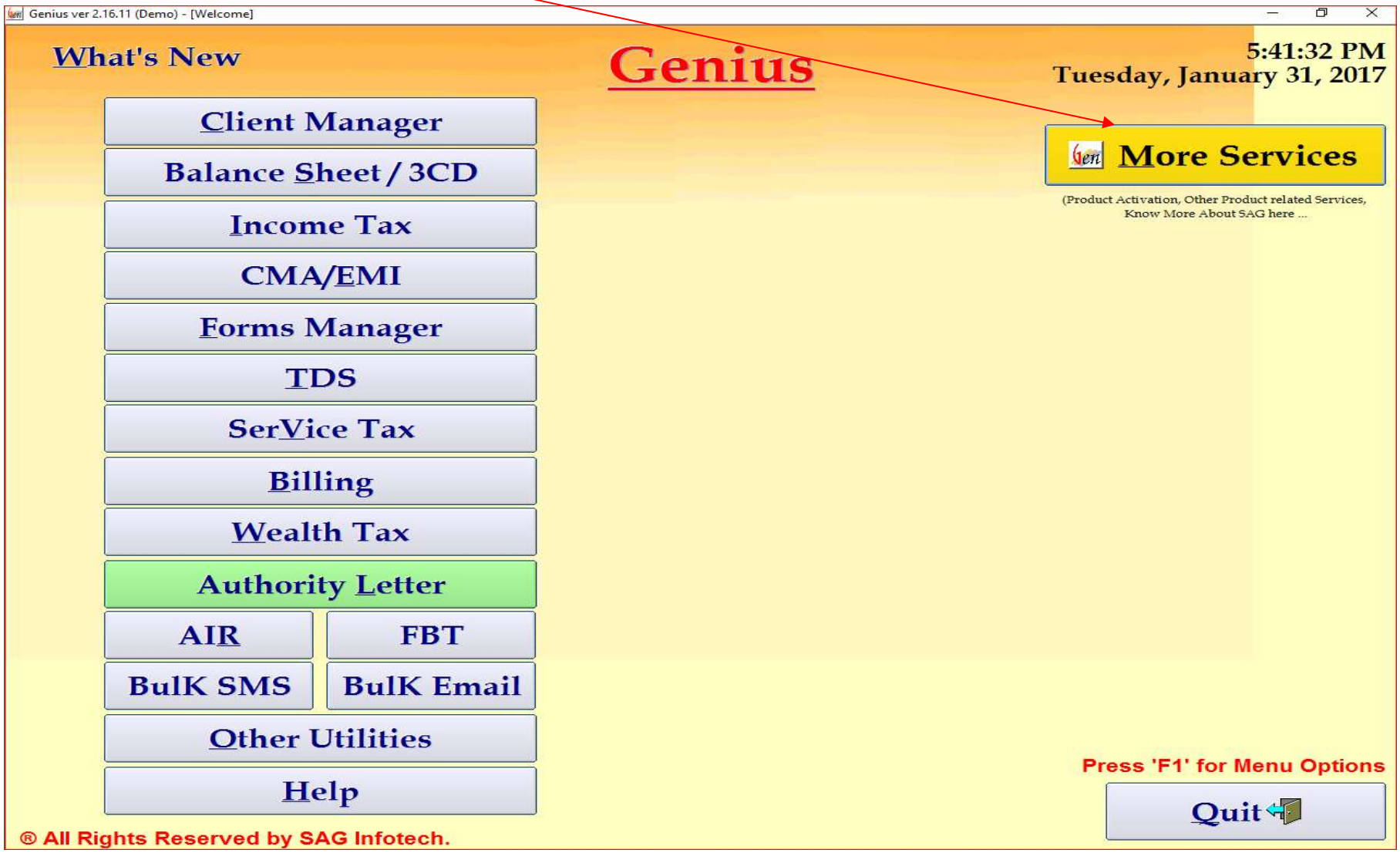
Genius Activation for New Client

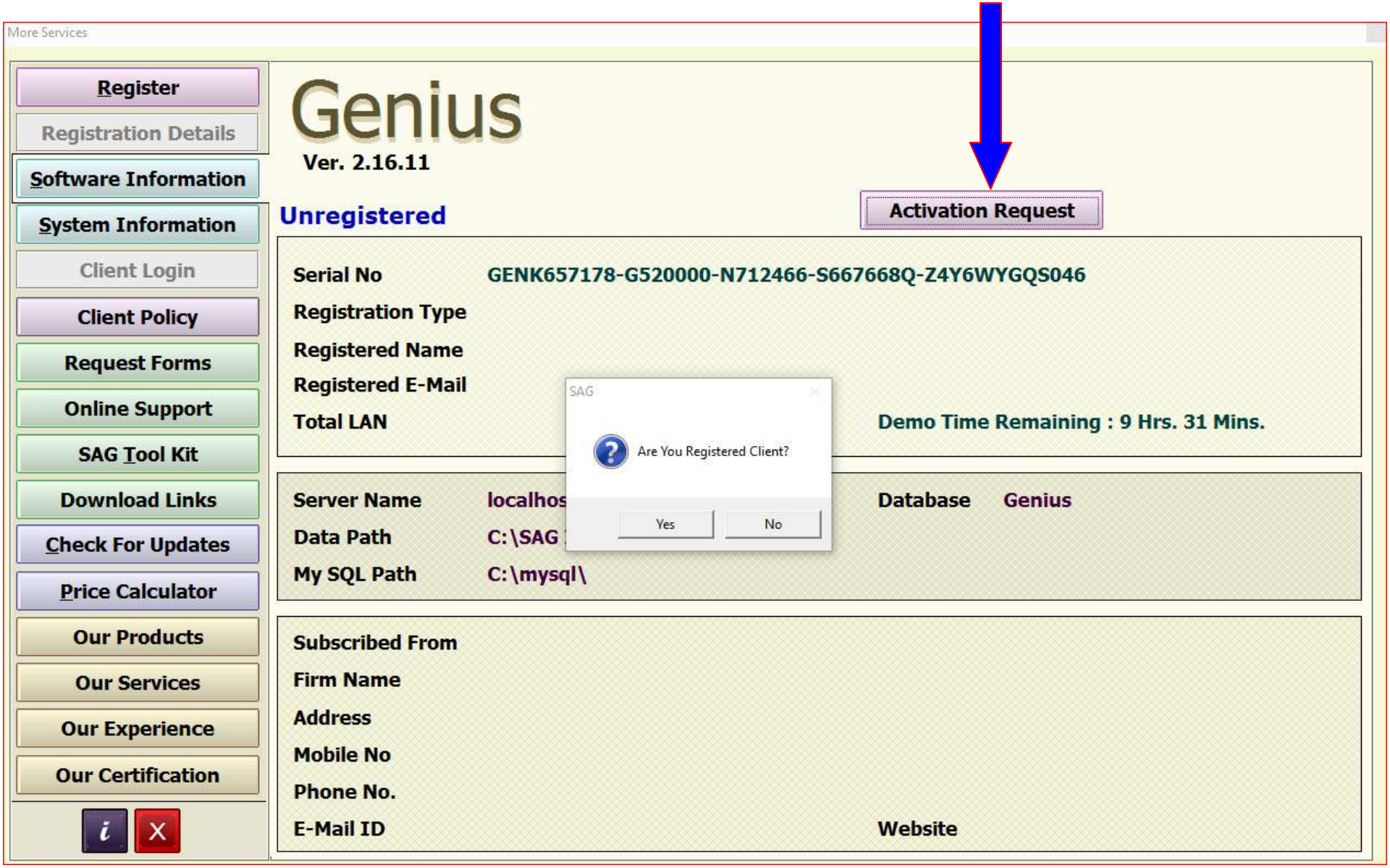
Start Genius software, it