	0
March, 2012	01/03/2012 - 31/03/2012	0	0	0	0	0	0	0
Total Voucher :		21	38	5	2	65	95	226
>=500 and <=1000[Equal Between]								
April, 2011	01/04/2011 - 30/04/2011	1	1	0	0	3	1	6
May, 2011	01/05/2011 - 31/05/2011	3	0	2	0	4	1	10
June, 2011	01/06/2011 - 30/06/2011	0	0	0	0	5	2	7
July, 2011	01/07/2011 - 31/07/2011	0	0	0	0	4	3	7
August, 2011	01/08/2011 - 31/08/2011	0	0	0	0	0	0	0
September, 2011	01/09/2011 - 30/09/2011	0	0	0	0	0	0	0
October, 2011	01/10/2011 - 31/10/2011	0	0	0	0	0	0	0
November, 2011	01/11/2011 - 30/11/2011	0	0	0	0	0	0	0
December, 2011	01/12/2011 - 31/12/2011	0	0	0	0	0	0	0
Total		25	39	7	2	81	102	256

⊕ **Amt. Slot**   ⊕ **Client Amt. Slot**   **Print**   **Exit**

Click this button for Create Amount Slot as per requirement.

Soft solutions for those who can't afford to make errors.

SAG INFOTECH

✓ **_In the Tax Audit- TDS Report, you can check the TDS transactions._**

Demo Associates for Financial Year 2011-12

Sr.No.	Party Name	Section	A/c Under Section	Form	Rate (%)	PAN Furnished	Final Rate (%)	P&L Amt.	TDS Amt Deducta
1	Ankur Chirania	194A	Interest	N.A.	10	Yes	10	10800	1
2	Kanaiyalal M. Joshi	194A	Interest	N.A.	10	Yes	10	41348	4
3	Kotian Saraswati Gangadhar	194A	Interest	N.A.	10	Yes	10	21600	2
4	Mahavir P. Agarwal	194A	Interest	N.A.	10	Yes	10	27000	2
5	Nilesh Jalan	194A	Interest	N.A.	10	Yes	10	21600	2
6	Pradeep M. Joshi (HUF)	194A	Interest	N.A.	10	Yes	10	27454	2
7	Ramgopal Parasrampuria (HUF)	194A	Interest	N.A.	10	Yes	10	32400	3
8	Ritu Agarwal	194A	Interest	N.A.	10	Yes	10	20520	2
9	Shakuntala Devi Agarwal	194A	Interest	N.A.	10	Yes	10	8100	
10	Shruti M. Joshi	194A	Interest	N.A.	10	Yes	10	44015	4
11	Shalinee Laddha	194A	Interest	N.A.	10	Yes	10	108373	10
12	Vinod Pawan Chirania	194A	Interest	N.A.	10	Yes	10	8100	

F1 : For Insert New Row   Delete : For Delete Row

Same as Deductable Amt

Deducted Amt	Paid Amt	Paid Amt as Deduted

Voucher Detail   Save Detail   Export in Excel   Print

View   Save   Exit

Soft solutions for those who can't afford to make errors.

SAG INFOTECH

✓ ***You can also show the TDS Vouchers to check the TDS transactions.***

Auditor : Version : 02.12.10 TDS Detail (Original) - Demo Associates

Demo Associates for Financial Year 2011-12

	Date	Particulars		Vch Type	Vch No	Debit Amt.	Credit Amt.
	15/03/2012	Interest		Journal	23	12,000.00	
		Ankur Chirania	10,800.00 CR				
		Tds (2011-2012)	1,200.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	24	45,942.00	
		Kanaiyalal M. Joshi	41,348.00 CR				
		Tds (2011-2012)	4,594.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	25	24,000.00	
		Kotian Saraswati Gangadhar	21,600.00 CR				
		Tds (2011-2012)	2,400.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	26	30,000.00	
		Mahavir P. Agarwal	27,000.00 CR				
		Tds (2011-2012)	3,000.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	27	24,000.00	
		Nilesh Jalan	21,600.00 CR				
		Tds (2011-2012)	2,400.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	28	30,504.00	
		Pradeep M. Joshi (HUF)	27,454.00 CR				
		Tds (2011-2012)	3,050.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	29	36,000.00	
		Ramgopal Parasrampuria (HUF)	32,400.00 CR				
		Tds (2011-2012)	3,600.00 CR				
		Being Interest Charged					
	15/03/2012	Interest		Journal	30	22,800.00	
		Ritu Agarwal	20,520.00 CR				