will be displayed following main screen:
Click on 'More Services' option



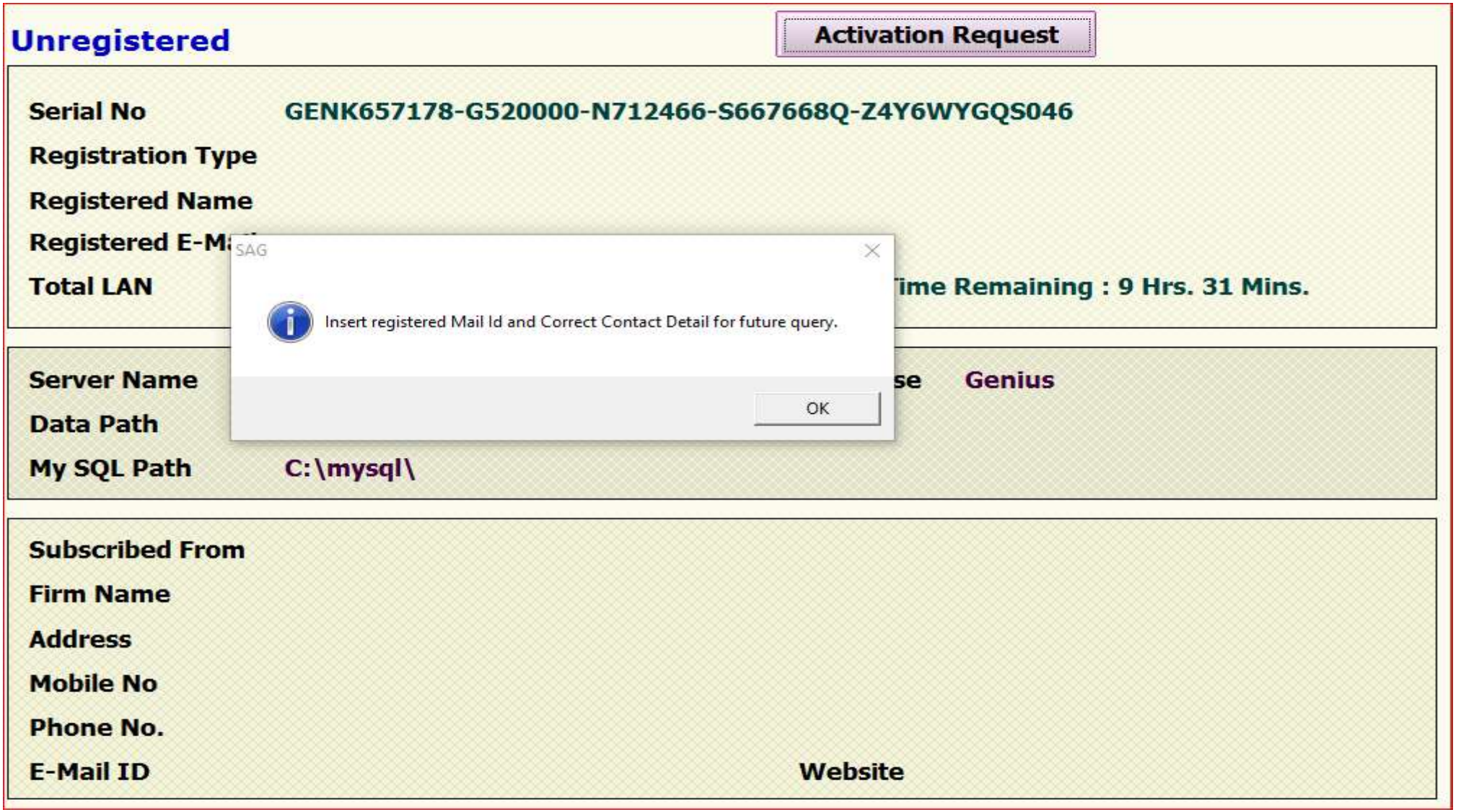
(Main screen)

Click on '[Software Information]'

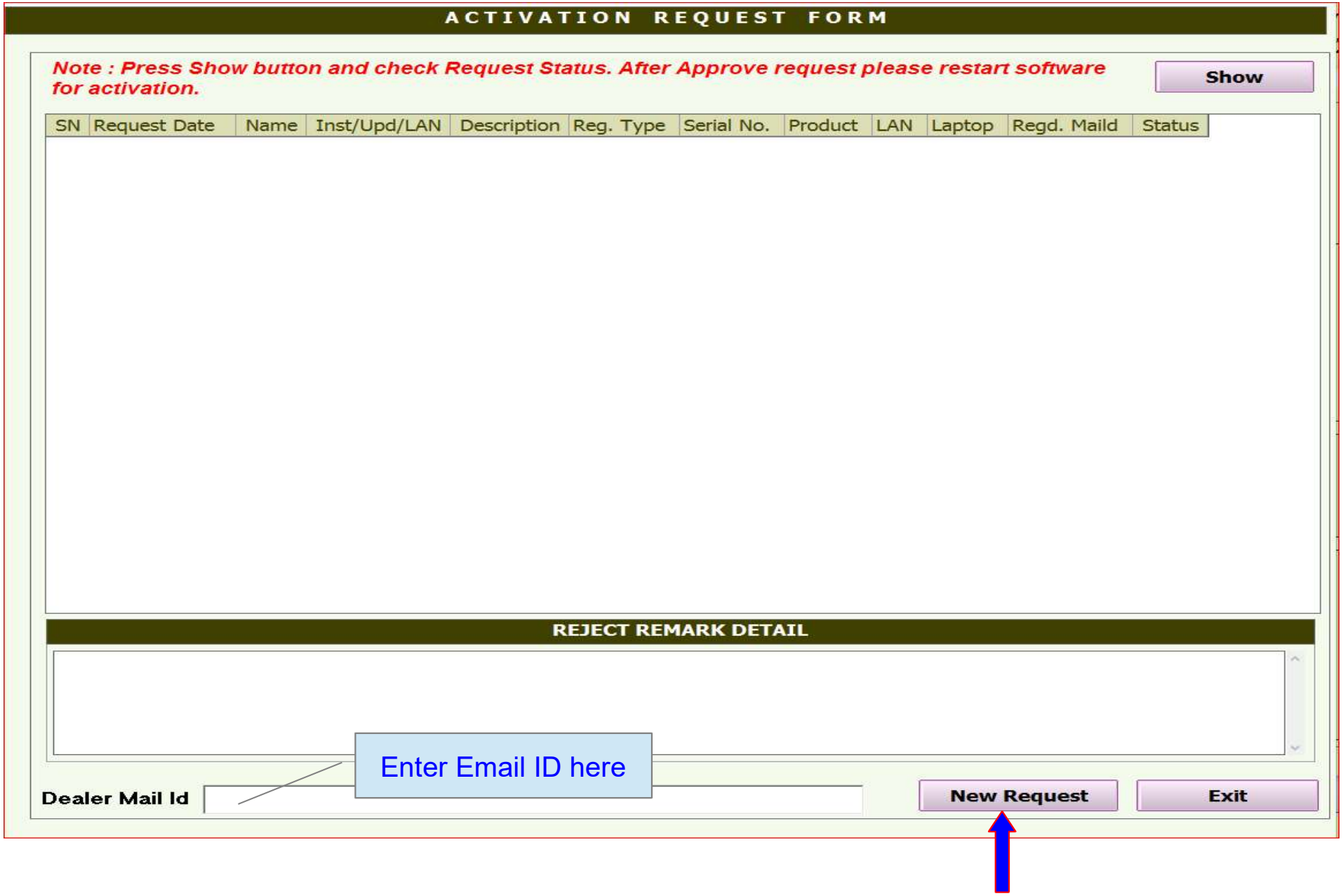
Click on 'Activation request', It will be displayed message “Are you registered Client?” Select 'No'