F1 : For Insert New Row   **Delete : For Delete Row**   **Voucher Detail**   **Save Detail**   **Export in Excel**   **Print**

Same as Deductable Amt
Deducted Amt   **Paid Amt**   **Paid Amt as Deduted**   **View**   **Save**   **Exit**

Soft solutions for those who can't afford to make errors.
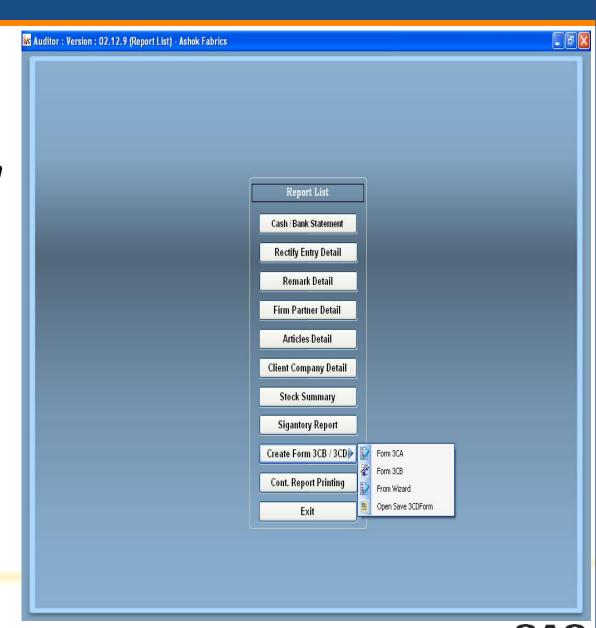
12. Report List :

✓You can view the following Reports-

• *In the cash Bank statement ,transactions with creditors and Debtors in Cash and Bank*

• *In the Rectify Details, both the old entry and rectify entry will be appear.*

• *If any remark is given by partner, employee or article then in the remark details all will be shown separately.*

• *Other reports like Partners, Articles, Clients and Signatory details can also be generated.*
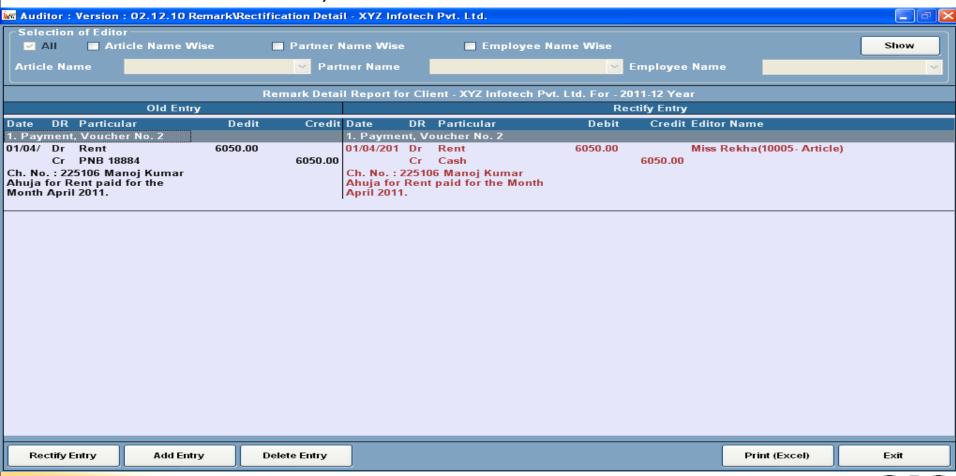
• *Form 3CA, 3CB and 3CD will be generated.*

Auditor : Version : 02.12.9 (Report List) - Ashok Fabrics

Report List

- Cash / Bank Statement
- Rectify Entry Detail
- Remark Detail
- Firm Partner Detail
- Articles Detail
- Client Company Detail
- Stock Summary
- Sigantory Report
- Create Form 3CB / 3CD ▶
  - Form 3CA
  - Form 3CB
  - From Wizard
  - Open Save 3CDForm
- Cont. Report Printing
- Exit

✓ *Rectify Entry / Delete Entry / New Entry Report* ---

- *Show rectify entry against old entry*
- *Show Add Entry*
- *Show Delete Entry*

Auditor : Version : 02.12.10 Remark\Rectification Detail - XYZ Infotech Pvt. Ltd.