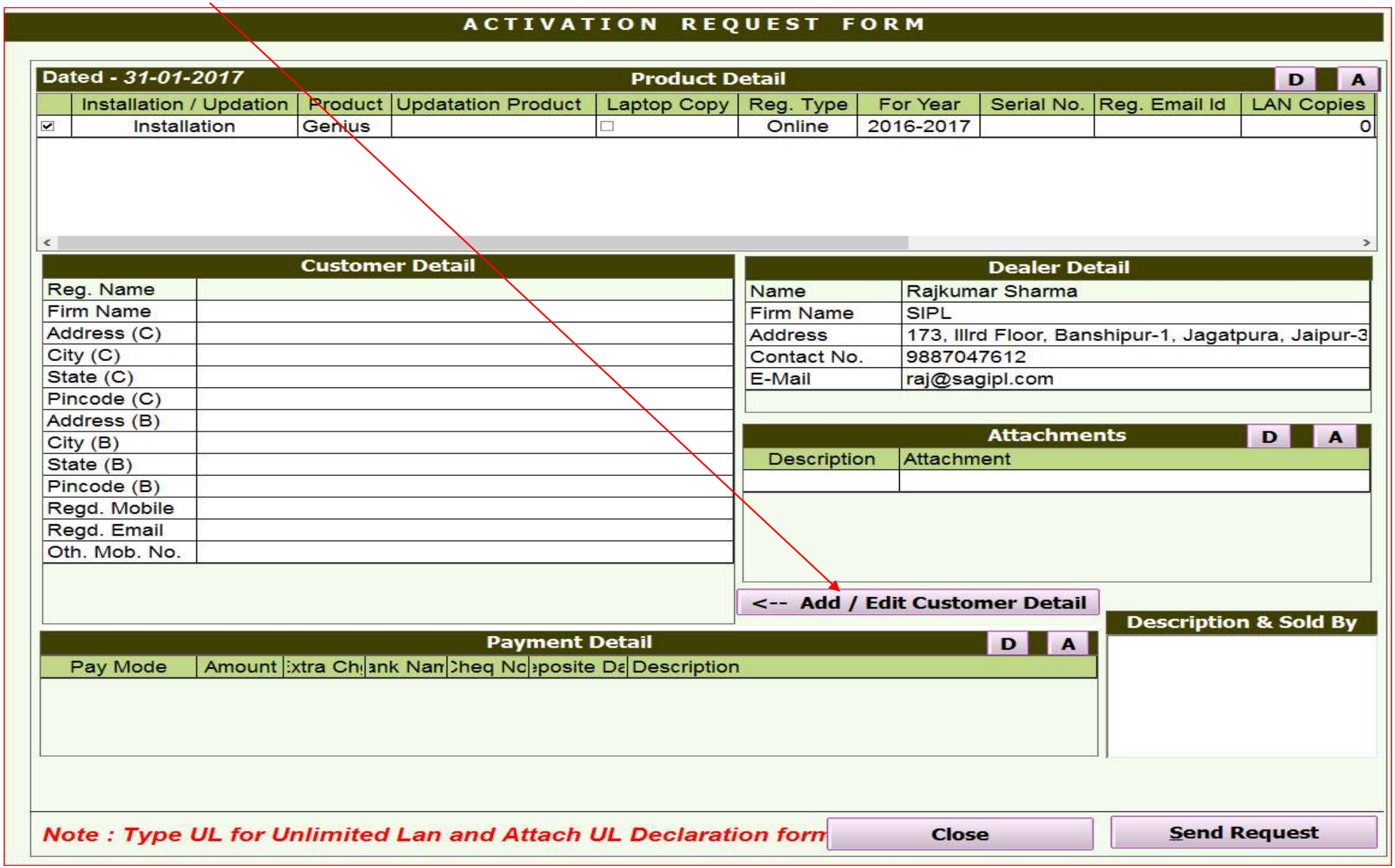
It will be displayed next message “Insert registered Mail Id and correct contact detail for future query”. click 'ok'



Enter the email Id to whom you want to send the activation request and click on 'New Request'



Now it will be displayed 'ACTIVATION REQUEST FORM'.
Click '[Add/Edit Customer Detail]' to fill the customer detail

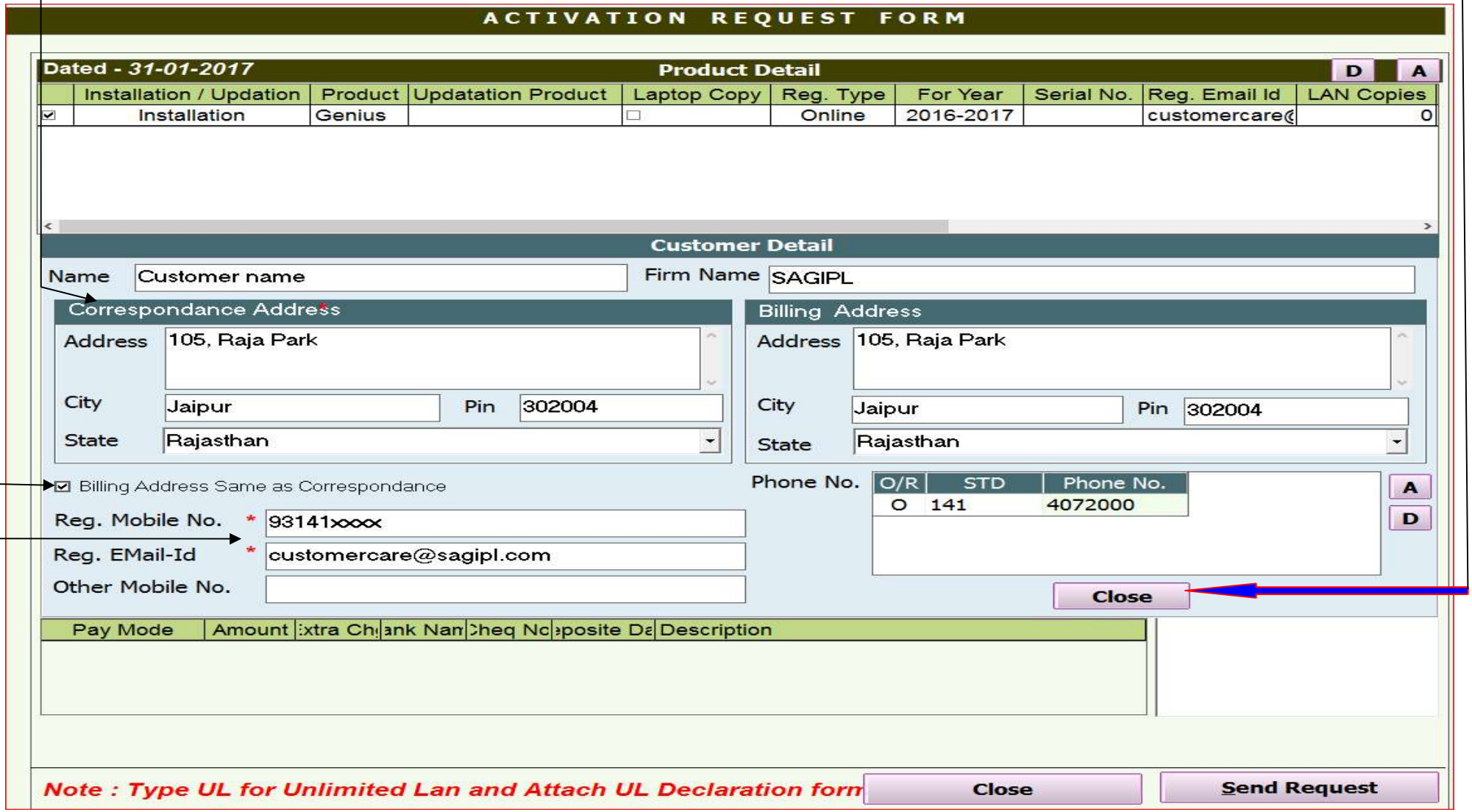


< Enter the Person/owner Name, Firm Name, Address and contact details,

<*Mobile No & *Email Id are mandatory filed.

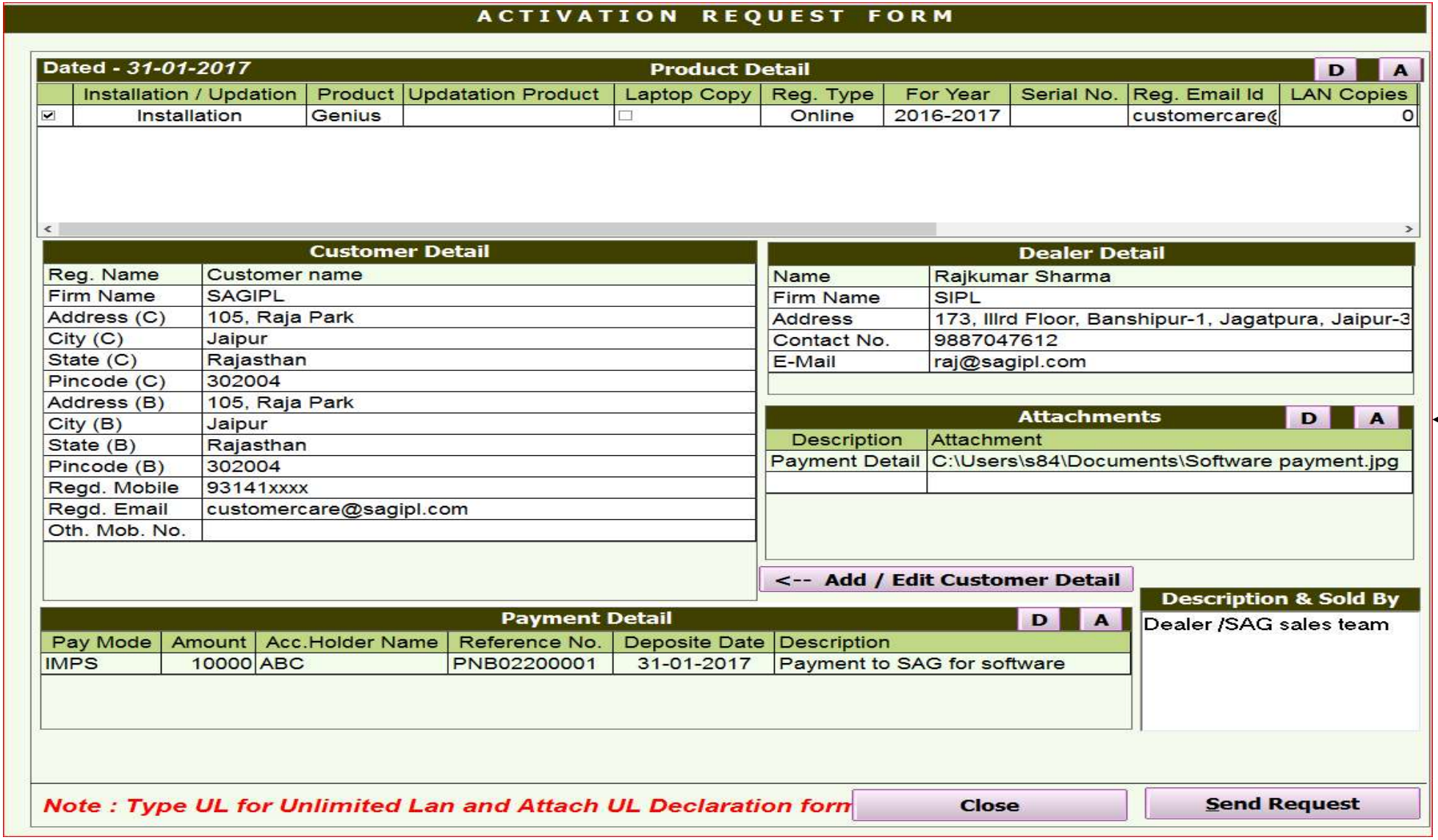
< Tick √ for 'Billing address same as correspondence', if billing address is different then keep un-ticked and enter actual billing address.