Selection of Editor

☑ All   ☐ Article Name Wise   ☐ Partner Name Wise   ☐ Employee Name Wise   [Show]

Article Name [ ]   Partner Name [ ]   Employee Name [ ]

Remark Detail Report for Client - XYZ Infotech Pvt. Ltd. For - 2011-12 Year

Old Entry				Rectify Entry				
Date	DR	Particular	Dedit	Credit	Date	DR	Particular	Debit	Credit	Editor Name

1. Payment, Voucher No. 2

01/04/	Dr	Rent	6050.00		01/04/201	Dr	Rent	6050.00		Miss Rekha(10005- Article)
	Cr	PNB 18884		6050.00		Cr	Cash		6050.00	

Ch. No. : 225106 Manoj Kumar Ahuja for Rent paid for the Month April 2011.

Ch. No. : 225106 Manoj Kumar Ahuja for Rent paid for the Month April 2011.

[Rectify Entry]   [Add Entry]   [Delete Entry]   [Print (Excel)]   [Exit]

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✓ *Stock Summary report: ---*

  • *Show Stock summary with Opening, Inwards, Outwards, Closing Stock detail(Quantity, Rate, Value)*

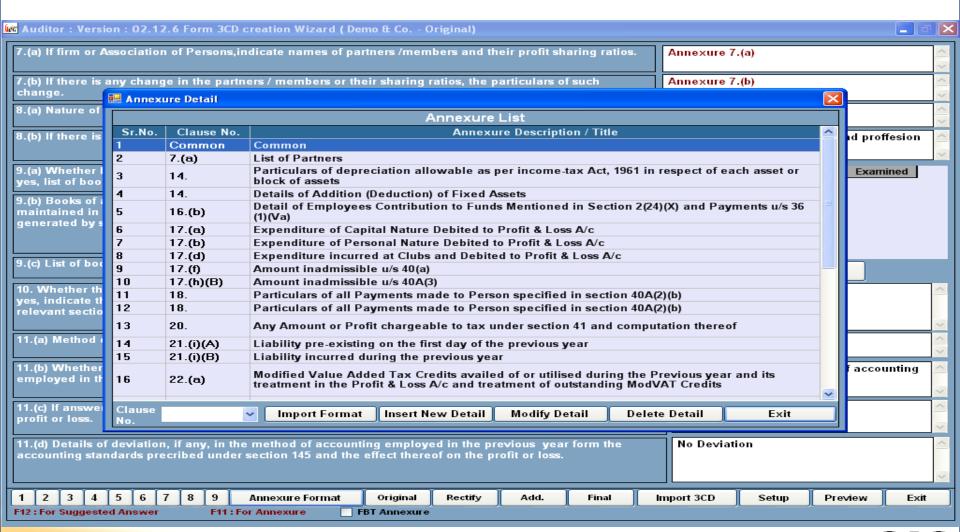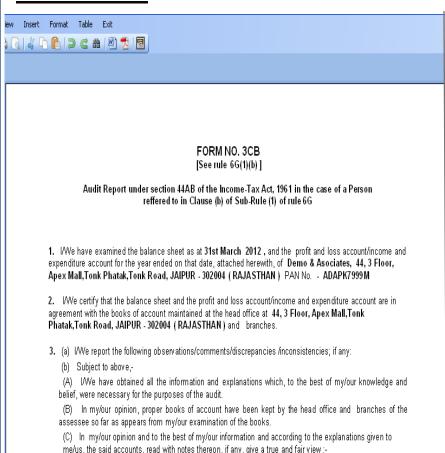**Auditor : Version : 02.12.8 (Stock Summary)**

Stock Summary — **Shriram Ginning Udyog**

Particulars	Opening Balance			Inwards			Outwards			Closing Balance		
	Quantity	Rate	Value	Quantity	Rate	Value	Quantity	Rate	Value	Quantity	Rate	Valu
COTTON	2375.390 Q	5487.67	13035353	19050.990 Q	3997.84	76162817.00	20635.070 Q			791.310 Q	4163.01	329422
COTTON SEED	611.650 Q	1145.00	700339	13362.000 Q			9902.930 Q	1428.76	14148901.00	4070.720 Q	50.12	20401
FIBRE MENUF	510.250 Q	11304.24	5767988	7870.940 Q	995.27	7833724.00	7912.530 Q	9575.10	75763234.00	468.660 Q	1622.89	76058
FIBRE TRADING				9410.760 Q	9567.79	90040215.00	9275.200 Q	10232.70	94910329.00	135.560 Q	9567.79	129701
FIBRES LOOSE				950.240 Q	8243.94	7833724.00	950.240 Q	8243.94	7833724.00			
SEED STOCK TRADING				4.760 Q	1475.00	7021.00				4.760 Q	1475.00	702
SEED TRADING				2909.470 Q	1389.45	4042575.00	2909.470 Q	1381.82	4020354.00			
SHORTAGE				352.370 Q						352.370 Q		
Grand Total	3497.29	17936.91	19503680	53911.53	25669.29	185920076.00	51585.44	30862.32	196676542.00	5823.38	16878.81	5562860