After fill up all details click on 'close' >



(i) Go to the 'Attachments' tab. Click 'A' to add line item. Select option 'Payment Detail' from drop down list in 'Description' column. Double click below the 'Attachment' column to select file from your computer.

(ii) Go to "Payment Detail' tab, Click 'A' to add line item. Select Payment mode, enter amount and other details



ACTIVATION REQUEST FORM

Dated - 31-01-2017

Product Detail [D] [A]

	Installation / Updation	Product	Updatation Product	Laptop Copy	Reg. Type	For Year	Serial No.	Reg. Email Id	LAN Copies
☑	Installation	Genius		☐	Online	2016-2017		customercare@	0

Customer Detail

Reg. Name	Customer name
Firm Name	SAGIPL
Address (C)	105, Raja Park
City (C)	Jaipur
State (C)	Rajasthan
Pincode (C)	302004
Address (B)	105, Raja Park
City (B)	Jaipur
State (B)	Rajasthan
Pincode (B)	302004
Regd. Mobile	93141xxxx
Regd. Email	customercare@sagipl.com
Oth. Mob. No.	

Dealer Detail

Name	Rajkumar Sharma
Firm Name	SIPL
Address	173, IIIrd Floor, Banshipur-1, Jagatpura, Jaipur-3
Contact No.	9887047612
E-Mail	raj@sagipl.com

Attachments [D] [A]

Description	Attachment
Payment Detail	C:\Users\s84\Documents\Software payment.jpg

<-- Add / Edit Customer Detail

Payment Detail [D] [A]

Pay Mode	Amount	Acc.Holder Name	Reference No.	Deposite Date	Description
IMPS	10000	ABC	PNB02200001	31-01-2017	Payment to SAG for software

Description & Sold By

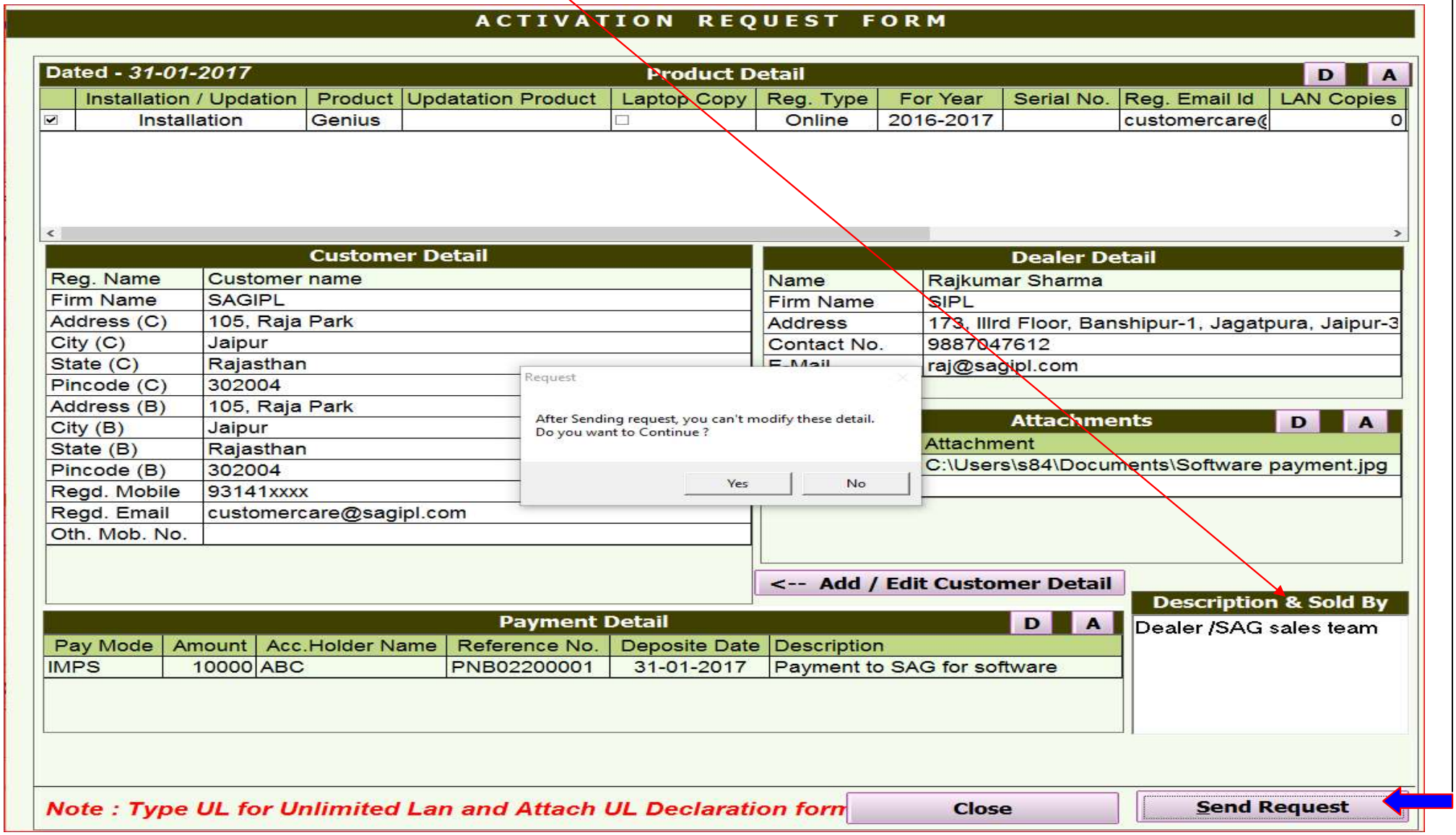
Dealer /SAG sales team

Note : Type UL for Unlimited Lan and Attach UL Declaration form

Close

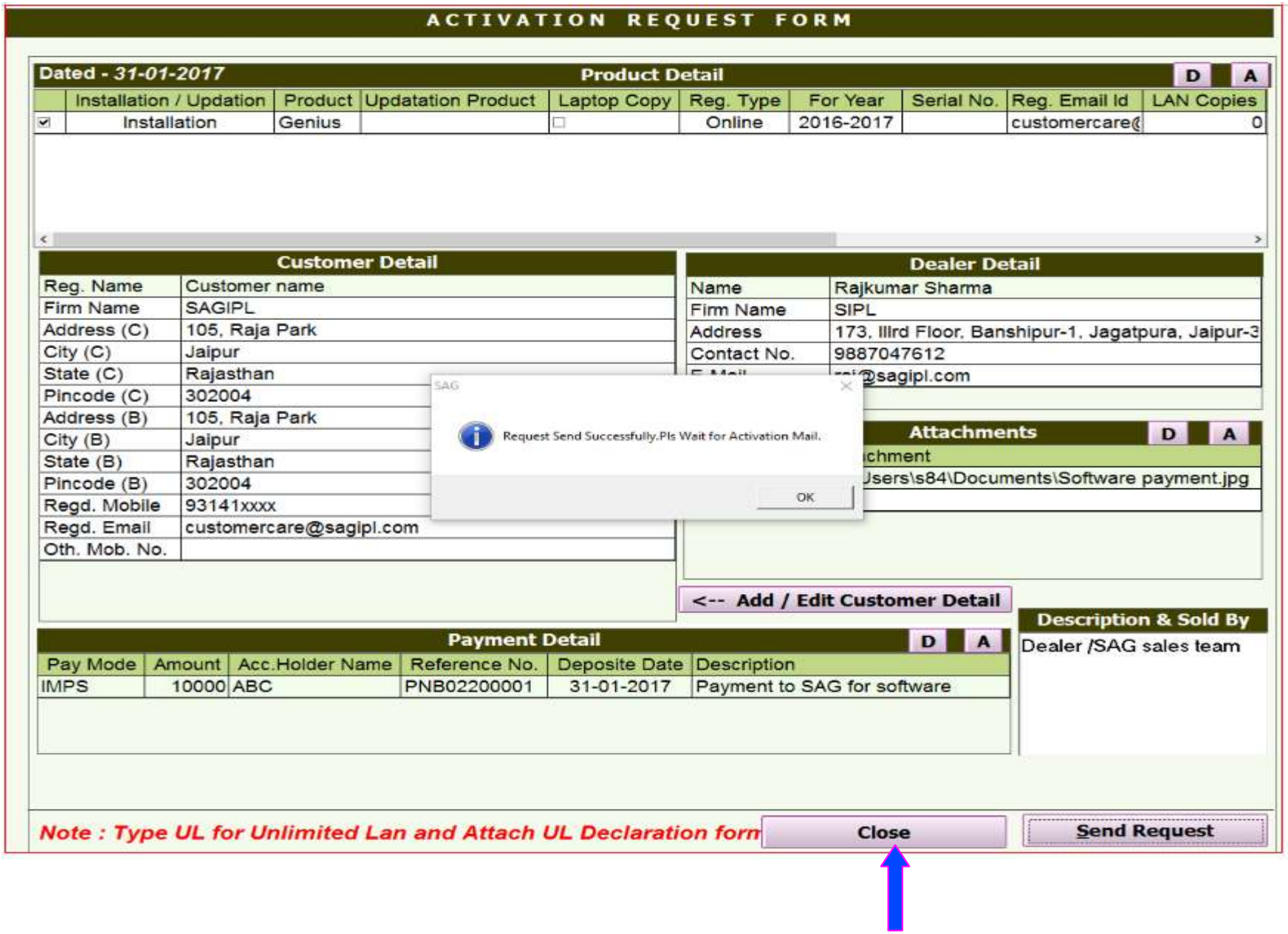
Send Request

Enter 'Description & Sold by' details and click on 'Send Request'.>
It will be displayed message "After sending request, you can't modify these detail. Do you want to continue?"