Negative Stock Report   Setup   Print   Exit

✓ *Form 3CD Wizard : ---*

- *Update Annexure detail, set suggested answer, Import 3CD from other 3CD form.*

Form 3CB :

Form 3CD :

FORM NO. 3CB
[See rule 6G(1)(b)]

Audit Report under section 44AB of the Income-Tax Act, 1961 in the case of a Person reffered to in Clause (b) of Sub-Rule (1) of rule 6G

1. I/We have examined the balance sheet as at **31st March 2012** , and the profit and loss account/income and expenditure account for the year ended on that date, attached herewith, of **Demo & Asociates, 44, 3 Floor, Apex Mall,Tonk Phatak,Tonk Road, JAIPUR - 302004 (RAJASTHAN)** PAN No. - **ADAPK7999M**

2. I/We certify that the balance sheet and the profit and loss account/income and expenditure account are in agreement with the books of account maintained at the head office at **44, 3 Floor, Apex Mall,Tonk Phatak,Tonk Road, JAIPUR - 302004 (RAJASTHAN)** and branches.

3. (a) I/We report the following observations/comments/discrepancies /inconsistencies; if any:
   (b) Subject to above,-
   (A) I/We have obtained all the information and explanations which, to the best of my/our knowledge and belief, were necessary for the purposes of the audit.
   (B) In my/our opinion, proper books of account have been kept by the head office and branches of the assessee so far as appears from my/our examination of the books.
   (C) In my/our opinion and to the best of my/our information and according to the explanations given to me/us, the said accounts, read with notes thereon, if any, give a true and fair view :-
   (i) in the case of the balance sheet, of the state of the affairs of the assessee as at **31st March, 2012** and
   (ii) in the case of the profit and loss account/income and expenditure account of the profit/los surplus/deficit of the assessee for the year ended on that date.

4. The statement of particulars required to be furnished under section 44AB is annexed herewith in Form No. 3CD.

5. In my/our opinion and to the best of my/our information and according to explanations given to me/us, the

---

Version : 02.12.10Report(Untitled)

FORM NO. 3CD
[See rule 6G(2)]

Statement of Particulars required to be furnished under section 44AB of the Income Tax Act,1961

Part - A

1. Name of the Assessee	:	Demo & Associates
2. Address	:	44, 3 Floor, Apex Mall, Tonk Phatak, Tonk Road, JAIPUR - 302004 (RAJASTHAN)
3. Permanent Account Number	:	ADAPK7999M
4. Status	:	Individual
5. Previous year ended	:	31st March,2012
6. Assessment year	:	2011-12

Part - B

7. (a) If firm or Association of Persons,indicate names of partners /members and their profit sharing ratios. — **Mr. X - 100%**

(b) If there is any change in the partners / members or in their profit sharing ratios since the last date of the preceding year, particulars of such change. — **No Change**

8. (a) Nature of business or profession. (if more than one business or profession is carried on during the previous year, nature of every business or profession). — **Civil Contractors**

(b) If there is any change in the nature of business or profession, the particulars of such change. — **No Change**

9. (a) Whether books of accounts are prescribed under section 44AA, if yes, list of books so prescribed. — **Cash Book, Bank Book, Ledger, Sales Register, Purchase Register**

(b) Books of account maintained (In case books of — **Cash Book, Bank Book, Ledger, Sales**

Soft solutions for those who can't afford to make errors.