Make sure all details are enter correctly, Then click 'Yes'

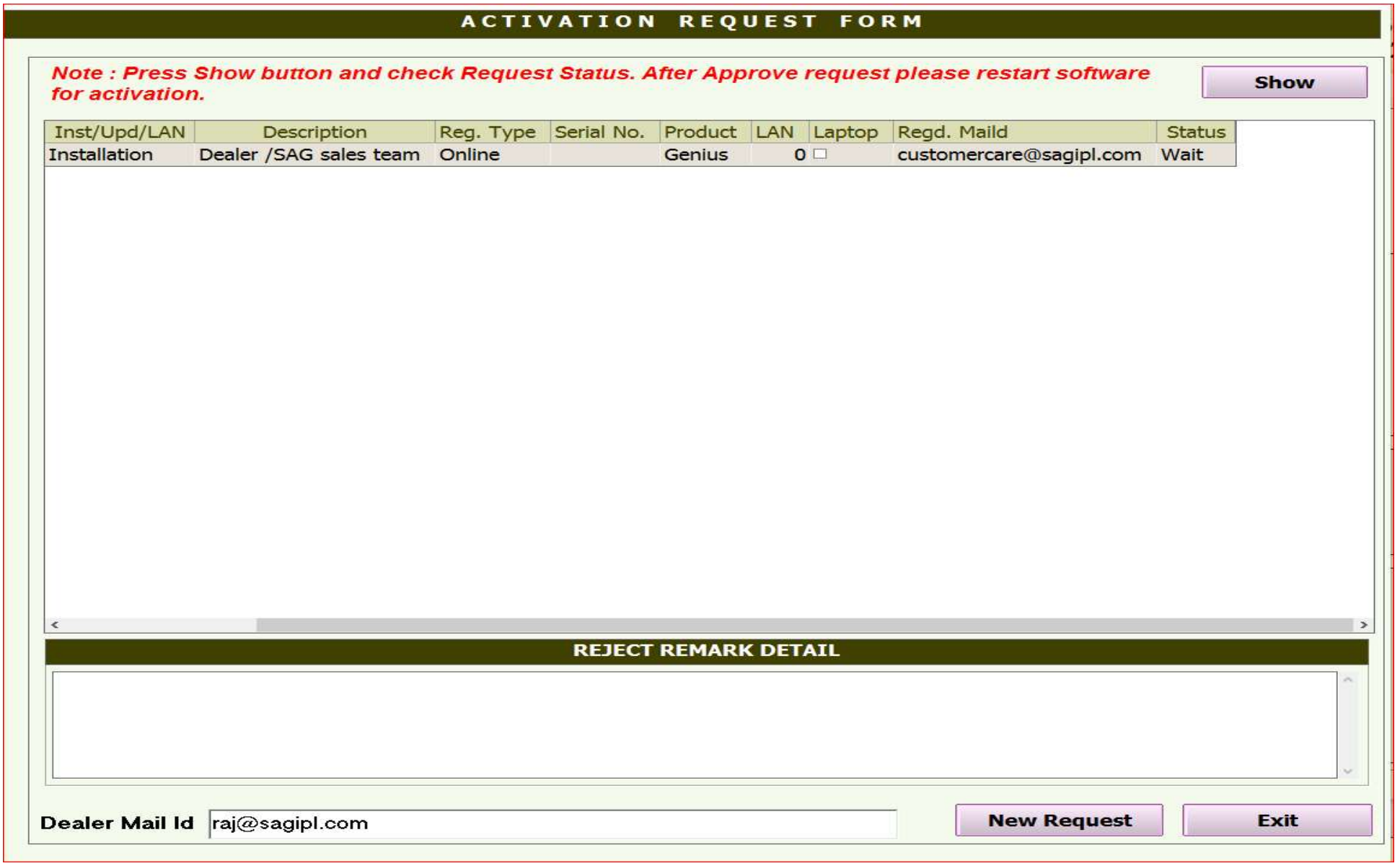


It will be displayed message “Request send successfully. Pls wait for activation mail”

Click 'ok' then 'close'



You can see the status of your request by clicking 'Show' button,
After request approval restart the software for activation.



Thanks for using our Product.....

SAG INFOTECH