13. *Utility*:

✓Other Utility functions are also available –

✓ *Import the client details from Genius software*

✓ *Document Manager option is available to manage the documents.*

✓ *Calculator*

✓ *To maintain the directory of client, articles and others is possible.*

✓ *E-mail and Reminder setup*
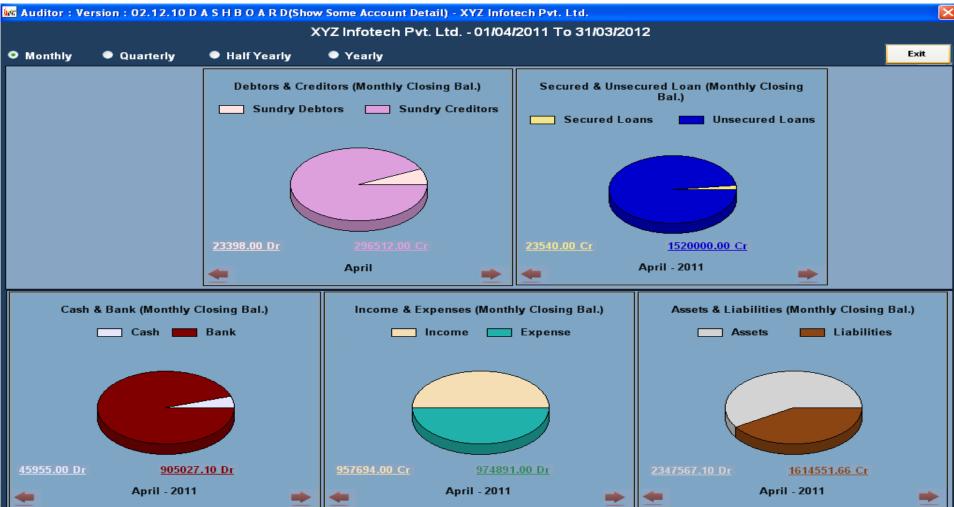
✓ *Backup and Restore facility*

✓*Dash Board*

Auditor : Version : 02.12.9 (Utilities)

Import Genius Client

Documents Manager

F11 : Calculator

Client/Articles Directory

Email Setup

Reminder Setup

DashBoard

Backup

F12 : Section Setup

Exit

Dashboard: ---

- *Transaction Chart view of Groups such as Cash/Bank, Income/Expense, Assets/Liabilities etc.*

Auditor : Version : 02.12.10 D A S H B O A R D(Show Some Account Detail) - XYZ Infotech Pvt. Ltd.

XYZ Infotech Pvt. Ltd. - 01/04/2011 To 31/03/2012

● Monthly ● Quarterly ● Half Yearly ● Yearly   Exit

Debtors & Creditors (Monthly Closing Bal.)
☐ Sundry Debtors   ☐ Sundry Creditors
23398.00 Dr   296512.00 Cr
April

Secured & Unsecured Loan (Monthly Closing Bal.)
☐ Secured Loans   ☐ Unsecured Loans
23540.00 Cr   1520000.00 Cr
April - 2011

Cash & Bank (Monthly Closing Bal.)
☐ Cash   ☐ Bank
45955.00 Dr   905027.10 Dr
April - 2011

Income & Expenses (Monthly Closing Bal.)
☐ Income   ☐ Expense
957694.00 Cr   974891.00 Dr
April - 2011

Assets & Liabilities (Monthly Closing Bal.)
☐ Assets   ☐ Liabilities
2347567.10 Dr   1614551.66 Cr
April - 2011

Soft solutions for those who can't afford to make errors.

Difference between Genius and Auditor:-

This is the general question arises that what is the main difference between Genius and Auditor? To Prepare the 3CA, 3CB and 3CD is also possible in Genius, then why we go for Auditor?

✓ In Genius you have to prepare the 3CA, 3CB and 3CD manually but the purpose of Auditor software is not only to prepare these reports, but it also complies the various provisions of Income Tax Act, 1961 which are necessary for the tax audit purpose. E.g. 40A(2)(b), 40A(3), 269SS and 269T etc and when you click on update in 3CD, then the annexure will be generated automatically in 3CD.

✓ In Auditor software to check the vouchers is possible. You can set the materiality level and check the vouchers according to that.

   e.g. suppose you want to check all type of vouchers having the amount more than equal to 15000, then it is possible here in single click.

✓ In this software, work allocation is possible. You can allocate the work among partners, articles and employees. After the work allocation to set the work status is also possible. In this you can maintain that this service is provided by this person and if any error remain in audit then in such a case to identify the responsible person will be possible. This function is very important for controlling purpose.

SAG Infotech Private Limited

Auditor — AUDIT WITH EASE NEVER BEFORE

Services Begin here....

Thank You for your Valuable time.

We assure you the best Services.

Contact Us

Corporate Office
Plot No 495, Above Bank of Baroda, Raja Park Gali No 5,
Near AC Market, Raja Park, Jaipur - 302004 (Raj.)
State : Rajasthan
Country : India
Phone : 0141-4072000 (60 Line)
Email : info@saginfotech.com
Website: http://saginfotech.com

SAG INFOTECH